

Public Display

BOARD PACKET
BOARD OF SUPERVISORS
ADJOURNED MEETING
APRIL 19, 2016



CONSENT AGENDA
PUBLIC HEARINGS
Rezoning Cases

Case 1: Hutson Farms, LLC – Chatham/Blairs Election District: R-16-006
R-1, Residential Suburban Subdivision District to B-2, Business District, General

Open: _____ *Close:* _____

Speakers: _____

Motion: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Searce Warren Barksdale

Roll Call Vote

Y N A

Comments: _____

Barber
Hagerman
Blackstock
Searce
Davis
Warren
Barksdale

(Roll Call Vote Y or N)

Case 2: Curtis Wade Arthur, Sr. – Staunton River Election District: R-16-007
R-1, Residential Suburban Subdivision District to A-1, Agricultural District

Open: _____ *Close:* _____

Speakers: _____

Motion: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Searce Warren Barksdale

Roll Call Vote

Y N A

Comments: _____

Barber
Hagerman
Blackstock
Searce
Davis
Warren
Barksdale

(Roll Call Vote Y or N)

Case 3: Cristofer G.Nauta & Lizbeth H.Nauta – Callands/Gretna Election District: R-16-008
R-1, Residential Suburban Subdivision District to A-1, Agricultural District

Open: _____ Close: _____

Speakers: _____

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Roll Call Vote

Comments: _____

	Y	N	A
Barber			
Hagerman			
Blackstock			
Scearce			
Davis			
Warren			
Barksdale			

(Roll Call Vote Y or N)

Case 4: Harold Ramsey Arthur – Staunton River Election District: R-16-009
R-1, Residential Suburban Subdivision District to A-1, Agricultural District

Open: _____ Close: _____

Speakers: _____

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Roll Call Vote

Comments: _____

	Y	N	A
Barber			
Hagerman			
Blackstock			
Scearce			
Davis			
Warren			
Barksdale			

(Roll Call Vote Y or N)

Case 5: C&H Properties – Staunton River Election District: R-16-010
R-1, Residential Suburban Subdivision District to A-1, Agricultural District

Open: _____ *Close:* _____

Speakers: _____

Motion: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Searce Warren Barksdale

Roll Call Vote

	Y	N	A	<i>Comments:</i> _____
Barber				_____
Hagerman				_____
Blackstock				_____
Searce				_____
Davis				_____
Warren				_____
Barksdale				_____

(Roll Call Vote Y or N)

PRESENTATIONS

7. Presentation on activities at the Institute for Advance Learning & Research-Joyce Wright
– Page 18

Motion: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Comments: _____

8. Crime Prevention Through Environmental Design (CPTED)
 - The Honorable Michael W. Taylor, Sheriff *– Page 19*

Motion: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Comments: _____

9. Request concerning the Chatham Armory – Kay Crane, CEO, PATHS
– Pages 20-21

Motion: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Searce Warren Barksdale
Comments: _____

10. Presentation on Food Study – Fred Wydner, Director of Agribusiness
 – Page 22-30

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Comments: _____

NEW BUSINESS

11. Recommendations from Personnel Committee – *The Personnel Committee will meet at 5:30 PM on Tuesday, April 19, 2016. Any recommendations from that meeting will be presented to the Board of Supervisors.*
 – Pages 32-33

Motion: _____

Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Comments: _____

12. Financial Matters
 (a) \$15 Million Refinancing Resolution – Pages 34-72

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Roll Call Vote

	Y	N	A	<i>Comments:</i> _____
Barber				_____
Hagerman				_____
Blackstock				_____
Scearce				_____
Davis				_____
Warren				_____
Barksdale				_____

(Roll Call Vote Y or N)

- (b) Virginia Retirement System Resolution – Pages 73-75

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Comments: _____

(c) Expenditure Refunds – March 2016

– Pages 76-78

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Comments: _____

(d) Parks Project Appropriations

– Page 79

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Comments: _____

(e) 3rd Quarter Financial Report

– Pages 80-86

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Comments: _____

13. VA Rules Camp Grant

– Pages 87-91

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Roll Call Vote

Y N A

Comments: _____

Barber
Hagerman
Blackstock
Scearce
Davis
Warren
Barksdale

(Roll Call Vote Y or N)

14. Request to set Public Hearing – School Energy Project Proceeds – Page 92

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Comments: _____

15. Request For Proposals (RFP) for Developing Wireless Internet Project Scope of Work
– *Pages 93-95*

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Comments: _____

BOARD ANNOUNCEMENTS

REPORTS FROM LEGAL COUNSEL

REPORTS FROM COUNTY ADMINISTRATOR

CLOSED SESSION

Time Entered in Closed Session: _____

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Roll Call Vote

Y N A

Barber
Hagerman
Blackstock
Scearce
Davis
Warren
Barksdale

(Roll Call Vote Y or N)

16. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

a) Legal Authority: Virginia Code Section 2.2-3711(A)(5)
Subject: Project Lignum
Purpose: Status Update/Discussion of Potential Economic Development Incentives

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

b) Legal Authority: Virginia Code Section 2.2-3711(A)(5)
Subject: Project 950
Purpose: Status Update/Discussion of Potential Economic Development Incentives

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

c) Legal Authority: Virginia Code Section 2.2-3711(A)(5)
Subject: Project Sorter
Purpose: Status Update/Discussion of Potential Economic Development Incentives

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

d) Legal Authority: Virginia Code Section 2.2-3711(A)(5)
Subject: Project Solution
Purpose: Status Update/Discussion of Potential Economic Development Incentives

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

e) Legal Authority: Virginia Code Section 2.2-3711(A)(5)
Subject: Project Oscar
Purpose: Status Update/Discussion of Potential Economic Development Incentives

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

f) Legal Authority: Virginia Code Section 2.2-3711(A)(5)
Subject: Project SVIP
Purpose: Status Update/Discussion of Potential Economic Development Incentives

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

g) Legal Authority: Virginia Code Section 2.2-3711(A)(5)
Subject: Project Optimization
Purpose: Status Update/Discussion of Potential Economic Development Incentives

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

RETURN TO OPEN SESSION AND CERTIFICATION

Motion to return to Open Session: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Time Returned to Open Session: _____

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
CERTIFY CLOSED MEETING**

BE IT RESOLVED that at the Meeting of the Pittsylvania County Board of Supervisors on April 19, 2016, the Board hereby certifies by a recorded vote that to the best of each board member’s knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed meeting were heard, discussed or considered in the closed meeting. If any member believes that there was a departure from the requirements of the Code, he shall so state prior to the vote indicating the substance of the departure. The statement shall be recorded in the minutes of the Board.

	<u>Vote</u>
Tim R. Barber	Yes/No
Jerry A. Hagerman	Yes/No
Elton W. Blackstock	Yes/No
Joe B. Davis	Yes/No
Ronald S. Scearce	Yes/No
Robert W. Warren	Yes/No
Jessie L. Barksdale	Yes/No

ADJOURNMENT

Motion: Barber Hagerman Blackstock Davis Scearce Warren Barksdale
Second: Barber Hagerman Blackstock Davis Scearce Warren Barksdale

Time: _____

TO BE ADDED

HEARING OF CITIZENS

CONSENT AGENDA

PUBLIC HEARING

PRESENTATIONS

**PITTSYLVANIA COUNTY
Board of Supervisors**

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Presentation on Activities at the Institute for Advanced Learning and Research <u>SUBJECT/PROPOSAL/REQUEST:</u> Presentation <u>STAFF CONTACT(S):</u> Mr. Monday; Joyce Wright	<u>AGENDA DATE:</u> 04-19-2016	<u>ITEM NUMBER:</u> 7
	<u>ACTION:</u> No	<u>INFORMATION:</u>
	<u>CONSENT AGENDA:</u> <u>ACTION:</u>	<u>INFORMATION:</u>
	<u>ATTACHMENTS:</u> No	
	<u>REVIEWED BY:</u> <i>GN</i>	

BACKGROUND:

DISCUSSION:

Ms. Joyce Wright, Pittsylvania County Appointee to the Institute for Advanced Learning and Research (IALR) Board of Trustees, will give a brief presentation on recent activities at the IALR

RECOMMENDATION:

Staff submits this to the Board of Supervisors for their review and consideration.

**PITTSYLVANIA COUNTY
Board of Supervisors**

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Crime Prevention Through Environmental Design (CPTED); presentation by the Honorable Michael Taylor, Sheriff</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Presentation</p> <p><u>STAFF CONTACT(S):</u> Mr. Monday; The Honorable Michael Taylor, Sheriff</p>	<p><u>AGENDA DATE:</u> 04-19-2016</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u> No</p> <p><u>REVIEWED BY:</u> <i>GAS</i></p>	<p><u>ITEM NUMBER:</u> 8</p> <p><u>INFORMATION:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

DISCUSSION:

The Honorable Michael Taylor, Pittsylvania County Sheriff, will brief the Board of Supervisors on Crime Prevention Through Environmental Design (CPTED) and the Courthouse project.

RECOMMENDATION:

Staff submits this to the Board of Supervisors for their review and consideration.

**PITTSYLVANIA COUNTY
Board of Supervisors**

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Request concerning the Chatham National Guard Armory</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Presentation by Kay Crane, CEO, PATHS</p> <p><u>STAFF CONTACT(S):</u> Mr. Monday; Ms. Crane</p>	<p><u>AGENDA DATE:</u> 04-19-2016</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u> 1. Memorandum from Kay Crane</p> <p><u>REVIEWED BY:</u> </p>	<p><u>ITEM NUMBER:</u> 9</p> <p><u>INFORMATION:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

DISCUSSION:

Kay Crane, CEO for PATHS, will make a brief presentation to the Board of Supervisors on PATHS need to expand and its interest in the Chatham National Guard Armory facility.

RECOMMENDATION:

Staff submits this to the Board of Supervisors for their review and consideration.



Piedmont Access to Health Services, Inc. (PATHS)

705 Main Street
Danville, VA 24541

Administrative Office

Voice: 434-791-3630

Fax: 434-791-4088

Community Medical

Voice: 434-791-4122

Fax: 434-791-4126

Pediatric

Voice: 434-791-4124

Fax: 434-791-4126

Community Dental

Voice: 434-791-0214

Fax: 434-791-0217

CHAAP Services

Voice: 434-791-4796

Fax: 434-791-4126

Pharmacy

Voice: 434-791-4880

Fax: 434-792-1725

MEDAssist Program

Voice: 434-791-4794

Fax: 434-791-4048

Billing

Voice: 434-791-4793

Fax: 434-791-4088

287 Commonwealth Blvd.
Martinsville, VA 24112

Community Medical

Voice: 276-632-2966

Fax: 276-632-0841

4 South Main Street
Chatham, VA 24531

Community Medical

Voice: 434-432-4443

Fax: 434-432-3555

380 Washington Street
Boydton, VA 23917

Community Medical

Voice: 434-738-6420

Fax: 434-738-6054

Community Dental

Voice: 434-738-6332

Fax: 434-738-6330

Fitness Center

Voice: 434-738-6222

Visit us online at:
www.pathsinc.org

Piedmont Access to Health Services, Inc. (PATHS) operates four federally qualified community health centers that provide primary care, pediatric care, medication and integrated behavioral health. The health center located on Main Street in Chatham is a 4,000 square foot facility that houses a primary care practice and a very robust pediatric practice. PATHS owns the building and has been serving the community out of this space since 2005.

There is a need to expand services and capacity to see more patients by adding additional space but the current facility will not allow for any additions. Staff of PATHS recently toured the former National Guard Armory space and felt it would not only allow for current needs to be addressed but would meet any future space needs. There is currently a need to add a medical provider to see adults and the addition of a Women’s Health Center, both of which would create additional jobs, improve access to care, and expand capacity to see more patients.

PATHS management was contacted by Pittsylvania County Department of Social Services and met concerning the needs of low income, uninsured women to receive OB/GYN services. During the meeting it was discussed that the Pittsylvania-Danville Health District had notified PATHS, Danville and Pittsylvania County Department of Social Service Districts and the local hospitals that the Pittsylvania-Danville Health District would no longer provide OB/GYN services. In moving to a larger space PATHS would be able to develop a dynamic, full service Women’s Health Program to serve the target population of women between the ages of 12 to 86+ which includes those living at or below the 200% of the Federal Poverty Guideline and greatly improve the health care statistics for the Pittsylvania County area.

The services would include pregnancy care with a strong prenatal educational component (centering), pregnancy testing and counseling, laboratory tests, gynecological care to include STD testing and treatment. Also included are office procedures which help diagnose and treat women’s health issues. At the core of all the services, a care manager will assist patients to track appropriate tests for health prevention which include mammograms and cervical cancer screenings.

PATHS expects the Women’s Health Program to have long term sustaining impact on the communities it serves. In developing a strong program, PATHS expects to see long-term improvement in four of the local health indicators due to prenatal care. These indicators include the number of patients seeking prenatal care in the first trimester of pregnancy, reduction in teen birth rate, low birth weight and infant mortality.

PATHS is requesting the Pittsylvania County Board of Supervisors become a partner with PATHS in continuing a model of care that meets the healthcare needs of its citizens by allowing PATHS to have access to the National Guard Armory to expand its scope of care.

Supported in part by:



United Way
of Danville ·
Pittsylvania County

**PITTSYLVANIA COUNTY
Board of Supervisors**

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Presentation on Food Study</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Presentation on Food Study</p> <p><u>STAFF CONTACT(S):</u> Mr. Monday; Mr. Wydner</p>	<p><u>AGENDA DATE:</u> 04-19-2016</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u> Yes</p> <p><u>REVIEWED BY:</u></p>	<p><u>ITEM NUMBER:</u> 10</p> <p><u>INFORMATION:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

As local food systems have gained popularity, there has been public inquiry into expanding the county's resources for food processing, packaging, and distribution. The BOS has determined this to be a reasonable request, and directed the Office of Agribusiness Development to initiate this research and to develop a potential feasibility study to assess the community needs.

DISCUSSION:

While researching potential organizations to perform a study of this magnitude, The Health Collaborative of the Dan River Region was formalized under the auspice of the Danville Regional Foundation. The Health Collaborative was established to determine the community health needs of our citizenry and has been divided into 5 focus areas. One of those focus areas is entitled Healthy Eating. While working with this initiative, the group has determined the need for the same information for the region as was requested by the BOS.

During the initial research performed by the Office of Agribusiness Development, it was determined that a study of this caliber would cost an estimated \$30,000 of which an AFID grant was to be utilized to offset half of these expenses. However, as The Health Collaborative has identified the same needs, project funds from the Danville Regional Foundation have been provided to cover the entire cost of this study, thereby saving the taxpayers of the county these study dollars.

The first phase of the study will last 5 months and will determine the need for these processing, packaging and distribution avenues for Pittsylvania County, Danville, and Caswell County. This will be delivered during the Health Summit to be held in September. Phase 2, will then be initiated, IF there is a determination that an enhanced local food system is necessary. Phase 2 will include bulding design, and potential site location and is slated to be finished five months from the completion of Phase 1.

This research has been identified by multiple agencies and there are funds available to offset the cost of this study.

RECOMMENDATION:

Staff recommends the continued allowance of the Director of Agribusiness Development to work with The Health Collaborative on this region wide project which will benefit the citizens of Pittsylvania County and to offer commendation to the Danville Regional Foundation for their willingness to cover all expenses associated with this research process and study.

**A Proposal for Feasibility Analysis and Business Planning
In support of
Community-Based Value Added Food Processing
Serving
The City of Danville, VA, Pittsylvania County, VA and Caswell County, NC.**

Submitted by

**Smithson Mills Inc.
34 West Oakview Road
Asheville NC 28806
828-273-9119**

Smithson Mills Inc. (SMI), an economic development consulting business located in Asheville, North Carolina, is pleased to submit the following proposal for conducting a detailed feasibility study for establishment of community-based value added food processing that will serve farmers, food entrepreneurs, and community organizations in the City of Danville, Pittsylvania County, Virginia and Caswell County, North Carolina.

Feasibility analysis is designed to determine all aspects of developing and operating a community food and agricultural facility that will allow value-added food processing for area farmers, food entrepreneurs and community organizations located in the region. Research will assess viability of establishment of such a facility based on measured demand from the target population of farm- and food-based entrepreneurs.

This proposal for services follows a timeline of deliverables based on similar research projects conducted by SMI. Research is divided into three primary phases.

Phase I: Feasibility and Market Analysis

Phase I activities will include the following:

- A. Preliminary demand assessment. All viable community food and agricultural projects must address an unmet demand for services or goods. These projects provide a benefit to communities when there is sufficient support to become sustainable through revenue generation, ongoing external support, or a combination of the two. Demand assessment will investigate the need for community services in partnership with stakeholders including local food businesses, the agricultural community, institutional food service operations, local governments and area school systems.
- B. Researchers will assess the current state of local foods markets, unmet institutional demand for value-added processing, entrepreneurial needs, and workforce

development programming. Data will be gathered from interviews and group meetings with members of the Steering Committee and their organizational staff, and discussions with other organizations involved in local food production and utilization.

- C. Secondary research on comparable programs that facilitate local food and agricultural businesses. Consultants will tap their large pool of experience to provide concrete examples of projects that incorporate these elements, but with the understanding that every successful project is unique to its own local characteristics.
- D. Recommendations for ownership and operational structures. Consultants will advise on options for legal incorporation and will consider direct county ownership, municipal ownership, establishment of a stand-alone non-profit organization, and establishment of a subsidiary to an existing community-based organization.
- E. Recommendation for specific program development with measurable outputs. Outputs may include specific food products and their use by local institutions, and support for small-scale food businesses using services or infrastructure at the project site.

Phase I conclusions on proper program development and organization will inform and guide all subsequent research. The estimated timeline for completion of Phase I activities is five months from signing an agreement for services. This phase of research will include two site visits by the lead consultant Mr. Smithson Mills. In addition to attending an initial stakeholder kick-off meeting and follow-up discussions, Mr. Mills will present Phase I findings at the conclusion of this component.

Phase II: Program Development Plan and Operational Business Plan

Phase II research activities will include the following:

- A. Physical Infrastructure Review: Research will determine optimal scale and infrastructure for a facility handling foods to achieve desired program outcomes. Consultants will assess potential locations based on necessary criteria for commercial food handling and production. They will advise on expansion plans that will help the project achieve economies of scale for commercial production, housing of new processing and packaging equipment, additional cold and dry storage, and grading/handling systems for raw commodities in preparation for cooking, cleaning, packaging, or otherwise adding value to foods at the facility. Utility needs and usage, including electrical, water, sewer, and gas will be assessed. A conceptual sketch drawing of a proposed facility will be provided as a starting-point for architectural design services and will include all major equipment needed for commercial production. An equipment list and estimated costs, with discussion of options for used equipment, will be provided.

- B. Regulatory review: Researchers will assess the project for adherence to environmental health and state- and federal- food processing regulations and make recommendations for best operating procedures including HACCP, GAP, and SSOPs. A resource guide for regulatory compliance will be incorporated into the full feasibility report, with contact information for all relevant regulatory authorities.
- C. Legal recommendation: Researchers will recommend a pathway for legal establishment of an operating entity with a mission of providing workforce development, economic opportunity, food security, or other community benefits.
- D. Management review: Researchers will include a discussion of the skills needed for a program manager, staffing requirements, and expected responsibilities and duties of key personnel. A labor force review will make recommendations for value-added processing management, and the number and types of personnel needed to provide value-added services.
- E. Development strategy: Researchers will estimate costs of facility development from conclusion of feasibility analysis until re-launching under a focused business plan. This will include an estimate for fixed-asset development costs including renovation and expansion, permitting, utility installation, and equipment acquisitions and installation. Options for value-engineering and purchase of used versus new equipment will be discussed.
- F. Post-opening operational cost estimate: Researchers will provide an estimate of operating costs for the project. A five-year pro-forma operational budget will be provided with estimates of revenues and expenses.
- G. Funding and sustainability strategy: As a community-based food and agricultural project, significant external funding support is likely to be required. Consultants will develop a funding strategy that identifies potential sources of funds from local, state, and federal agencies, private foundations, and individuals. Sustainability from ongoing operations will be reviewed and discussed with stakeholders, and will include a realistic assessment of how programming can be supported.

The estimated timeline for completion of Phase II activities is five months from completion of services in Phase I above. Phase II research will be provided by Mr. Mills, Mr. Bob Weybright, and Mr. Brian Norder. Mr. Weybright will lead research into facility design and flow, equipment, storage, and other physical infrastructure requirements for a community food and agricultural facility. Mr. Norder will provide a regulatory review for different types of activities performed at the facility, and will advise on best management practices for a food program

incorporating services to at-risk populations. Phase II will include one site visit from Mr. Weybright, with ongoing telecommunication with Mr. Mills

Phase III: Final report with action plan and presentation of findings

Phase III activities will synthesize all research into a final report that will be used as the guiding development document for the project going forward. Activities in this phase include final draft writing, editing, printing and binding of 2 hardcopies with electronic versions in a format of the clients' choosing. Essential components of this report will include:

- Executive Summary
- Introduction and overview
- Demand assessment and market analysis
- Description of program activities, partnerships, and desired outcomes
- Facility review and design with conceptual CAD design
- Regulatory review
- Legal review and options for legal establishment
- Management and staffing review
- Project development budget, including:
 - Site renovation;
 - Equipment and installation budget;
 - Project management and oversight budget
- Post-opening operational budget estimate (5 years), including:
 - Staffing budget for management, processing, and marketing;
 - Utilities budget;
 - Equipment servicing and repair;
 - Product and personal liability insurance;
 - Sales targets
 - Cash flow estimates and impact analysis
- Timeline of implementation

A formal presentation will be scheduled with project staff and findings and hardcopies will be presented to regional stakeholders, thus concluding the contractual period for this research.

Total Project Cost and Payment Schedule

The total proposed price for services above is **\$30,000**. The total price is inclusive of travel and incidentals for five consultant visits in association with research activities. While this proposal is for a lump sum for completion of all deliverables, anticipated project expenses are as follows:

Compensation to subcontractors:

Mr. Bob Weybright:	\$7,000 (Physical infrastructure design, 1 site visit)
Mr. Brian Norder:	\$3,000 (Regulatory review)
CAD Design Services:	\$1,000 (Standard design consultation, TBD)
Editing and layout:	\$2,000 (Final report editing and layout, Taylor Sisk)

Other Expenses:

SMI Travel:	\$3,000 (3 x site visits)
Printing and Binding:	\$ 400
SMI Profit (remainder):	\$13,600

SMI proposes the following payment schedule: \$5,000 upon signing of an agreement for services and receipt of an invoice from SMI; \$10,000 upon satisfactory completion of Phase I activities and receipt of an invoice, \$10,000 upon completion of Phase II research, and \$5,000 upon in-person presentation of a final report in hard copy and electronic format (PDF).

Approach and Methodology

Research activities will be collaborative in nature and will utilize expertise from qualified professionals with significant experience relative to specific deliverables. SMI encourages close collaboration with project leaders and local interested organizations through every aspect of the research. This will allow project leaders to internalize knowledge gained from the research activities. SMI believes that the best feasibility studies are active collaborations between the third-party feasibility team and the principal project leaders who will ultimately make a project come to reality. We therefore propose a schedule of ongoing communication with project staff at every stage of the feasibility study, as well as close collaboration on preparation of final report materials.

Mr. Smithson Mills, the owner and president of SMI, will be the lead investigator for this research. Mr. Mills will coordinate all research between project staff and feasibility team members, and will schedule site visits and data collection in consultation with project staff. Mr. Mills and team members will make site visits to the region a minimum of six times during the research period.

Company Overview and Feasibility Team Members

SMI is a consulting business based in Asheville, North Carolina. SMI President Mr. Smithson Mills has over 16 years of experience in the realm of agricultural economic development. From 1994 to 2005, Mr. Mills worked for the North Carolina Department of Agriculture and Consumer Services, first in Raleigh as the Asian Trade Specialist in NCDA's International Trade Office. From 2001 to 2005 he served as the agribusiness developer for Western North Carolina, based in Asheville. In this capacity he was lead project developer for Blue Ridge Food Ventures, an

11,000 sq.ft. shared-use food processing center in Asheville that is the largest and most successful of its kind in the Southeast.

Since 2005, Mills has provided contractual consulting services for a diverse range of agricultural development projects, including establishment of Foothills Pilot Plant, a small-scale poultry slaughtering and processing facility in Marion, NC. Recent projects include developing a business plan for establishing a red meat processing facility in western North Carolina, community-based agricultural consolidation and marketing projects, and a development plan for establishing a food processing industrial park for successful small scale businesses. Working with a national team of experts, Mills has participated in feasibility studies in Baltimore, Wisconsin, Montana, and Rhode Island. Mr. Mills has assisted in raising more than \$8 million in investments for agricultural development projects since 2005.

SMI will enlist external experts as subcontractors for this feasibility study, including Mr. Bob Weybright and Mr. Brian Norder. Mr. Mills will also enlist participation from a CAD design expert and a professional editor for final report preparation.

Bob Weybright is a food-processing consultant who has worked with entrepreneurs from a variety of businesses including specialty food manufacturers, farmers, commercial bakery, as well as individuals exploring new business activities. Specific consulting projects include strategic business structure, review of management and production systems, shared used production kitchen designs, marketing and distribution strategies, and assistance in the development of product specifications. Mr. Weybright was previously employed by Cornell University's Extension Support Specialist for the Northeast Center for Food Entrepreneurship. Mr. Weybright will assist the study with equipment analysis, building layout and design, and recommendations for specific production processes. Please see Mr. Weybright's resume attached.

Mr. Norder is a consultant with 14 years of experience as project director for the Vermont Food Ventures Center, a non-profit business incubator for the food sector. He oversaw operation of the facility, fund raising and development activities and delivery of training and technical assistance, with emphasis on issues of food safety. Mr. Norder was instrumental in design, funding and building for a 14,000 sq.ft. replacement facility in Hardwick, VT. As a product development specialist at the Northeast Center for Food Entrepreneurship, he provided a wide range of technical help to clients in a seven state service area. Mr. Norder is the author of numerous articles and resource guide chapters on food safety, regulation and product development. Please see Mr. Norder's resume attached.

Ongoing Support

As a client of SMI, the project will be offered ongoing verbal consultations beyond the contracted period, gratis within reasonable time parameters. These may include review of funding requests and guidance and support during the project implementation phase. Our philosophy is that the success of our clients is a direct reflection on the quality of our work, and will in turn result in increased business opportunities for our company.

References

The following individuals and organizations have worked with SMI on agricultural economic development projects with relevance to the interests of project leaders:

Mr. William Upchurch
Executive Director
North Carolina Tobacco Trust Fund
Commission
1080 Mail Service Center
Raleigh, NC 27699-1080
Phone: 919.733.2160
Email: william.upchurch@ncagr.gov

Mr. Ted Lord
Grants Officer and Legal Counsel
North Carolina Golden LEAF Foundation
301 N. Winstead Avenue
Rocky Mount, NC 27804
Phone: (252) 442-7474
Email: tlord@goldenleaf.org

NEW BUSINESS

**PITTSYLVANIA COUNTY
Board of Supervisors**

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> Recommendations from Personnel Committee</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Recommendations from Committee</p> <p><u>STAFF CONTACT(S):</u> Mr. Monday</p>	<table border="0"> <tr> <td data-bbox="852 420 1169 546"> <p><u>AGENDA DATE:</u> 04-19-2016</p> </td> <td data-bbox="1169 420 1533 546"> <p><u>ITEM NUMBER:</u> 11</p> </td> </tr> <tr> <td data-bbox="852 546 1169 672"> <p><u>ACTION:</u> Yes</p> </td> <td data-bbox="1169 546 1533 672"> <p><u>INFORMATION:</u></p> </td> </tr> <tr> <td data-bbox="852 672 1169 798"> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> </td> <td data-bbox="1169 672 1533 798"> <p><u>INFORMATION:</u></p> </td> </tr> <tr> <td colspan="2" data-bbox="852 798 1533 924"> <p><u>ATTACHMENTS:</u> 1. Committee Agenda</p> </td> </tr> <tr> <td colspan="2" data-bbox="852 924 1533 980"> <p><u>REVIEWED BY:</u> <i>GM</i></p> </td> </tr> </table>	<p><u>AGENDA DATE:</u> 04-19-2016</p>	<p><u>ITEM NUMBER:</u> 11</p>	<p><u>ACTION:</u> Yes</p>	<p><u>INFORMATION:</u></p>	<p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p>	<p><u>INFORMATION:</u></p>	<p><u>ATTACHMENTS:</u> 1. Committee Agenda</p>		<p><u>REVIEWED BY:</u> <i>GM</i></p>	
<p><u>AGENDA DATE:</u> 04-19-2016</p>	<p><u>ITEM NUMBER:</u> 11</p>										
<p><u>ACTION:</u> Yes</p>	<p><u>INFORMATION:</u></p>										
<p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p>	<p><u>INFORMATION:</u></p>										
<p><u>ATTACHMENTS:</u> 1. Committee Agenda</p>											
<p><u>REVIEWED BY:</u> <i>GM</i></p>											

BACKGROUND:

DISCUSSION:

The Personnel Committee will meet at 5:30 PM on Tuesday, April 19, 2016. Any recommendations by the Committee will be presented to the Board of Supervisors at their Adjourned Meeting.

RECOMMENDATION:

Staff submits this to the Board of Supervisors for their review and consideration.

Pittsylvania County Board of Supervisors

PERSONNEL COMMITTEE

**Tuesday, April 19, 2016
5:30 PM**

**Main Conference Room
County Administration Building
1 Center Street, Chatham, Virginia**

AGENDA

1. Call to Order – 5:30 p.m.
2. Roll Call
3. Approval of Agenda

NEW BUSINESS

4. Discussion of revised Pittsylvania County Personnel Policy Manual
5. Discussion on process to fill the County Administrator position
6. Questions/Comments/Discussion

ADJOURNMENT

PITTSYLVANIA COUNTY
Board of Supervisors

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> \$15 Million Refinancing Resolution <u>SUBJECT/PROPOSAL/REQUEST:</u> Approval of Resolution 2016-04-03 for the refinance of Series 2012 Notes in the amount of \$15 million <u>STAFF CONTACT(S):</u> Monday, Van Der Hyde	<u>AGENDA DATE:</u> 4-19-16	<u>ITEM NUMBER:</u> 12(a)
	<u>ACTION:</u> Yes	<u>INFORMATION:</u>
	<u>CONSENT AGENDA:</u> <u>ACTION:</u>	<u>INFORMATION:</u>
	<u>ATTACHMENTS:</u> 1. Resolution 2016-04-03 2. Preliminary Official Statement (POS)	
	<u>REVIEWED BY:</u>	

BACKGROUND:

Pittsylvania County originally issued Series 2008A Notes during the renovation of the 4 county high schools in the amount of \$20,000,000. Short-term construction notes were issued at that time in hopes that the County would be able to utilize the State's Literary Loan Program to permanently finance these notes at 2% interest. These notes have been refinanced twice since this time in 2010 and again in 2012. The Board of Supervisors voted at their regular meeting, 9-08-15 to pay down principal on these notes in the amount of \$4.9 million, leaving a balance to refinance of \$15 million. The County has been advised that it would be in our best interest to permanently finance the remainder of these notes at this time since it is highly unlikely that the County will be able to utilize literary fund monies in the near future and since the market at this time has favorable interest rates.

DISCUSSION:

Attached is Resolution 2016-04-03 which provides for the issuance and sale of general obligation school refunding bonds, Series 2016 in an aggregate principal amount not to exceed \$15,000,000. Also attached is a copy of the Preliminary Official Statement (POS).

RECOMMENDATION:

The Staff recommends approval of Resolution 2016-04-03.

Resolution 2016-04-03

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2016, OF PITTSYLVANIA COUNTY, VIRGINIA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000, PROVIDING FOR THE FORM, DETAILS AND PAYMENT OF SUCH BONDS, AND PROVIDING FOR THE REFUNDING OF THE COUNTY'S GENERAL OBLIGATION SCHOOL REFUNDING NOTES, SERIES 2012

WHEREAS, Pittsylvania County, Virginia (the "County") is a political subdivision of the Commonwealth of Virginia, and pursuant to, and subject to the provisions of, the Public Finance Act of 1991, Chapter 26, Title 15.2, Code of Virginia of 1950, as amended (the "Act"), the Board of Supervisors of the County (the "Board") is authorized to contract debts on behalf of the County and to issue, as evidence thereof, bonds, notes or other obligations payable from pledges of the full faith and credit of the County;

WHEREAS, the County has previously issued its \$19,945,000 General Obligation School Refunding Notes, Series 2012 (the "Series 2012 Notes"), which refunded the County's \$20,090,000 General Obligation School Refunding Notes, Series 2010A, which refunded the County's \$20,000,000 General Obligation School Notes, Series 2008A (the "Series 2008A Notes"), the proceeds of which financed certain school capital improvements;

WHEREAS, the issuance of the Series 2008A Notes was approved by a referendum held by the County on November 6, 2007;

WHEREAS, the County has determined that it is advisable to issue general obligation school refunding bonds (the "Bonds") to refund the Series 2012 Notes, currently outstanding in the principal amount of \$15,000,000 (the "Refunded Bonds"); and

WHEREAS, the County's administration and a representative of Public Financial Management, Inc., the County's financial advisor (the "Financial Advisor"), have recommended to the Board that the County issue and sell the Bonds through a competitive public offering;

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PITTSYLVANIA COUNTY, VIRGINIA:

1. Issuance of Bonds. The Board finds and determines that it is in the best interest of the County to provide for the issuance and sale of a series of Bonds, heretofore authorized, in an aggregate principal amount not to exceed \$15,000,000 and to use the proceeds thereof, together with other funds as may be available, to refund the Refunded Bonds and to pay costs incurred in connection with issuing such bonds and refunding the Refunded Bonds.

2. Bond Details. The Bonds shall be designated "General Obligation School Refunding Bonds, Series 2016," or such other designation as may be determined by the County Administrator (which term shall include the Assistant County Administrator). The Bonds shall be in registered form, shall be dated such date as may be determined by the County Administrator, shall be in denominations of \$5,000 and integral multiples thereof and shall be

numbered R-1 upward, or such other designation as appropriate. Subject to Section 8, the issuance and sale of the Bonds are authorized on terms as shall be satisfactory to the County Administrator; provided, however, that the Bonds of such series (a) shall have a “true” or “Canadian” interest cost not to exceed 3.5% (taking into account any original issue discount or premium), (b) shall be sold to the purchaser thereof at a price not less than 98% of the principal amount thereof (excluding any original issue discount) and (c) shall mature or be subject to mandatory sinking fund redemption in annual installments ending no later than December 31, 2031.

Principal of the Bonds shall be payable annually on dates determined by the County Administrator. Each Bond shall bear interest from its date at such rate as shall be determined at the time of sale, calculated on the basis of a 360-day year of twelve 30-day months, and payable semiannually on dates determined by the County Administrator. Principal and premium, if any, shall be payable to the registered owners upon surrender of Bonds as they become due at the office of the Registrar (as hereinafter defined). Interest shall be payable by check or draft mailed to the registered owners at their addresses as they appear on the registration books kept by the Registrar on a date prior to each interest payment date that shall be determined by the County Administrator (the “Record Date”); provided, however, that at the request of the registered owner of the Bonds, payment may be made by wire transfer pursuant to the most recent wire instructions received by the Registrar from such registered owner. Principal, premium, if any, and interest shall be payable in lawful money of the United States of America.

Initially, one Bond certificate for each maturity of the Bonds shall be issued to and registered in the name of The Depository Trust Company, New York, New York (“DTC”), or its nominee. The County has heretofore entered into a Letter of Representations relating to a book-entry system to be maintained by DTC with respect to the Bonds. “Securities Depository” shall mean DTC or any other securities depository for the Bonds appointed pursuant to this Section.

In the event that (a) the Securities Depository determines not to continue to act as the securities depository for the Bonds by giving notice to the Registrar, and the County discharges the Securities Depository of its responsibilities with respect to the Bonds, or (b) the County in its sole discretion determines (i) that beneficial owners of Bonds shall be able to obtain certificated Bonds or (ii) to select a new Securities Depository, then the Finance Director of the County shall, at the direction of the County, attempt to locate another qualified securities depository to serve as Securities Depository and authenticate and deliver certificated Bonds to the new Securities Depository or its nominee or to the beneficial owners or to the Securities Depository participants on behalf of beneficial owners substantially in the form provided for in Section 5; provided, however, that such form shall provide for interest on the Bonds to be payable (1) from the date of the Bonds if they are authenticated prior to the first interest payment date or (2) otherwise from the interest payment date that is or immediately precedes the date on which the Bonds are authenticated (unless payment of interest thereon is in default, in which case interest on such Bonds shall be payable from the date to which interest has been paid). In delivering certificated Bonds, the Finance Director of the County shall be entitled to rely on the records of the Securities Depository as to the beneficial owners or the records of the Securities Depository participants acting on behalf of beneficial owners. Such certificated Bonds will then be registrable, transferable and exchangeable as set forth in Section 7.

So long as there is a Securities Depository for the Bonds, (1) it or its nominee shall be the registered owner of the Bonds; (2) notwithstanding anything to the contrary in this Resolution, determinations of persons entitled to payment of principal, premium, if any, and interest, transfers of ownership and exchanges and receipt of notices shall be the responsibility of the Securities Depository and shall be effected pursuant to rules and procedures established by such Securities Depository; (3) the Registrar and the County shall not be responsible or liable for maintaining, supervising or reviewing the records maintained by the Securities Depository, its participants or persons acting through such participants; (4) references in this Resolution to registered owners of the Bonds shall mean such Securities Depository or its nominee and shall not mean the beneficial owners of the Bonds; and (5) in the event of any inconsistency between the provisions of this Resolution and the provisions of the above-referenced Letter of Representations such provisions of the Letter of Representations, except to the extent set forth in this paragraph and the next preceding paragraph, shall control.

3. Redemption Provisions. The Bonds may be subject to redemption prior to maturity at the option of the County on or after dates, if any, determined by the County Administrator, in whole or in part at any time, at a redemption price equal to the principal amount of the Bonds, together with any interest accrued to the redemption date, plus a redemption premium not to exceed 1% of the principal amount of the Bonds, such redemption premium to be determined by the County Administrator.

Any term bonds may be subject to mandatory sinking fund redemption upon terms determined by the County Administrator.

If less than all of the Bonds are called for redemption, the maturities of the Bonds to be redeemed shall be selected by the Finance Director of the County in such manner as such officer may determine to be in the best interest of the County. If less than all the Bonds of any maturity are called for redemption, the Bonds within such maturity to be redeemed shall be selected by the Securities Depository pursuant to its rules and procedures or, if the book-entry system is discontinued, shall be selected by the Registrar by lot in such manner as the Registrar in its discretion may determine. In either case, (a) the portion of any Bond to be redeemed shall be in the principal amount of \$5,000 or some integral multiple thereof, and (b) in selecting Bonds for redemption, each Bond shall be considered as representing that number of Bonds that is obtained by dividing the principal amount of such Bond by \$5,000. The County shall cause notice of the call for redemption identifying the Bonds or portions thereof to be redeemed to be sent by facsimile or electronic transmission, registered or certified mail or overnight express delivery, not less than 30 nor more than 60 days prior to the redemption date, to the registered owner of the Bonds. The County shall not be responsible for giving notice of redemption to anyone other than DTC or another qualified securities depository then serving or its nominee unless no qualified securities depository is the registered owner of the Bonds. If no qualified securities depository is the registered owner of the Bonds, notice of redemption shall be mailed to the registered owners of the Bonds. If a portion of a Bond is called for redemption, a new Bond in principal amount equal to the unredeemed portion thereof will be issued to the registered owner upon the surrender thereof.

In the case of an optional redemption, the notice may state that (a) it is conditioned upon the deposit of moneys, in an amount equal to the amount necessary to effect the redemption, no

later than the redemption date or (b) the County retains the right to rescind such notice on or prior to the scheduled redemption date (in either case, a “Conditional Redemption”), and such notice and optional redemption shall be of no effect if such moneys are not so deposited or if the notice is rescinded as described herein. Any Conditional Redemption may be rescinded at any time. The County shall give prompt notice of such rescission to the affected Bondholders. Any Bonds subject to Conditional Redemption where redemption has been rescinded shall remain outstanding, and the rescission shall not constitute an event of default. Further, in the case of a Conditional Redemption, the failure of the County to make funds available on or before the redemption date shall not constitute an event of default, and the County shall give immediate notice to all organizations registered with the Securities and Exchange Commission (the “SEC”) as securities depositories or the affected Bondholders that the redemption did not occur and that the Bonds called for redemption and not so paid remain outstanding.

4. Execution and Authentication. The Bonds shall be signed by the manual or facsimile signature of the Chairperson or Vice Chairperson, the County’s seal shall be affixed thereto or a facsimile thereof printed thereon and shall be attested by the manual or facsimile signature of the Clerk of the Board; provided, however, that no Bond signed by facsimile signatures shall be valid until it has been authenticated by the manual signature of an authorized officer or employee of the Registrar and the date of authentication noted thereon.

5. Bond Form. The Bonds shall be in substantially the form of Exhibit A, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the officers signing the Bonds, whose approval shall be evidenced conclusively by the execution and delivery of the Bonds.

6. Pledge of Full Faith and Credit. The full faith and credit of the County are irrevocably pledged for the payment of principal of and premium, if any, and interest on the Bonds. Unless other funds are lawfully available and appropriated for timely payment of the Bonds, the Board shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all locally taxable property in the County sufficient to pay when due the principal of and premium, if any, and interest on the Bonds.

7. Registration, Transfer and Owners of Bonds. The County Administrator is hereby authorized and directed to appoint a qualified bank or trust company as paying agent and registrar for the Bonds (the “Registrar”). The Registrar shall maintain registration books for the registration of the Bonds and transfers thereof. Upon presentation and surrender of any Bonds to the corporate trust office of the Registrar, together with an assignment duly executed by the registered owner or the owner’s duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar, the County shall execute, and the Registrar shall authenticate, if required by Section 4, and deliver in exchange, a new Bond or Bonds having an equal aggregate principal amount, in authorized denominations, of the same form and maturity, bearing interest at the same rate, and registered in the name(s) as requested by the then registered owner or the owner’s duly authorized attorney or legal representative. Any such exchange shall be at the expense of the County, except that the Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The Registrar shall treat the registered owner as the person exclusively entitled to payment of principal, premium, if any, and interest and the exercise of all other rights and powers of the owner, except that interest payments shall be made to the person shown as owner on the registration books on the Record Date.

8. Sale of Bonds. The Board approves the following terms of the sale of the Bonds. The Bonds shall be sold by competitive bid in a principal amount to be determined by the County Administrator, in collaboration with the Financial Advisor, and subject to the limitations set forth in Section 1. The County Administrator shall also determine (a) the interest rates of the Bonds, maturity schedule of the Bonds and the price to be paid for the Bonds, subject to the limitations set forth in Section 2, (b) the redemption provisions of the Bonds, subject to the limitations set forth in Section 3 and (c) the dated date, the principal and interest payment dates and the Record Date of the Bonds, all as the County Administrator determines to be in the best interest of the County.

The County Administrator shall receive bids for the Bonds and award the Bonds to the bidder providing the lowest “true” or “Canadian” interest cost, subject to the limitations set forth in Section 2. Following the sale of the Bonds, the County Administrator shall file a certificate with the Board setting forth the final terms of the Bonds. The actions of the County Administrator in selling the Bonds shall be conclusive, and no further action shall be necessary on the part of the Board.

9. Notice of Sale. The County Administrator, in collaboration with the Financial Advisor, is authorized and directed to take all proper steps to advertise the Bonds for sale substantially in accordance with the form of Notice of Sale (attached to the Preliminary Official Statement referenced below), which is hereby approved; provided that the County Administrator, in collaboration with the Financial Advisor, may make such changes in the Notice of Sale not inconsistent with this Resolution as he may consider to be in the best interest of the County.

10. Official Statement. The draft Preliminary Official Statement describing the Bonds, copies of which have been made available prior to this meeting, is hereby approved as the Preliminary Official Statement by which the Bonds will be offered for sale to the public; provided that the County Administrator, in collaboration with the Financial Advisor, may make such completions, omissions, insertions and changes in the Preliminary Official Statement not inconsistent with this Resolution as the County Administrator may consider to be in the best interest of the County. After the Bonds have been sold, the County Administrator, in collaboration with the Financial Advisor, shall make such completions, omissions, insertions and changes in the Preliminary Official Statement not inconsistent with this Resolution as are necessary or desirable to complete it as a final Official Statement. The County shall arrange for the delivery to the purchaser of the Bonds of a reasonable number of printed copies of the final Official Statement, within seven business days after the Bonds have been sold, for delivery to each potential investor requesting a copy of the Official Statement and to each person to whom the purchaser initially sells Bonds.

11. Official Statement Deemed Final. The County Administrator is authorized, on behalf of the County, to deem the Preliminary Official Statement and the Official Statement in final form, each to be final as of its date within the meaning of Rule 15c2-12 (the “Rule”) of the

SEC, except for the omission in the Preliminary Official Statement of certain pricing and other information permitted to be omitted pursuant to the Rule. The distribution of the Preliminary Official Statement and the execution and delivery of the Official Statement in final form shall be conclusive evidence that each has been deemed final as of its date by the County, except for the omission in the Preliminary Official Statement of such pricing and other information permitted to be omitted pursuant to the Rule.

12. Preparation and Delivery of Bonds. After the Bonds have been awarded, the officers of the County are authorized and directed to take all proper steps to have the Bonds prepared and executed in accordance with their terms and to deliver the Bonds to the purchaser thereof upon payment therefor.

13. Redemption of Refunded Bonds. The Board hereby authorizes the optional redemption of the Refunded Bonds. The County Administrator or his designee shall provide for a notice of redemption to be given to the registered owners of the Refunded Bonds in accordance with the resolution providing for the issuance of the Refunded Bonds.

14. Escrow Deposit Agreement. The County Administrator is authorized to determine if an escrow deposit agreement (the "Escrow Agreement") is required for the refunding of the Refunded Bonds. If the County Administrator determines that an Escrow Agreement is necessary, the County Administrator is authorized and directed to execute the Escrow Agreement between the County and an escrow agent to be appointed by the County Administrator (the "Escrow Agent") with respect to the Refunded Bonds. The Escrow Agreement shall be in the form approved by the County Administrator, in collaboration with the County Attorney and the County's bond counsel, and shall provide for the deposit and investment of a portion of the Bond proceeds for the defeasance of the Refunded Bonds. The execution of the Escrow Agreement by the County Administrator shall constitute conclusive evidence of such official's approval of the Escrow Agreement. The Escrow Agreement shall provide for the irrevocable deposit of a portion of the Bond proceeds (the "Refunding Portion") in an escrow fund that shall be sufficient, when invested in noncallable, direct obligations of the United States Government (the "Government Obligations"), to provide for payment of principal of, premium, if any, and interest on the Refunded Bonds; provided, however, that such Refunding Portion shall be invested in such manner that none of the Bonds will be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and regulations issued pursuant thereto (the "Code"). The Escrow Agent is authorized and directed to execute initial and final subscription forms for the purchase of the Government Obligations and such other contracts and agreements necessary to provide for the defeasance of the Refunded Bonds as are approved by the County Administrator, in collaboration with the County Attorney and the County's bond counsel.

15. Deposit of Bond Proceeds. The County Treasurer is authorized and directed (a) to provide for the delivery of the Refunding Portion to the Escrow Agent for deposit in the escrow fund established by the Escrow Agreement, in an amount that shall be sufficient, together with any other funds deposited with the Escrow Agent and the interest thereon when invested as provided in the Escrow Agreement, (i) to pay when due the interest on the Refunded Bonds to the first respective dates on which they may be redeemed at the option of the County and (ii) to pay upon the earlier of maturity or redemption the principal of the Refunded Bonds and (b) to

provide for the deposit of the remaining proceeds of the Bonds in a special account to be used to pay the costs incurred in refunding the Refunded Bonds and the costs of issuing the Bonds. The County Treasurer is further authorized and directed to take all such further action as may be necessary or desirable in connection with the payment and refunding of the Refunded Bonds.

16. Arbitrage Covenants. (a) The County represents that there have not been issued, and covenants that there will not be issued, any obligations that will be treated as part of the same issue of obligations as the Bonds within the meaning of Treasury Regulations Section 1.150-1(c).

(b) The County covenants that it shall not take or omit to take any action the taking or omission of which will cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code or otherwise cause interest on the Bonds to be includable in the gross income for federal income tax purposes of the registered owners thereof under existing law. Without limiting the generality of the foregoing, the County shall comply with any provision of law that may require the County at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Bonds, unless the County receives an opinion of nationally recognized bond counsel that such compliance is not required to prevent interest on the Bonds from being includable in the gross income for federal income tax purposes of the registered owners thereof under existing law. The County shall pay any such required rebate from its legally available funds.

17. Non-Arbitrage Certificate and Elections. Such officers of the County as may be requested by the County’s bond counsel are authorized and directed to execute an appropriate certificate setting forth (a) the expected use and investment of the proceeds of the Bonds in order to show that such expected use and investment will not violate the provisions of Section 148 of the Code and (b) any elections such officers deem desirable regarding rebate of earnings to the United States for purposes of complying with Section 148 of the Code. Such certificate shall be prepared in consultation with the County’s bond counsel, and such elections shall be made after consultation with bond counsel.

18. Limitation on Private Use. The County covenants that it shall not permit the proceeds of the Bonds or the facilities refinanced with the proceeds of the Bonds to be used in any manner that would result in (a) 5% or more of such proceeds or the facilities refinanced with such proceeds being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, (b) 5% or more of such proceeds or the facilities refinanced with such proceeds being used with respect to any output facility (other than a facility for the furnishing of water), within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code; provided, however, that if the County receives an opinion of nationally recognized bond counsel that any such covenants need not be complied with to prevent the interest on the Bonds from being includable in the gross income for federal income tax purposes of the registered owners thereof under existing law, the County need not comply with such covenants.

19. Continuing Disclosure Agreement. The Chairperson, Vice Chairperson and the County Administrator, any of whom may act, are hereby authorized and directed to execute a continuing disclosure agreement (the “Continuing Disclosure Agreement”) setting forth the reports and notices to be filed by the County and containing such covenants as may be necessary to assist the purchaser of the Bonds in complying with the provisions of the Rule promulgated by the SEC. The Continuing Disclosure Agreement shall be substantially in the form of the County’s prior Continuing Disclosure Agreements, which is hereby approved for purposes of the Bonds; provided that the County Administrator, in collaboration with the Financial Advisor, may make such changes in the Continuing Disclosure Agreement not inconsistent with this Resolution as the County Administrator may consider to be in the best interest of the County. The execution thereof by such officers shall constitute conclusive evidence of their approval of any such completions, omissions, insertions and changes.

20. Other Actions. All other actions of officers of the County in conformity with the purposes and intent of this Resolution and in furtherance of the issuance and sale of the Bonds are hereby ratified, approved and confirmed. The officers of the County are authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the issuance, sale and delivery of the Bonds.

21. Repeal of Conflicting Resolutions. All resolutions or parts of resolutions in conflict herewith are repealed.

22. Effective Date. This Resolution shall take effect immediately.

[FORM OF BOND]

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the issuer or its agent for registration of transfer, exchange or payment, and any certificate is registered in the name of Cede & Co., or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

REGISTERED

REGISTERED

No. R- _____

\$ _____

UNITED STATES OF AMERICA

COMMONWEALTH OF VIRGINIA

PITTSYLVANIA COUNTY

General Obligation School Refunding Bond

Series 2016

INTEREST RATE	MATURITY DATE	DATED DATE	CUSIP
_____ %	[July 15], _____	_____, 2016	_____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS

Pittsylvania County, Virginia (the “County”), for value received, promises to pay, upon surrender hereof to the registered owner hereof, or registered assigns or legal representative, the principal sum stated above on the maturity date stated above, subject to prior redemption as hereinafter provided, and to pay interest hereon from its date semiannually on each [January 15] and [July 15], beginning [July 15, 2016], at the annual rate stated above, calculated on the basis of a 360-day year of twelve 30-day months. Principal, premium, if any, and interest are payable in lawful money of the United States of America by Wilmington Trust, N.A., who has been appointed paying agent and registrar for the bonds (the “Registrar”).

Notwithstanding any other provision hereof, this bond is subject to a book-entry system maintained by The Depository Trust Company (“DTC”), and the payment of principal, premium, if any, and interest, the providing of notices and other matters shall be made as described in the County’s Letter of Representations to DTC.

This bond is one of an issue of \$_____ General Obligation School Refunding Bonds, Series 2016, of like date and tenor, except as to number, denomination, rate of interest, privilege of redemption and maturity, and is issued pursuant to the Constitution and statutes of the Commonwealth of Virginia, including the Public Finance Act of 1991.

The bonds refund the County’s General Obligation School Refunding Notes, Series 2012 (the “Series 2012 Notes”), which refunded the County’s \$20,090,000 General Obligation School Refunding Notes, Series 2010A, which refunded the County’s \$20,000,000 General Obligation School Notes, Series 2008A, which were approved by the qualified voters of the County at an election on November 6, 2007. The bonds were authorized by a resolution adopted by the Board of Supervisors of Pittsylvania County, Virginia on _____, 2016, to refund the Series 2012 Notes.

Bonds maturing on or before [July 15, 20__], are not subject to redemption prior to maturity. Bonds maturing on or after [July 15, 20__], are subject to redemption prior to maturity at the option of the County on or after [July 15, 20__], in whole or in part (in any multiple of \$5,000) at any time, upon payment of the following redemption prices (expressed as a percentage of principal amount of bonds to be redeemed) plus interest accrued and unpaid to the date fixed for redemption:

Period During Which Redeemed (Both Dates Inclusive)	Redemption Price
--	-----------------------------

[Bonds maturing on [July 15, 20__], are required to be redeemed in part before maturity by the County on [July 15] in the years and amounts set forth below, at a redemption price equal to the principal amount of the bonds to be redeemed, plus accrued interest to the redemption date:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount]</u>
-------------	---------------	-------------	----------------

If less than all of the bonds are called for redemption, the bonds to be redeemed shall be selected by the Finance Director of the County in such manner as such officer may determine to be in the best interest of the County. If less than all of the bonds of any maturity are called for redemption, the bonds within such maturity to be redeemed shall be selected by DTC or any successor securities depository pursuant to its rules and procedures or, if the book-entry system is discontinued, shall be selected by the Registrar by lot in such manner as the Registrar in its discretion may determine. In either case, (a) the portion of any bond to be redeemed shall be in the principal amount of \$5,000 or some integral multiple thereof and (b) in selecting bonds for redemption, each bond shall be considered as representing that number of bonds that is obtained by dividing the principal amount of such bond by \$5,000. The County shall cause notice of the call for redemption identifying the bonds or portions thereof to be redeemed to be sent by facsimile or electronic transmission, registered or certified mail or overnight express delivery,

not less than 30 nor more than 60 days prior to the redemption date, to the registered owner hereof. If a portion of this bond is called for redemption, a new bond in principal amount of the unredeemed portion hereof will be issued to the registered owner upon surrender hereof.

The County may give notice of redemption prior to a deposit of redemption moneys if such notice states that the redemption is to be funded with the proceeds of a refunding bond issue and is conditioned on the deposit of such proceeds. Provided that moneys are deposited on or before the redemption date, such notice shall be effective when given. If such proceeds are not available on the redemption date, such bonds will continue to bear interest until paid at the same rate they would have borne had they not been called for redemption. On presentation and surrender of the bonds called for redemption at the place or places of payment, such bonds shall be paid and redeemed.

The full faith and credit of the County are irrevocably pledged for the payment of principal of and premium, if any, and interest on this bond. Unless other funds are lawfully available and appropriated for timely payment of this bond, the Board of Supervisors shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all taxable property within the County sufficient to pay when due the principal of and premium, if any, and interest on this bond.

The Registrar shall treat the registered owner of this bond as the person exclusively entitled to payment of principal of and premium, if any, and interest on this bond and the exercise of all others rights and powers of the owner, except that interest payments shall be made to the person shown as the owner on the registration books on the [first day of the month in which each interest payment date occurs].

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this bond have happened, exist and have been performed, and the issue of bonds of which this bond is one, together with all other indebtedness of the County, is within every debt and other limit prescribed by the Constitution and statutes of the Commonwealth of Virginia.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, Pittsylvania County, Virginia, has caused this bond to be to be signed by the Chairperson or Vice Chairperson of the Board, its seal to be affixed hereto and attested by the Clerk of the Board of Supervisors, and this bond to be dated the date first above written.

(SEAL)

Chairperson, Board of Supervisors of
Pittsylvania County, Virginia

(ATTEST)

Clerk, Board of Supervisors of
Pittsylvania County, Virginia

ASSIGNMENT

FOR VALUE RECEIVED the undersigned sell(s), assign(s) and transfer(s) unto

(Please print or type name and address, including postal zip code, of Transferee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF TRANSFEREE:

: :
: :
: :

the within bond and all rights thereunder, hereby irrevocably constituting and appointing

_____,
Attorney, to transfer said bond on the books kept for the registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed

NOTICE: Signature(s) must be guaranteed
by an Eligible Guarantor Institution such
as a Commercial Bank, Trust Company,
Securities Broker/Dealer, Credit Union
or Savings Association who is a member
of a medallion program approved by The
Securities Transfer Association, Inc.

(Signature of Registered Owner)

NOTICE: The signature above must
correspond with the name of the
registered owner as it appears on the
front of this bond in every particular,
without alteration or enlargement or any
change whatsoever.

PRELIMINARY OFFICIAL STATEMENT DATED APRIL __, 2016

NEW ISSUE
Book-Entry Only

Ratings: Fitch: ___

Moody's: ___

(See "MISCELLANEOUS – Ratings")

In the opinion of Bond Counsel, under current law and subject to conditions described in the section "Tax Exemption," interest on the Bonds (a) is not included in gross income for federal income tax purposes, (b) is not an item of tax preference for purposes of the federal alternative minimum income tax imposed on individuals and corporations, and (c) is exempt from income taxation by the Commonwealth of Virginia. Such interest may be included in the calculation of a corporation's alternative minimum income tax, and a holder may be subject to other federal tax consequences as described in the section "Tax Exemption."

\$13,355,000*

PITTSYLVANIA COUNTY, VIRGINIA
General Obligation School Refunding Bonds
Series 2016

Dated: Date of Delivery

Due: June 15, as shown on the inside cover

This Official Statement has been prepared by Pittsylvania County, Virginia (the "County"), to provide information on the General Obligation School Refunding Bonds, Series 2016 (the "Bonds"), the security therefor, the County and other relevant information. Selected information is presented on this cover page for the convenience of the user. To make an informed decision regarding the Bonds, a prospective investor should read this Official Statement in its entirety.

Security	The Bonds are general obligations of the County for the payment of which the full faith and credit and unlimited taxing power of the County will be irrevocably pledged. The County's Board of Supervisors will be authorized and required, unless other funds are lawfully available and appropriated for timely payment of the Bonds, to levy and collect on all locally taxable property in the County an annual <i>ad valorem</i> tax over and above all other taxes authorized or limited by law and without limitation as to rate or amount, sufficient to pay the principal of, premium, if any, and interest on the Bonds, as the same respectively become due and payable.
Redemption	The Bonds are subject to optional redemption as set forth herein.
Purpose	The proceeds of the Bonds will be used to refund the outstanding portion of the County's \$19,945,000 General Obligation School Refunding Notes, Series 2012, and to pay related costs of issuance and refunding.
Interest Rates/Yields	See the inside cover page.
Interest Payment Dates	December 15 and June 15, commencing December 15, 2016
Record Dates	December 1 and June 1
Paying Agent	Wilmington Trust Company
Denominations	\$5,000 and integral multiples thereof.
Closing/Delivery Date	On or about June 2, 2016.
Registration	Book-entry only through the facilities of The Depository Trust Company.
County Attorney	J. Vaden Hunt, Esquire
Bond Counsel	Hunton & Williams LLP
Financial Advisor	Public Financial Management, Inc.

Dated: _____, 2016

* Preliminary, subject to change.

\$13,355,000*
Pittsylvania County, Virginia
General Obligation School Refunding Bonds, Series 2016

MATURITY SCHEDULE, INTEREST RATES, PRICES OR YIELDS, AND CUSIPS

Maturity* (June 15)	Principal Amount*	Interest Rate	Price or Yield	CUSIP No. **
2017	\$ 650,000			
2018	695,000			
2019	725,000			
2020	750,000			
2021	780,000			
2022	810,000			
2023	845,000			
2024	880,000			
2025	915,000			
2026	950,000			
2027	990,000			
2028	1,030,000			
2029	1,070,000			
2030	1,110,000			
2031	1,155,000			

* Preliminary, subject to change.

** CUSIP numbers have been assigned by an organization not affiliated with the County and are included solely for the convenience of the holders of the Bonds. The County is not responsible for the selection or use of these CUSIP numbers, nor is any representation made as to their correctness on the Bonds or as indicated above.

PITTSYLVANIA COUNTY, VIRGINIA

Post Office Box 426
1 Center Street
Chatham, Virginia 24531
(434) 432-7700

BOARD OF SUPERVISORS

Jessie L. Barksdale, Chairman
Elton W. Blackstock, Vice Chairperson
Tim R. Barber
Joe Davis
Jerry A. Hagerman
Ronald Scarce
Robert "Bob" Warren

CERTAIN APPOINTED OFFICIALS

Clarence Monday, County Administrator
J. Vaden Hunt, County Attorney
Otis S. Hawker, Assistant County Administrator
Kim Van Der Hyde, Finance Director

BOND COUNSEL

Hunton & Williams LLP
Riverfront Plaza – East Tower
951 East Byrd Street
Richmond, Virginia 23219

FINANCIAL ADVISOR

Public Financial Management, Inc.
4350 North Fairfax Drive, Suite 580
Arlington, Virginia 22203

INDEPENDENT AUDITOR

Robinson, Farmer, Cox Associates,
A Professional Limited Liability Company
1580 N. Franklin Street
Christiansburg, Virginia 24073

The Bonds are exempt from registration under the Securities Act of 1933, as amended. The Bonds also are exempt from registration under the securities laws of the Commonwealth of Virginia.

No dealer, broker, salesman, or other person has been authorized to give any information or to make any representations other than those contained in this Official Statement, and, if given or made, such other information or representations should not be relied upon as having been authorized by the County. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of the bonds by any person in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale. This Official Statement is not to be construed as a contract or agreement between the County and the purchasers or owners of any of the Bonds.

All quotations from and summaries and explanations of provisions of law and documents herein do not purport to be complete, and reference is made to such laws and documents for full and complete statements of their provisions. Any statements made in this Official Statement involving estimates or matters of opinion, whether or not expressly so stated, are intended merely as estimates or opinion and not as representations of fact. This Official Statement speaks as of its date except where specifically noted otherwise and is subject to change without notice. Neither the delivery of this Official Statement, any sale made hereunder, nor any filing of this Official Statement shall under any circumstances create an implication that there has been no change in the affairs of the County since the date of this Official Statement or imply that any information herein is accurate or complete as of any later date.

Certain persons participating in this offering may engage in transactions that stabilize, maintain or otherwise affect the price of the Bonds, including transactions to (a) overallot in arranging the sales of the Bonds and (b) make purchases and sales of Bonds, for long or short account, on a when-issued basis or otherwise, at such prices, in such amounts and in such manner as the underwriters may determine.

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APPENDIX A: PITTSYLVANIA COUNTY, VIRGINIA

APPENDIX B: AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2015

APPENDIX C: FORM OF CONTINUING DISCLOSURE AGREEMENT

APPENDIX D: PROPOSED FORM OF OPINION OF BOND COUNSEL

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APPENDIX F: NOTICE OF SALE

OFFICIAL STATEMENT

\$13,355,000*
Pittsylvania County, Virginia
General Obligation School Refunding Bonds, Series 2016

INTRODUCTION

The purpose of this Official Statement, including the cover page, the inside cover pages and the appendices, is to furnish information in connection with the sale by Pittsylvania County, Virginia (the "County"), of its \$13,355,000* General Obligation School Refunding Bonds, Series 2016 (the "Bonds"). The Bonds will be general obligations of the County, to the payment of which the full faith and credit of the County are irrevocably pledged. The security of the Bonds is more fully described in the section "DESCRIPTION OF THE BONDS - Security for the Bonds."

The Bonds will be issued in authorized denominations of \$5,000 and integral multiples thereof and will be held through the facilities of The Depository Trust Company, New York, New York ("DTC"), or its nominee, as securities depository with respect to the Bonds. See "DESCRIPTION OF THE BONDS – Book-Entry Only System" and Appendix E.

The Bonds will be offered for sale through competitive bidding on May 3, 2016. The Notice of Sale relating to the Bonds and describing the competitive bidding process is attached hereto as Appendix F.

The County is located in Southwestern Virginia, in the high plateau area of the southern piedmont region. The County borders North Carolina and is adjacent to the City of Danville. Chatham, the county seat, is 140 miles from Richmond, Virginia, 68 miles from Roanoke, Virginia, 50 miles from Lynchburg, Virginia, and 96 miles from Raleigh, North Carolina. Additional information regarding the County is provided in Appendix A to this Official Statement, entitled "PITTSYLVANIA COUNTY, VIRGINIA." The audited financial statements for the County for the fiscal year ended June 30, 2015 are provided in Appendix B to this Official Statement.

Financial and other information contained in this Official Statement have been prepared by the County from its records, except where other sources are noted. This information speaks as of its date and is not intended to indicate future or continuing trends in the financial or economic position of the County.

The Bonds are offered for delivery, when, as and if issued, subject to the approval of validity by Hunton & Williams LLP, Richmond, Virginia, Bond Counsel, and to certain other conditions referred to herein. Certain legal matters will be passed upon for the County by the County Attorney, J. Vaden Hunt, Esquire. It is expected that the Bonds will be available for delivery, at the expense of the County, in New York, New York, through the facilities of DTC, on or about June 2, 2016.

Any question concerning the content of this Official Statement should be directed to the County Administrator, Clarence Monday, Post Office Box 426, 1 Center Street, Chatham, Virginia 24531 (434/432-7710).

DESCRIPTION OF THE BONDS

Authorization and Purpose of the Bonds

The issuance of the Bonds is authorized by a resolution and other proceedings of the County's Board of Supervisors (the "Board") adopted pursuant to and in conformity with Article VII of the Constitution of the Commonwealth of Virginia, and pursuant to the provisions of the Public Finance Act of 1991, as amended (Chapter 26 of Title 15.2 of the Code of Virginia, 1950, as amended). The issuance of the Bonds is authorized by a resolution of the Board adopted on _____, 2016 (the "Bond Resolution").

* Preliminary, subject to change.

The proceeds of the Bonds will be used to refund the outstanding portion of the County's \$19,945,000 General Obligation School Refunding Notes, Series 2012 (the "Series 2012 Notes"), and to pay related costs of issuance and refunding.

General Information

The Bonds will be dated the date of their delivery and will bear interest from their date payable semiannually on each December 15 and June 15, commencing December 15, 2016. The Bonds will mature on June 15 in each of the years as set forth on the inside cover page of this Official Statement. Wilmington Trust Company has been appointed registrar and paying agent for the Bonds (the "Registrar" or "Paying Agent"). Interest on the Bonds will be payable by check or draft to the holders of the Bonds as of December 1 and June 1 immediately preceding each interest payment date at their addresses as they appear on the registration books kept by the Registrar. If such interest payment date is not a business day, such payment will be made on the next succeeding business day with the same effect as if made on the interest payment date, and no additional interest will accrue.

Form and Denomination

The Bonds will be issued by means of a book-entry system with no physical distribution of Bond certificates made to the public. Prior to closing on the Bonds, there will be deposited with DTC one bond certificate registered in the name of DTC's nominee, Cede & Co., for each stated maturity of the Bonds. The book-entry system will evidence beneficial ownership of the Bonds in principal amounts of \$5,000 or multiples thereof, with transfers of beneficial ownership effective on the records of DTC and its participants pursuant to rules and procedures established by DTC and its participants. Transfer of principal, premium, if any, and interest payments to Beneficial Owners (as hereinafter defined) by participants of DTC will be the responsibility of such participants and other nominees of Beneficial Owners. The County will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event that (1) DTC determines to discontinue providing its services as securities depository for the Bonds, (2) the chief financial officer of the County determines that DTC is incapable of discharging its duties or that continuation with DTC as securities depository with respect to the Bonds is not in the best interest of the County, or (3) the chief financial officer of the County determines that continuation of the book-entry system of evidence and transfer of ownership of the Bonds is not in the best interest of the County or the Beneficial Owners, the County will discontinue the book-entry system with DTC. If the County fails to identify another qualified securities depository to replace DTC, the County will authenticate and deliver replacement Bonds in the form of fully registered certificates to the Beneficial Owners or their nominees.

Book-Entry Only System

DTC will act as securities depository for the Bonds pursuant to a book-entry system. Information regarding DTC and its book-entry system appears as Appendix E. Such information has been provided by DTC, and the County assumes no responsibility for the accuracy or completeness of such information. The County may decide to discontinue use of the system of book-entry transfers through DTC (or a successor securities depository). In that event Bond certificates will be printed and delivered.

Redemption*

Optional Redemption. The Bonds maturing on or before June 15, 2026, are not subject to optional redemption prior to maturity. The Bonds maturing on or after June 15, 2027, are subject to redemption prior to maturity at the option of the County on or after June 15, 2026, in whole or in part (in integral multiples of \$5,000) at any time, upon payment of 100% of the principal amount of Bonds to be redeemed plus interest accrued and unpaid to the date fixed for redemption.

* Preliminary, subject to change.

Mandatory Sinking Fund Redemption. Readers are advised to refer to the final Official Statement for the Bonds for the mandatory sinking fund redemption provisions of the Bonds should the winning bidder structure the principal amortization of any Bonds as term bonds.

Manner of Redemption. If less than all of the Bonds are called for redemption, the Bonds to be redeemed shall be selected by the chief financial officer of the County in such manner as such officer may determine to be in the best interests of the County. If less than all the Bonds of any maturity are called for redemption, the Bonds to be redeemed shall be selected by DTC or any successor securities depository pursuant to its rules and procedures or, if the book-entry system is discontinued, by the Registrar by lot in such manner as the Registrar in his discretion may determine.

Notice of Redemption. The County shall cause notice of the call of redemption identifying the Bonds or portions thereof to be redeemed to be sent by facsimile or electronic transmission, registered or certified mail or overnight express delivery, not less than 30 nor more than 60 days prior to the redemption date to the registered owner of the Bonds. The County will not be responsible for giving notices of redemption to anyone other than DTC or another securities depository or its nominee unless no qualified securities depository is the registered owner of the Bonds. If no qualified securities depository is the registered owner of the Bonds, notice of redemption shall be mailed to the registered owners of the Bonds. If a portion of a Bond is called for redemption, a new Bond in principal amount equal to the unredeemed portion thereof will be issued to the registered owner upon the surrender thereof.

The County may give or cause to be given notice of redemption prior to a deposit of redemption moneys if such notice states that the redemption is to be funded with the proceeds of a refunding bond issue and is conditioned on the deposit of such proceeds. Provided that moneys are deposited on or before the redemption date, such notice shall be effective when given. If such proceeds are not available on the redemption date, such Bonds will continue to bear interest until paid at the same rate they would have borne had they not been called for redemption and principal will continue to be payable as scheduled. On presentation and surrender of the Bonds called for redemption at the place or places of payment, such Bonds shall be paid and redeemed.

Security for the Bonds

The Bonds constitute general obligations of the County, and the full faith and credit of the County are irrevocably pledged to the payment of principal of, premium, if any, and interest on the Bonds. The Bond Resolution provides that the Board shall, in each year while any of the Bonds is outstanding, levy and collect on all property in the County subject to local taxation an annual ad valorem tax over and above all other taxes authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of, premium, if any, and interest on the Bonds unless other funds are legally available and appropriated for timely payment of the Bonds.

Bondholders' Remedies in the Event of Default

Section 15.2-2659 of the Code of Virginia of 1950, as amended, provides that upon affidavit filed by or on behalf of any owner of a general obligation bond (including a general obligation Bond as the term "bond" is defined in Section 15.2-2659), or by any paying agent therefor, in default as to payment of principal of, premium, if any, or interest, the Governor of Virginia shall immediately make a summary investigation. If such default is established to the Governor's satisfaction, the Governor shall immediately order the State Comptroller to withhold all funds appropriated and payable by the Commonwealth of Virginia (the "Commonwealth") to the political subdivision so in default and apply the amount so withheld to payment of the defaulted principal, premium, if any, and interest.

Section 15.2-2659 also provides for notice to the registered owners of such bonds of the default and the availability of withheld funds. The State Comptroller advises that to date no order to withhold funds pursuant to Section 15.2-2659 or the predecessor provisions of Section 15.2-2659 has ever been issued. Although neither Section 15.2-2659 nor its predecessor provisions has been approved by a Virginia court, the Attorney General of Virginia has ruled that appropriated funds may be withheld by the Commonwealth pursuant to its predecessor section, Section 15.1-225. In the fiscal year ended June 30, 2015, of the \$75,823,100 total direct appropriations paid

by the Commonwealth to the County, an aggregate amount equal to \$16,508,471 was deposited in the County's general fund.

Neither the Bonds nor the proceedings with respect thereto specifically provide any remedies to Bondholders if the County defaults in the payment of principal of or interest thereon, nor do they contain any provision for the appointment of a trustee to enforce the interests of the Bondholders upon the occurrence of such default. Upon any default in the payment of principal, premium, if any, or interest, a Bondholder could, among other things, seek from an appropriate court a writ of mandamus requiring the Board to observe the covenants contained in the Bond Resolution and the Bonds. The mandamus remedy, however, may be impracticable and difficult to enforce. Furthermore, the right to enforce payment of the Bonds may be limited by bankruptcy, insolvency, reorganization, moratorium, and similar laws and equitable principles, which may limit the specific enforcement of certain remedies.

Chapter 9 of the United States Bankruptcy Code (the "Bankruptcy Code") permits a municipality, such as the County, if insolvent, to file a voluntary petition for the adjustment of debts, provided that such municipality is "specifically authorized, in its capacity as a municipality or by name, to be a debtor under Chapter 9 by state law, or by a governmental officer or organization empowered by state law to authorize such entity to be a debtor under such chapter." Current Virginia statutes do not expressly authorize the County or municipalities generally to file for bankruptcy under Chapter 9. It is unclear, however, whether powers otherwise conferred by Virginia law upon the County, municipalities generally or governmental officers might provide authorization for a filing of a Chapter 9 petition by the County. Chapter 9 does not authorize the filing of involuntary petitions against municipalities such as the County.

Bankruptcy proceedings by the County could have adverse effects on Bondholders including, (a) delay in the enforcement of their remedies, (b) payment of their claims after the payment of claims of those supplying goods and services to the County after the initiation of bankruptcy proceedings and to the administrative expenses of bankruptcy proceedings, and (c) imposition without their consent of a reorganization plan reducing or delaying payment of the Bonds. The Bankruptcy Code contains provisions intended to ensure that, in any reorganization plan not accepted by at least a majority of a class of creditors, such as the holders of general obligation Bonds such class of creditors will have the benefit of their original claims or the "indubitable equivalent" thereof, although such plan may not provide for payment of the Bonds in full. The effect of these and other provisions of the Bankruptcy Code cannot be predicted and may be significantly affected by judicial interpretations.

The County has never defaulted in the payment of principal of, premium, if any, or interest on any debt obligation.

PLAN OF FINANCE

Plan of Refunding*

The Bonds are being issued to provide funds to (a) refund on a current basis the outstanding portion of the Series 2012 Notes and (b) pay the costs of issuing the Bonds and refunding the Series 2012 Notes. Details of the Series 2012 Notes, their redemption date and price are displayed in the table below.

<u>Series 2012 Notes</u>			
Maturity (July 15)	Principal Amount	Redemption Date	Redemption Price
2017	\$15,000,000	June 3, 2016	100%

A portion of the proceeds of the Bonds will be used to pay principal of and interest on the Series 2012 Notes on the Redemption Date.

* Preliminary, subject to change.

Sources and Uses

Estimated Sources of Funds:

Par Amount of Bonds	\$ _____
[Net] Original Issue [Premium]	_____
Total Sources of Funds	\$ _____

Estimated Uses of Funds:

Redemption Payment	_____
Costs of Issuance*	_____
Total Uses of Funds	\$ _____

* Includes underwriter's discount and estimated costs of issuance, which include rating agency and legal fees, printing expenses and other fees and expenses.

LEGAL MATTERS

Certain legal matters relating to the authorization and validity of the Bonds will be subject to the approving opinion of Hunton & Williams LLP, Richmond, Virginia, Bond Counsel, which will be furnished at the expense of the County upon delivery of the Bonds, in substantially the form set forth as Appendix D (the "Bond Opinion"). The Bond Opinion will be limited to matters relating to the authorization and validity of the Bonds and to the tax-exempt status of interest thereon as described in the section "Tax Exemption." Bond Counsel has not been engaged to investigate the financial resources of the County or its ability to provide for payment of the Bonds, and the Bond Opinion will make no statement as to such matters or as to the accuracy or completeness of this Official Statement or any other information that may have been relied on by anyone in making the decision to purchase Bonds. Certain matters will be passed on for the County by J. Vaden Hunt, Esquire, County Attorney.

TAX EXEMPTION

Opinion of Bond Counsel

In the opinion of Bond Counsel and in accordance with customary opinion practice, under current law, interest on the Bonds (a) is not included in gross income for federal income tax purposes, (b) is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations; however, with respect to corporations (as defined for federal tax purposes) subject to the alternative minimum income tax, such interest is taken into account in determining adjusted current earnings for purposes of computing such tax, and (c) is exempt from income taxation by the Commonwealth. No other opinion will be expressed by Bond Counsel regarding the tax consequences of the ownership of or the receipt or accrual of interest on the Bonds.

Bond Counsel's opinion is given in reliance upon certifications by representatives of the County as to certain facts relevant to both the opinion and requirements of the Internal Revenue Code of 1986, as amended, and applicable regulations thereunder (the "Code"), and is subject to the condition that there is compliance subsequent to the issuance of the Bonds with all requirements of the Code that must be satisfied in order for interest thereon to remain excludable from gross income for federal income tax purposes. The County has covenanted to comply with the current provisions of the Code regarding, among other matters, the use, expenditure and investment of the proceeds of the Bonds and the timely payment to the United States of any arbitrage rebate amounts with respect to the Bonds. Failure by the County to comply with such covenants, among other things, could cause interest, including accrued OID, on the Bonds to be included in gross income for federal income tax purposes retroactively to their date of issue.

Customary practice in the giving of legal opinions includes not detailing in the opinion all of the assumptions, limitations and exclusions that are a part of the conclusions therein. See “Statement on the Role of Customary Practice in the Preparation and Understanding of Third-Party Legal Opinions,” 63 Bus. Law. 1277 (2008), and “Legal Opinion Principles,” 53 Bus. Law. 831 (May 1998). Purchasers of the Bonds should seek advice or counsel concerning such matters as they deem prudent in connection with their purchase of Bonds.

Original Issue Discount

The initial offering prices of the Bonds maturing in the years _____ (the “OID Bonds”), will be less than their stated principal amount. In the opinion of Bond Counsel, under current law, the difference between the stated principal amount and the initial offering price of each maturity of OID Bonds to the public (excluding bond houses and brokers) at which a substantial amount of such maturity of such Bonds is sold will constitute OID. The offering prices set forth on the inside cover of this Official Statement for the OID Bonds are expected to be the initial offering prices to the public at which a substantial amount of each maturity of such Bonds are sold.

Under the Code, for purposes of determining the holder’s adjusted basis in an OID Bond, OID treated as having accrued while the holder holds the Bond will be added to the holder’s basis. OID will accrue on a constant yield-to-maturity method. The adjusted basis will be used to determine taxable gain or loss upon the sale or other disposition (including redemption or payment at maturity) of an OID Bond.

Prospective purchasers of the OID Bonds should consult their own tax advisors with respect to the calculation of accrued OID and the state and local tax consequences of owning or disposing of such Bonds.

Original Issue Premium

Bonds purchased, whether upon issuance or otherwise, for an amount (excluding any amount attributable to accrued interest) in excess of their principal amount will be treated for federal income tax purposes as having amortizable bond premium. A holder’s basis in such Bond must be reduced by the amount of premium that accrues while such Bond is held by the holder. No deduction for such amount will be allowed, but it generally will offset interest on the Bonds while so held. Purchasers of such Bonds should consult their own tax advisors as to the calculation, accrual and treatment of amortizable bond premium and the state and local tax consequences of holding such Bonds.

Other Tax Matters

In addition to the matters addressed above, prospective purchasers of the Bonds should be aware that the ownership of tax-exempt obligations may result in collateral federal income tax consequences to certain taxpayers, including without limitation financial institutions, property and casualty insurance companies, S corporations, foreign corporations subject to the branch profits tax, recipients of Social Security or Railroad Retirement benefits and taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry tax-exempt obligations. Prospective purchasers of the Bonds should consult their tax advisors as to the applicability and impact of such consequences.

Prospective purchasers of the Bonds also should consult their own tax advisors as to the status of interest on the Bonds under the tax laws of any state other than Virginia.

The Internal Revenue Service (the “Service”) has a program to audit state and local government obligations to determine whether the interest thereon is includible in gross income for federal income tax purposes. If the Service does audit the Bonds, under current Service procedures, the Service will treat the County as the taxpayer and the owners of the Bonds will have only limited rights, if any, to participate.

Bond Counsel’s opinion represents its legal judgment based in part upon the representations and covenants referenced therein and its review of current law, but is not a guarantee of result or binding on the Service or the courts. Bond Counsel assumes no duty to update or supplement its opinion to reflect any facts or circumstances that

may come to Bond Counsel's attention after the date of its opinion or to reflect any changes in law or the interpretation thereof that may occur or become effective after such date.

There are many events that could affect the value and liquidity or marketability of the Bonds after their issuance, including but not limited to public knowledge of an audit of the Bonds by the Service, a general change in interest rates for comparable securities, a change in federal or state income tax rates, federal or state legislative or regulatory proposals affecting state and local government securities and changes in judicial interpretation of existing law. In addition, certain tax considerations relevant to owners of Bonds who purchase Bonds after their issuance may be different from those relevant to purchasers upon issuance. Neither the opinion of Bond Counsel nor this Official Statement purports to address the likelihood or effect of any such potential events or such other tax considerations, and purchasers of the Bonds should seek advice concerning such matters as they deem prudent in connection with their purchase of Bonds.

RATINGS

Fitch Ratings ("Fitch") has assigned a rating of "___" to the Bonds. Moody's Investors Services, Inc. ("Moody's") has assigned a rating of "___" to the Bonds. Such ratings are based on the creditworthiness of the County.

Such ratings reflect only the respective views of such organizations and any desired explanation of the significance of such ratings should be obtained from the rating agency furnishing the same, at the following addresses: Fitch Ratings, One State Street Plaza, New York, New York 10004; Moody's Investors Service, Inc., 7 World Trade Center, 250 Greenwich Street, 23rd Floor, New York, New York 10007; Standard & Poor's Corporation, 55 Water Street, New York, New York 10041;. Generally, a rating agency bases its rating on the information and materials furnished to it and on investigations, studies and assumptions of its own. There is no assurance that such ratings will be continued for any given period or that they will not be revised or withdrawn entirely by either or both of such rating agencies, if in the judgment of either or both circumstances so warrant. A downward revision or withdrawal of such ratings, or either of them, may have an adverse effect on the market price of the Bonds.

SALE AT COMPETITIVE BIDDING

The Bonds will be offered for sale at competitive bidding on May 3, 2016, unless such date is postponed or changed as described in the Notice of Sale, attached hereto as Appendix F. This Official Statement has been deemed final as of its date by the County in accordance with the meaning and requirements of Rule 15c2-12 ("Rule 15c2-12") adopted by the Securities and Exchange Commission ("SEC") under the Securities and Exchange Act of 1934, as amended, except for the omission of certain pricing and other information permitted to be omitted pursuant to Rule 15c2-12. After the Bonds have been awarded, the County will complete the Official Statement so as to be a "final official statement" within the meaning of Rule 15c2-12 (the "final Official Statement"). The final Official Statement will include, among other matters, the identity of the winning bidders and the managers of the syndicates, if any, submitting the winning bids, the expected selling compensation to the underwriters of the Bonds and other information on the interest rate and offering prices or yields of the Bonds, as supplied by the winning bidders.

CONTINUING DISCLOSURE

General

To permit compliance by the underwriters with the requirements of Rule 15c2-12, the County will execute a Continuing Disclosure Agreement (the "CDA") at closing agreeing to provide certain annual financial information and notice of certain enumerated events required by Rule 15c2-12. Such information will be filed through the Electronic Municipal Market Access System ("EMMA") maintained by the Municipal Securities Rulemaking Board and may be accessed through the Internet at emma.mrsb.org. As described in Appendix C, the CDA requires the County to provide only limited information at specific times, and the information provided may not be all the information necessary to value the Bonds at any particular time. The County may from time to time disclose certain information and data in addition to that required by the CDA. If the County chooses to provide any additional

information, the County shall have no obligation to continue to update such information or to include it in any future disclosure filing.

Failure by the County to comply with the CDA is not an event of default under the Bonds or the Bond Resolution. The sole remedy for a default under the CDA is to bring an action for specific performance of the County's covenants under the CDA, and no assurance can be provided as to the outcome of any such proceeding.

Prior Instances of Non-Compliance

In connection with the issuance of previous bonds, the County has entered into continuing disclosure undertakings similar to the CDA ("Prior CDAs"). Although the County filed the audited financial information for its fiscal year ending June 30, 2011, the County failed to file all of the required operating information on a timely basis and to provide timely notice of such failure. In addition, the County failed to file on a timely basis notice of an upgrade to its rating by S&P in 2014, and failed to provide timely notice of such failure. The County has corrected the missed filings and has established and maintains policies and procedures reasonably designed in light of the relevant facts and circumstances to ensure compliance with its undertakings in a timely manner. Other than as described above, the County has not failed in the last five years to comply in all material respects with regard to Rule 15c2-12 to provide certain annual financial information and notice of certain enumerated events.

MISCELLANEOUS

Litigation

According to the County Attorney, there is no litigation of any kind now pending or, to the best of his information, knowledge and belief, threatened to restrain or enjoin the issuance or delivery of the Bonds or in any manner questioning the proceedings and authority under which the Bonds are issued or affecting the ability of the County to levy or collect ad valorem taxes, without limitation as to rate or amount, on all locally taxable property in the County sufficient to pay the principal of, premium, if any, or interest on the Bonds.

During the normal course of business, the County and its employees have been named as defendants in litigation filed by parties concerning alleged personal injuries, property damages, and other causes of action, which are being vigorously defended by the County. The County believes that no losses will be incurred as a result of such litigation that would have a material adverse effect on the County's financial position.

Financial Advisor

The County has retained Public Financial Management, Inc., Arlington, Virginia, as Financial Advisor in connection with the issuance and sale of the Bonds. Although Public Financial Management, Inc. has assisted in the preparation of the Official Statement, Public Financial Management, Inc. is not obligated to undertake, and has not undertaken to make, an independent verification or to assume responsibility for the accuracy, completeness or fairness of the information contained in the Official Statement.

Certificates of County Officials

Concurrently with the delivery of the Bonds, the County will furnish to the winning bidder a certificate dated the date of delivery of the Bonds signed by the appropriate County officials and stating that (a) no litigation is then pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds or the levy or collection of ad valorem taxes to pay principal, premium, if any, or interest thereon or in any manner questioning the proceedings and authority under which the Bonds are issued, and (b) the descriptions and statements in this Official Statement on the date of this Official Statement and on the date of delivery were and are true and correct in all material respects, did not and do not contain any untrue statement of a material fact or omit to state a material fact required to be stated therein or necessary to make such descriptions and statements, in the light of the circumstances under which they were made, not misleading, and that no material adverse change has occurred in the financial condition of the County between the date of this Official Statement and the date of delivery of the Bonds, other than as contemplated in this Official Statement. Such certificate will also state, however, that such County

officials did not independently verify the information indicated in this Official Statement as having been obtained or derived from sources other than the County and its officers but that they have no reason to believe that such information is not accurate.

Summaries and Descriptions

All summaries in this Official Statement of provisions of the Constitution of the Commonwealth of Virginia, statutes of the Commonwealth of Virginia, resolutions of the County (including the Bond Resolution), other documents and instruments and of the Bonds and the Disclosure Certificate are subject to the detailed provisions and judicial interpretations to which reference is hereby made for further information. Such summaries do not purport to be complete statements of any or all of such provisions.

This Official Statement and any advertisement of the Bonds are not to be construed as a contract with the purchasers of the Bonds. Any statements made in this Official Statement involving matters of opinion or estimates, whether or not so expressly identified, are set forth as such and not as representations of fact, and no representation is made that any of these estimates will be realized.

The distribution of this Preliminary Official Statement has been duly authorized by the Board. The Board has deemed this Preliminary Official Statement “final” as of its date within the meaning of Rule 15c2-12, except for the omission of certain pricing and other information permitted to be omitted pursuant to Rule 15c2-12.

PITTSYLVANIA COUNTY, VIRGINIA

By: _____
County Administrator

APPENDIX A

PITTSYLVANIA COUNTY, VIRGINIA

APPENDIX B

**AUDITED FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2015**

APPENDIX C

FORM OF CONTINUING DISCLOSURE AGREEMENT

CONTINUING DISCLOSURE AGREEMENT

This **CONTINUING DISCLOSURE AGREEMENT** dated as of _____, 2016 (the “Disclosure Agreement”), is executed and delivered by Pittsylvania County, Virginia (the “Issuer”), in connection with the issuance by the Issuer of its \$ _____ General Obligation School Refunding Bonds, Series 2016 (the “Bonds”). The Issuer hereby covenants and agrees as follows:

Section 1. Purpose. This Disclosure Agreement is being executed and delivered by the Issuer for the benefit of the holders of the Bonds and in order to assist the original purchasers of the Bonds in complying with the provisions of Section (b)(5)(i) of Rule 15c2-12, as amended (the “Rule”), promulgated by the Securities and Exchange Commission (the “SEC”), by providing certain annual financial information and material event notices required by the Rule.

Section 2. Annual Disclosure. (a) The Issuer shall provide annually financial information and operating data in accordance with the provisions of Section (b)(5)(i) of the Rule as follows:

(i) audited financial statements of the Issuer, prepared in accordance with generally accepted accounting principles; and

(ii) the operating data with respect to the Issuer substantially of the type described in the subsection “DEMOGRAPHIC AND ECONOMIC FACTORS – Tax Base Data” in Appendix A to the Issuer’s Official Statement dated _____, 2016.

If the financial statements filed pursuant to Section 2(a)(i) are not audited, the Issuer shall file such statements as audited when available.

(b) The Issuer shall file annually with the Municipal Securities Rulemaking Board (“MSRB”) the financial information and operating data described in subsection (a) above (collectively, the “Annual Disclosure”) no later than the March 31 following the end of the Issuer’s preceding fiscal year, commencing with the Issuer’s fiscal year ending June 30, 2016.

(c) Any Annual Disclosure may be included by specific reference to other documents previously provided to the MSRB or filed with the SEC; provided, however, that any final official statement incorporated by reference must be available from the MSRB.

(d) The Issuer shall file with the MSRB in a timely manner notice specifying any failure of the Issuer to provide the Annual Disclosure by the date specified.

Section 3. Event Disclosure. The Issuer shall file with the MSRB in a timely manner not in excess of ten (10) business days after the occurrence of the event, notice of the occurrence of any of the following events with respect to the Bonds:

(a) principal and interest payment delinquencies;

(b) non-payment related defaults, if material;

(c) unscheduled draws on debt service reserves reflecting financial difficulties;

(d) unscheduled draws on any credit enhancement reflecting financial difficulties;

(e) substitution of credit or liquidity providers, or their failure to perform;

(f) adverse tax opinions; the issuance by the IRS of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;

(g) modifications to rights of the holders of the Bonds, if material;

- (h) bond calls, if material, and tender offers;
- (i) defeasance of all or any portion of the Bonds;
- (j) release, substitution or sale of property securing repayment of the Bonds, if material;
- (k) rating changes;
- (l) bankruptcy, insolvency, receivership or similar event of the Issuer;
- (m) the consummation of a merger, consolidation or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (n) appointment of a successor or additional trustee or the change of name of a trustee, if material.

Section 4. Termination. The obligations of the Issuer hereunder will terminate upon the redemption, defeasance (within the meaning of the Rule) or payment in full of all the Bonds.

Section 5. Amendment. The Issuer may modify its obligations hereunder without the consent of Bondholders, provided that this Disclosure Agreement as so modified complies with the Rule as it exists at the time of modification. The Issuer shall within a reasonable time thereafter file with the MSRB a description of such modification(s).

Section 6. Defaults. (a) If the Issuer fails to comply with any covenant or obligation regarding Continuing Disclosure specified in this Disclosure Agreement, any holder (within the meaning of the Rule) of Bonds then outstanding may, by notice to the Issuer, proceed to protect and enforce its rights and the rights of the holders by an action for specific performance of the Issuer's covenant to provide the Continuing Disclosure.

(b) Notwithstanding anything herein to the contrary, any failure of the Issuer to comply with any obligation regarding Continuing Disclosure specified in this Disclosure Agreement (i) shall not be deemed to constitute an event of default under the Bonds or the resolution providing for the issuance of the Bonds and (ii) shall not give rise to any right or remedy other than that described in Section 6(a) above.

Section 7. Filing Method. Any filing required hereunder shall be accompanied by identifying information as prescribed by the MSRB and shall be made by transmitting such disclosure, notice or other information in an electronic format to the MSRB through the MSRB's Electronic Municipal Market Access ("EMMA") system pursuant to procedures promulgated by the MSRB.

Section 8. Additional Disclosure. The Issuer may from time to time disclose certain information and data in addition to the Continuing Disclosure. Notwithstanding anything herein to the contrary, the Issuer shall not incur any obligation to continue to provide, or to update, such additional information or data.

Section 9. Counterparts. This Disclosure Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

Section 10. Governing Law. This Disclosure Agreement shall be construed and enforced in accordance with the laws of the Commonwealth of Virginia.

PITTSYLVANIA COUNTY, VIRGINIA

County Administrator

APPENDIX D

PROPOSED FORM OF OPINION OF BOND COUNSEL

*Set forth below is the proposed form of opinion of Hunton & Williams LLP, Bond Counsel.
It is preliminary and subject to change prior to delivery of the Bonds.*

APPENDIX E

BOOK ENTRY-ONLY SYSTEM

BOOK-ENTRY ONLY SYSTEM

The description which follows of the procedures and recordkeeping with respect to beneficial ownership interests in the Bonds, payments of principal of and interest on the Bonds to DTC, its nominee, Direct Participants (defined below) or Beneficial Owners (defined below), confirmation and transfer of beneficial ownership interests in the Bonds and other bond-related transactions by and between DTC, the Direct Participants and Beneficial Owners is based solely on information furnished by DTC.

DTC will act as securities depository for the Bonds. The Bonds will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee), or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond certificate will be issued for each maturity of the Bonds, each in the aggregate principal amount of such maturity, and will be deposited with DTC.

DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC's participants (the "Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (the "Indirect Participants"). DTC has a Standard & Poor's rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com.

Purchases of the Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC's records. The ownership interest of each actual purchaser of each Bond ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct and Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Direct or Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

To facilitate subsequent transfers, all the Bonds deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC's records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holding on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Redemption notices shall be sent to DTC. If less than all of the Bonds within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Bonds unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the County as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Principal of and interest payments on the Bonds will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the County or the Registrar, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, the Registrar, or the County, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of principal and interest to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the County or the Registrar, disbursement of such payments to Direct Participants shall be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners shall be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as securities depository with respect to the Bonds at any time by giving reasonable notice to the County or the Registrar. Under such circumstances, in the event that a successor securities depository is not obtained, Obligation certificates are required to be printed and delivered.

The County may decide to discontinue use of the system of book-entry only transfers through DTC (or a successor securities depository). In that event, Obligation certificates will be printed and delivered to DTC.

The information in this Appendix concerning DTC and DTC's book-entry system has been obtained from sources that the County believes to be reliable, but the County takes no responsibility for the accuracy thereof.

The County has no responsibility or obligation to the Direct or Indirect Participants or the Beneficial Owners with respect to (A) the accuracy of any records maintained by DTC or any Direct or Indirect Participant; (B) the payment by any Direct or Indirect Participant of any amount due to any Beneficial Owner in respect of the principal of and interest on the Bonds; (C) the delivery or timeliness of delivery by any Direct or Indirect Participant of any notice to any Beneficial Owner that is required or permitted under the terms of the Bond Resolution to be given to holders of the Bonds; or (D) any other action taken by DTC, or its nominee, Cede & Co., as holder of the Bonds, including the effectiveness of any action taken pursuant to an Omnibus Proxy.

So long as Cede & Co. is the registered of the Bonds, as nominee of DTC, references in this Official Statement to the Owners of the Bonds shall mean Cede & Co. and shall not mean the Beneficial Owners, and Cede & Co. will be treated as the only holder of Bonds for all purposes under the Bond Resolution.

The County may enter into amendments to the agreement with DTC or successor agreements with a successor securities depository, relating to the book-entry system to be maintained with respect to the Bonds without the consent of Beneficial Owners or holders of Bonds.

APPENDIX F

NOTICE OF SALE

PITTSYLVANIA COUNTY
Board of Supervisors

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u></p> <p>Virginia Retirement System (VRS) Resolution – Member Contribution Election</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u></p> <p>Approval of a resolution to implement the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB497) effective July 1, 2016 for the Virginia Retirement System</p> <p><u>STAFF CONTACT(S):</u> Monday, VanDerHyde</p>	<p><u>AGENDA DATE:</u> 4-19-16</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u> VRS-Member Contributuion by Salary Reduction Resolution #2016-04-04</p> <p><u>REVIEWED BY:</u></p> <p style="text-align: right;"><i>GVH</i></p>	<p><u>ITEM NUMBER:</u> 12(b)</p> <p><u>INFORMATION:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

Chapter 822 of the 2012 Acts of Assembly (SB497) discusses the member contribution requirements necessary for employees to begin paying the employee portion of the Virginia Retirement Rate, which equates to 5%. We started the VRS employee contribution phase-in process on July 1, 2012.

DISCUSSION:

During the budget process for FY 2017, a 1% increase was included in VRS covered salaries in order to enable employees to pay the additional 1% employee contribution required. Employees will be responsible for paying 5% of the employee contribution beginning July 1, 2016. This is the last year of the VRS employee contribution process. All employees hired by Pittsylvania County after July 1, 2012 automatically pay the 5% member contribution upon commencement of employment. It is not an option to phase these individuals in.

RECOMMENDATION:

Staff recommends that the Board approve the attached resolution (Resolution 2016-04-04) to elect the member contribution schedule effective July 1, 2016 with the Virginia Retirement System.



Virginia
Retirement
System

Resolution 2016-04-04

VIRGINIA RETIREMENT SYSTEM
P.O. Box 2500
Richmond, VA 23218-2500

Member Contributions by Salary Reduction for Counties, Cities,
Towns and Other Political Subdivisions
(In accordance with Chapter 822 of the 2012 Acts of Assembly (SB 497))

Resolution

WHEREAS, the *Code of Virginia* § 51.1-144(F)(3) requires that, effective July 1, 2016, all employees of a political subdivision who are VRS members shall contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis; and

WHEREAS, the *Code of Virginia* § 51.1-144(F)(3) permitted a political subdivision to phase in the mandatory five percent member contribution until all employees paid five percent of creditable compensation effective July 1, 2016; and

WHEREAS, the *Code of Virginia* § 51.1-144(F)(3) permitted a political subdivision to pick up a portion of the member contributions only until the completion of the phase-in period on July 1, 2016; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB 497) requires an increase in total creditable compensation, effective July 1, 2016, to each such employee in service on June 30, 2016, to offset the cost of the member contributions, equal to the percentage increase of the member contribution paid by such pursuant to this resolution;

NOW, THEREFORE, BE IT RESOLVED, that the [insert political subdivision name] Pittsylvania County Board of Supervisors (the "Political Subdivision"), [insert employer code] 55171, does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB 497), codified as *Code of Virginia* § 51.1-144(F)(3), for the fiscal year beginning July 1, 2016, and that Plan 1 and Plan 2 employees shall pay the full five percent member contribution by salary reduction on a pre-tax basis; and

BE IT FURTHER RESOLVED, that no salary increases provided solely to offset the cost of required member contributions to the Virginia Retirement System under the second enactment clause of Chapter 822 of the 2012 Acts of Assembly will be used to certify that any salary increases required by the Appropriation Act have been provided.

NOW, THEREFORE, the officers are hereby authorized and directed in the name of the Political Subdivision to carry out the provisions of this resolution, and said officers are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Political Subdivision for this purpose.

Governing Body Chairman

CERTIFICATE

I, [insert name] Clarence C. Monday, [insert title]
Clerk of the Board of Supervisors of the Political Subdivision, certify that the foregoing is a true and correct
copy of a resolution passed at a lawfully organized meeting of the Political Subdivision held at [insert
county/city/town] Chatham, Virginia at [insert time] 7 o'clock pm on [insert date]
April 19, 2016. Given under my hand and seal of the Political Subdivision this 19 day
of April, 2016.

(signature)

**This resolution must be passed on or before July 1, 2016 and
mailed to VRS postmarked no later than July 5, 2016.**

PITTSYLVANIA COUNTY
Board of Supervisors

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u></p> <p>Expenditure Refunds for March 2016-<i>Requires a motion and a 10-day layover.</i></p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u></p> <p>Budget Amendment for expenditure refunds</p> <p><u>STAFF CONTACT(S):</u> Monday, VanDerHyde</p>	<p><u>AGENDA DATE:</u> 4-19-16</p> <p><u>ITEM NUMBER:</u> 12(c)</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u> <u>INFORMATION:</u></p> <p><u>ATTACHMENTS:</u> Expenditures Refunds Memo</p> <p><u>REVIEWED BY:</u> <i>GVH</i></p>
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BACKGROUND:

DISCUSSION:

Attached is a list of expenditure refunds for the month of March 2016 for review. As discussed earlier with the Board, the simple routine of putting every refund back in the budget is extremely time consuming and leaves room for errors. To stay in balance with the Treasurer, we need to reappropriate refunds into the budget so the budget would increase with every expenditure refund.

RECOMMENDATION:

Staff recommends the reappropriation of \$97,085.84 as follows: \$8,078.68 to County Fleet-Parts (100-4-012520-6030), \$2,423.35 to County Fleet-Labor, \$200.00 to Clerk of Court-Copier Lease (100-4-021600-60051), \$500.00 to Sheriff-Project Lifesaver (100-4-031200-5882), \$108.20 to Sheriff-Police Supplies (100-4-031200-6010), \$2,953.55 to Sheriff-Parts (100-4-031200-6030), \$1,089.60 to Sheriff-Labor (100-4-031200-6031), \$250.00 to Fire Marshall-Training (100-4-031700-5540), \$41.00 to Jail-Food Supplies (100-4-033100-6002), \$190.00 to Recreation-Recreation Supplies (100-4-071100-6014), \$1,800.00 Library-Office Supplies (100-4-073100-6001), \$79,451.46 to WIA-Rent (251-4-353853-6014). THIS ITEM REQUIRES A MOTION AND A 10-DAY LAYOVER.

PITTSYLVANIA COUNTY
VIRGINIA

Finance Department
P. O. Box 426
Chatham, Virginia 24531



Phone (434) 432-7740
Fax (434) 432-7746
Gretna/Hurt (434) 656-6211
Bachelors Hall/Whitmell (434) 797-9550

MEMO TO: Clarence C. Monday
County Administrator

FROM: Kim Van Der Hyde *KVH*
Finance Director

SUBJECT: March Expenditure Refunds

DATE: April 13, 2016

The list below shows all expenditure refunds that were sent to the Finance Department during the month of March. I am recommending that all of the following expenditure refunds be reappropriated by the Board of Supervisors:

100-4-012520-6030	County Fleet-Parts Insurance Claim	8,078.68
100-4-012520-6030	County Fleet-Labor Insurance Claim	2,423.35
100-4-021600-60051	Clerk of Court-Copier Lease Reimbursement	200.00
100-4-031200-5882	Sheriff-Project Lifesaver Donations (100-3-000000-189903)	500.00
100-4-031200-6010	Sheriff-Police Supplies Reimbursement	108.20
100-4-031200-6030	Sheriff-Parts Insurance Claim	2,953.55
100-4-031200-6031	Sheriff-Labor Insurance Claim	1,089.60
100-4-31700-5540	Fire Marshall-Training Reimbursement	250.00
100-4-033100-6002	Jail-Food Supplies Reimbursement for Food	41.00

100-4-071100-6014	Recreation-Recreation Supplies	190.00
	Softball Fees Returned	
100-4-073100-6001	Library-Office Supplies	1,800.00
	Donation	
251-4-353853-6014	WIA-Rent	79,451.46
	Rent Payments (251-3-000000-150201)	

TOTAL MARCH EXPENDITURE REFUNDS \$97,085.84

**PITTSYLVANIA COUNTY
Board of Supervisors**

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u>	<u>AGENDA DATE:</u>	<u>ITEM NUMBER:</u>
Appropriation-Parks Project Appropriation-Requires a Roll Call Vote	4-19-16	12(d)
<u>SUBJECT/PROPOSAL/REQUEST:</u>	<u>ACTION:</u>	<u>INFORMATION:</u>
Appropriation of grant funds received to fund the construction of parks at the 4 middle schools	Yes	
	<u>CONSENT AGENDA:</u>	<u>INFORMATION:</u>
	<u>ACTION:</u>	
	<u>ATTACHMENTS:</u>	
	No	
<u>STAFF CONTACT(S):</u>	<u>REVIEWED BY:</u>	
Monday, Moore, VanDerHyde		<i>GM</i>

BACKGROUND:

During the 2016 budget process, the Board committed a total of \$150,000 as leverage for Mr. Mark Moore, Director of Parks & Recreation to secure grant funds to construct parks at the 4 middle schools in the County.

DISCUSSION:

The estimated cost for the Middle School Park Project totals \$625,000.00. Mr. Moore has been successful in partnering with 8 different community and business organizations to completely fund the middle school park project. Six of these grants are listed below along with the amounts pledged for this project. The remainder of the funds needed includes \$150,000 from the Board of Supervisors (already appropriated), \$100,000 J.T. Minnie Maude Trust (already appropriated) and \$99,035 from Game Time (matching grant-allowance for playground equipment). These funds need to be appropriated in the 2016 budget so that construction may begin on these parks.

Danville Regional Foundation	\$150,000.00
Centra Lynchburg General Hospital	\$100,000.00
Danville Regional Medical Center	\$ 14,465.00
Revitalization for a Greater Gretna	\$ 8,000.00
Mecklenburg Electric Cooperative	\$ 3,000.00
Southside Electric Cooperative	\$ 500.00
TOTAL	\$275,965.00

RECOMMENDATION:

Staff recommends that the Board of Supervisors appropriate a total of \$275,965 to the Grants Fund (Fund 250) for the Middle School Park Project. **REQUIRES A ROLL CALL VOTE.**

PITTSYLVANIA COUNTY
Board of Supervisors

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Financial Report for 3 rd Quarter <u>SUBJECT/PROPOSAL/REQUEST:</u> Presentation of 3 rd Quarter Financial Report <u>STAFF CONTACT(S):</u> Monday, VanDerHyde	<u>AGENDA DATE:</u> 4-19-16 <u>ACTION:</u> Yes <u>CONSENT AGENDA:</u> <u>ACTION:</u> <u>ATTACHMENTS:</u> 3 rd Quarter Financial Report March 31, 2016- Budget Supplement Report <u>REVIEWED BY:</u> <i>GM</i>	<u>ITEM NUMBER:</u> 12(e) <u>INFORMATION:</u> <u>INFORMATION:</u>
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BACKGROUND:

DISCUSSION:

Attached is the Financial Report for Pittsylvania County for the 3rd Quarter 2016. The Finance Director will be available to present this report and answer any questions you may have.

RECOMMENDATION:

Staff recommends the approval of the attached financial report.

General Fund Revenues

Real Estate Revenues: At March 31, 2016, the County had collected a total of 44.34% of Real Estate Revenues. This compares favorably with the rate collected at March 31, 2015 when the total collected at that time was 43.59%. The amount prepaid in June for the 2nd billing totaled \$2,434,671.02. If this amount is considered with the amount collected thus far in 2016, the County collection rate would stand at 55%.

Mobile Homes: At March 31, 2016, the County had collected a total of 49.97% of Mobile Home Revenues. Compared with 1 year ago, the rate collected stood at 44.49%.

Personal Property: At March 31, 2016, the County had collected a total of 45.97% of Personal Property Revenues. The rate collected at this same time last year was 44.16%.

Machinery & Tools: At March 31, 2016, the County had collected a total of 44.67% of Machinery & Tools Revenues compared with 71.35% in 2015. Timing of these payments skews the percentages.

Merchants Capital: At March 31, 2016, the County had collected a total of 60.43% of Merchants Capital Revenues compared with 61.91% in 2015.

Public Service Corporations: At March 31, 2016, the County had collected a total of 60% of Public Service Corps. Revenues compared with 56%.

Just as the report showed in December, the collection rate of every major category increased over the prior year, with the exception of Machinery & Tools and Merchants Capital. This has attributed to the increase in the General Fund Revenues.

General Fund Expenditures

General Fund Expenditures: General Fund expenditures through March 31, 2016 totaled \$54,477,072.56, which is 78.40% of the appropriated budget. The appropriated budget has increased from the original budget by \$8,218,916.93 (See attached appropriations). General Fund expenditures through March 31, 2015 totaled \$44,930,406.59, which was 73.67% of the appropriated budget. The appropriated budget increased by \$2,021,379.82 during the same time frame last year (July 2014 – March 2015).

Enterprise Fund

Landfill Revenues

Solid Waste Household Fee: At March 31, the County had collected a total of 53.08% of the Solid Waste Household Fee compared with 44.75% at the same time last year.

Solid Waste Fees: At March 31, the County had a collected a total of 76.23% of budgeted Solid Waste Fees. This collection rate is up from last year when the rate was 63.21%. This revenue line item records the amount received by Pittsylvania County Landfill to receive trash into the landfill. These funds are received daily and landfill accounts are billed monthly. This amount can fluctuate based on the tons that are received and billed for the Pittsylvania County Landfill.

Landfill Expenditures

Landfill Expenditures: Landfill expenditures through March 31, 2016 totaled \$2,741,419.33, which is 72.27% of the appropriated budget. The appropriated budget has increased from the original budget by \$603,282.06. Landfill expenditures through March 31, 2015 totaled \$2,267,833.63, which was 72.27% of the appropriated budget. The appropriated budget increased by \$346,526.16 during the same time frame last year (July 2014– March 2015).

Summary

Pittsylvania County continues to maintain a stable financial position. As in December 2015, expense and revenue trends closely resemble the trends from 1 year ago. The quarter ending March 31 is somewhat of a quiet quarter since it falls between the two billing cycles for the Treasurer's Office. As we enter the final quarter of FY 2016, several items will play a part in how we complete the year. Some of these key items include:

- Collection of taxes for the 4th quarter. Has the economy remained stable enough to ensure that tax collection rates will remain strong?
- The Treasurer will continue to utilize the services of TACS for delinquent tax collection.
- Will we actually need to use unappropriated surplus of \$1,806,000 to fund the current FY2016 budget?
- Will additional funds be needed from unappropriated surplus to cover the shortfall from the loss of Solid Waste Household Fee Revenue
- Will unexpected expenditures arise that may alter the use of additional unassigned fund balance?

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
FISCAL YEAR 2015-2016
AS OF 3-31-16

BUDGET SUPPLEMENTS (INCREASES TO THE BUDGET)

DESCRIPTION OF INCREASES/(DECREASES)	ORIG BUDGET AMOUNT	INC/(DEC)	ADJUSTED BUDGET	FUNDING SOURCE
	173,309,354.00			
JULY 6, 2015:				
ANIMAL SHELTER PROPERTY		6,000.00	310 SIDE	Unapprop Surplus
ANIMAL SHELTER PROPERTY		6,000.00	100 SIDE	Unapprop Surplus
CAPITAL IMPROVEMENTS FUND CARRYOVERS		18,480.80		Carryover Funds
ECONOMIC DEVELOPMENT CARRYOVERS		440,103.27		Carryover Funds
ECONOMIC DEVELOPMENT-TOBACCO GRANT FUNDS		(1,262,853.45)		Budget Reduction
LANDFILL FUND CARRYOVERS		368,046.32		Carryover Funds
AUGUST 3, 2015:				
J.T. MINNIE MAUDE-PARKS GRANT		100,000.00		Grant Funds
GRANT CARRYOVERS		7,183.40		Carryover Funds
WORFORCE INNOVATION FUND GRANT		653,032.00		Grant Funds
AUGUST 18, 2015:				
ANIMAL SHELTER PROPERTY		594,000.00	310 SIDE	Unapprop Surplus
ANIMAL SHELTER PROPERTY		594,000.00	100 SIDE	Unapprop Surplus
EXPENDITURE REFUNDS		14,677.27		Expenditure Refunds
EXPENDITURE REFUNDS-GRANTS		131.98		Expenditure Refunds
EXPENDITURE REFUNDS-WIA RENT		31,121.39		Rent Payments
EXPENDITURE REFUNDS-WIA		1,550.24		Expenditure Refunds
SOUTHERN VIRGINIA AMP TOUR GRANT		3,900.00		Grants from localities/businesses
SEPTEMBER 8, 2015:				
ANIMAL SHELTER MATTERS		39,800.00	100 SIDE	Unapprop Surplus
ANIMAL SHELTER MATTERS		21,800.00	310 SIDE	Unapprop Surplus
PAYDOWN OF PRINCIPAL ON DEBT-\$20 MILLION NOTES		4,945,000.00		Unapprop Surplus
2015 CARRYOVERS		489,147.10		Unapprop Surplus
ANIMAL SHELTER MANAGER		68,127.09		Unapprop Surplus
2015 SCHOOL CARRYOVERS		1,184,156.49	100 SIDE	Unapprop Surplus
2015 SCHOOL CARRYOVERS		1,184,156.49	205 SIDE	Unapprop Surplus
VETERINARY FUND CARRYOVERS		1,761.46		Veterinary Fund Balance
GRANT CARRYOVERS		88,750.94		Grant Carryover Funds
2015 CARRYOVERS-CAPITAL PROJECTS		223,178.80	100 SIDE	Unapprop Surplus
2015 CARRYOVERS-CAPITAL PROJECTS		223,178.80	310 SIDE	Unapprop Surplus
STATE LIBRARY GRANT		5,269.00		State Grant Funds
SPEED GRANT-GRANT INCREASE		100.00		State Grant Funds
DMV-OCCUPANT PROTECTION GRANT		(2,100.00)		Budget Reduction
DUI SELECT ENFORCEMENT		(8,199.14)		Budget Reduction
DUI SELECT ENFORCEMENT		270.00		Grant Carryover Funds
WIA-INCENTIVES-DISLOCATED WORKER		32,755.34		Grant Carryover Funds

WIA-INCENTIVES-YOUTH			494.48	Grant Carryover Funds
WIA-RAPID RESPONSE-DISLOCATED WORKER			11,647.27	Grant Carryover Funds
WIA-DHCD-PLANNING GRANT			13,682.50	Grant Carryover Funds
WIA-WIOA TRANSITION FUNDING			2,126.37	Grant Carryover Funds
WIA-JD NEG-WPWIB			887,395.00	Grant Carryover Funds
WIA-JD NEG-DCC			281,243.00	Grant Carryover Funds
WIA-JD NEG-PHC			233,393.00	Grant Carryover Funds
WIA-DHCD-VA BCC			9,857.89	Grant Carryover Funds
WIA-LUCY P. SALE			1,641.25	Grant Carryover Funds
OCTOBER 5, 2015:				
EXPENDITURE REFUNDS			11,380.80	Expenditure Refunds
EXPENDITURE REFUNDS-WIA RENT			28,228.54	Rent Payments
EXPENDITURE REFUNDS-WIA			22.51	Expenditure Refunds
UNITED WAY-FIRE AND RESCUE			48.75	United Way Contributions
FARMER'S MARKET REVENUE			250.00	Vendor Fees
NATIONAL NIGHT OUT			1,238.25	Contributions
FINANCIAL ADVISORY SERVICES			30,000.00	Health Dept-Carryover Funds
OCTOBER 20, 2015:				
SOUTHERN VIRGINIA (SOVA) AMP TOUR			2,750.00	Grants from localities/businesses
FARMER'S MARKET REVENUE			615.00	Vendor Fees
EXPENDITURE REFUNDS			48,314.35	Expenditure Refunds
PROJECT LIFESAVER			38.40	Project Lifesaver Contributions
PITTSYLVANIA COUNTY YOUTH COMMISSION			128.00	Youth Commission Donations
COMMUNITY IMPACT GRANT			1,250.00	Grant Funds
EXPENDITURE REFUNDS			150.00	Expenditure Refunds
NOVEMBER 2, 2015:				
FEDERAL RESTRICTED SEIZURE FUNDS			199,447.72	Carryover Funds
WIA-RIDE SOLUTIONS GRANT			42,522.00	Grant Funds
LANDFILL TRANSFER FOR COMPACTOR CHANGE ORDER			54,266.74	Unappropriated Surplus
LANDFILL TRANSFER FOR COMPACTOR CHANGE ORDER			54,266.74	Unappropriated Surplus
NOVEMBER 17, 2015:				
LANDFILL TRANSFER FOR PAVING COMPACTOR SITES			176,500.00	Unappropriated Surplus
LANDFILL TRANSFER FOR PAVING COMPACTOR SITES			176,500.00	Unappropriated Surplus
DECEMBER 7, 2015:				
EXPENDITURE REFUNDS			17,738.34	Expenditure Refunds
EXPENDITURE REFUNDS-WIA RENT			3,750.00	Rent Payments
SHERIFF'S HALLOWEEN DONATIONS			6,145.00	Donations
DARE PROGRAM DONATIONS			100.00	Donations
VFIRS GRANT CARRYOVER			830.67	Grant Carryovers
AMP TOUR LOCAL TRANSFER			126.47	Local Budgeted Funds
JANUARY 19, 2016:				

TECHNOLOGY TRUST FUND			5,288.00	Technology Trust Funds-State
EXPENDITURE REFUNDS			17,550.70	Expenditure Refunds
EXPENDITURE REFUNDS-HALLOWEEN			200.00	Donations
J.T. MINNIE-MAUDE-EMS VASCULAR SYSTEMS GRANT			22,578.40	Grant Funds
VFIERS EQUIPMENT GRANT			700.00	Grant Funds
WIOA TRANSITION FUNDING			15,000.00	Grant Funds
DAN RIVER REGION COLLABORATIVE GRANT			22,000.00	Grant Funds
WIA-EXPENDITURE REFUNDS			32,481.85	Rent Payments
COMMUNITY IMPACT GRANT			1,250.00	Grant Funds
WIA YOUTH: IN SCHOOL			231,995.00	WIA Funds
WIA YOUTH: OUT OF SCHOOL			188,024.14	WIA Funds
LANDFILL-EXPENDITURE REFUNDS			4,319.00	Expenditure Refunds
FEBRUARY 1, 2016:				
EXPENDITURE REFUNDS			9,899.08	Expenditure Refunds
EXPENDITURE REFUNDS-HALLOWEEN			350.00	Donations
EXPENDITURE REFUNDS-DARE			4,000.00	Donations
EXPENDITURE REFUNDS-YOUTH COMMISSION			285.47	Donations
EXPENDITURE REFUNDS-UNITED WAY VFD			43.30	Donations
SOVA AMP TOUR GRANT			500.00	Grant Funds
COMMUNITY IMPACT GRANT			1,250.00	Grant Funds
EXPENDITURE REFUNDS-WIA			22,747.66	Rent Payments
FEBRUARY 16, 2016:				
ANIMAL SHELTER ARCHITECTURAL AND ENGINEERING COSTS			270,450.00	Unappropriated Surplus
ANIMAL SHELTER ARCHITECTURAL AND ENGINEERING COSTS			270,450.00	Unappropriated Surplus
MARCH 7, 2016:				
VICTIM/WITNESS GRANT INCREASE			10,924.00	Grant Funds
DEPARTMENT OF SOCIAL SERVICE-STATE FUNDING INCREASE			144,455.00	State Funds
3/31/2016			13,647,356.23	186,956,710.23

PITTSYLVANIA COUNTY
APPROPRIATIONS VS BUDGET FIGURES
Report dates 07/01/2015 - thru - 03/31/2016

ACCOUNT NUMBER	DESCRIPTION	15-16 BUDGET	ADJUSTMENTS TO BUDGET	15-16 ADJ BUDGET	BALANCE
	TOTALS	173,309,354.00	13,647,356.23	186,956,710.23	47,172,317.67

**PITTSYLVANIA COUNTY
Board of Supervisors**

EXECUTIVE SUMMARY

<p><u>AGENDA TITLE:</u> <i>Virginia Rules</i> Camp Grant Program Application</p> <p><u>SUBJECT/PROPOSAL/REQUEST:</u> Request to submit application</p> <p><u>STAFF CONTACT(S):</u> Mr. Monday; Deputy Harris Silverman</p>	<p><u>AGENDA DATE:</u> 04-19-2016</p> <p><u>ACTION:</u> Yes</p> <p><u>CONSENT AGENDA:</u> <u>ACTION:</u></p> <p><u>ATTACHMENTS:</u> 1. <i>Virginia Rules</i> Camp Grant Program Application</p> <p><u>REVIEWED BY:</u> </p>	<p><u>ITEM NUMBER:</u> 13</p> <p><u>INFORMATION:</u></p> <p><u>INFORMATION:</u></p>
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BACKGROUND:

Sponsored by the Virginia Attorney General’s Office, *Virginia Rules* is an educational program especially designed to help instructors, parents and students understand the law as it applies to teens in their everyday lives. The Pittsylvania County Sheriff’s Office participates in this program. One aspect of the program is a training camp for officers participating in the program.

DISCUSSION:

In 2015, the Pittsylvania County Sheriff’s Department participated in the *Virginia Rules* Camp Grant Program. Attached hereto, is the Sheriff Department’s application to participate in the 2016 camp grant program. The Sheriff’s Department respectfully requests the Board of Supervisors approve their request to submit the application. Deputy Harris Silverman, Project Manager for Pittsylvania County’s *Virginia Rules* Camp, will be present to give a brief description of the camp’s purpose, achievements from their 2015 camp, and answer any questions the Board may have about the program.

RECOMMENDATION:

Staff recommends the Board of Supervisors approve the Sheriff Department’s request to submit the *Virginia Rules* Camp Grant Program Application and authorize the Sheriff and/or County Administrator to sign all necessary documentation.



Virginia Rules Camp Grant Program
Sponsored by the Office of Attorney General Mark Herring
PROJECT APPLICATION

AGENCY APPLICANT (must be a law enforcement agency):

Pittsylvania County Sheriff's Office

ADDITIONAL PARTNER ORGANIZATIONS (if applicable):

PROJECT TITLE: Virginia Rules Camp Grant

AMOUNT OF FUNDING REQUESTED: \$5000.00

ADDITIONAL FUNDING SOURCES AND AMOUNTS

Local Businesses Donations and Sheriff's Office Funding

CAMP LOCATION:

Camp Selah Sutherlin Virginia

CAMP DATE:

Jul 18th – July 22nd 2016

PROJECT DESCRIPTION

- Document the need for funding.
- Provide an overview of the camp plan for the week, including tentative agenda (can be attached if necessary).
- Detail any organizations/agencies that will collaborate to ensure the success of the project.

The Pittsylvania County Sheriff's Office would like to host its second Virginia Rules Camp. As a rural county and the effects of less government funded budgeting we are requesting the repayable grant to augment the funding for the camp this year.

Our camp will run very similar to last year's camp. The camp will again target at risk rising 8th graders from the county. The daily activities will include, but are not limited to; VARules modules daily (in a formal classroom style setting), other life lessons in a nontraditional setting, and the traditional day camp experiences that build life skills and lasting memories.

Again this year our plan is to involve many of the local emergency services organizations as well as local educators and business leaders to accomplish our camp objectives.

TARGET POPULATION

- Age and number of camp participants
- How will participants be recruited / selected?

We are targeting at risk rising 8th graders. Our camp will be limited to 40 campers (due to transportation needs in our county).

We will recruit the campers by holding assembly style announcements to the 7th grade class in April, using the Sheriff's Office SRO's and campers from last year at each school.

Participants will complete a application signed by parents and will be selected by first return first acceptance.

VIRGINIA RULES MODULES

- Which Virginia Rules lessons do you plan on incorporating into the camp (at least three lessons must be included during the course of the week)?

We will incorporate the following VARules modules in the camp.
Gangs and Gang video (supplements by our office gang specialist)

Introduction to laws in Virginia \\\

Introduction to Juvenile Justice \\\ (supplemented by our juvenile or circuit court judge)

Student responsibilities (supplemented by one of the school administrators or division superintendent)

Alcohol and Tobacco and Drugs (supplemented by the D.A.R.E. officer)

Bullying

Prescription Drugs (our areas leading problem at the time)

EVALUATION AND FOLLOW-UP

- How will you evaluate the program's success during or after camp?
- What, if any, follow-up or ongoing contact will you have with participants?

During the camp we will hold daily after sessions to evaluate the climate and demeanor of the camp.

Each participant will have regular contact through the 8th grade with the School Resource Officer assigned to his and/or her school.

FUTURE GOALS

- Describe how the project may be sustained in future years if grant funding is not available.

We have seen the value of the VARules Summer Camp program first hand last year with our first camp. We have watched several kids in the community that arrived at the beginning of the camp with a certain demeanor and graduated the camp completely different. If financing will become non existant through this grant, we will encourage our county grant writers to look for other funding and or run the camp through the continued generous support of some local businesses.

FOR PREVIOUS VIRGINIA RULES CAMP GRANT RECIPIENTS ONLY

- Based on lessons learned from last year’s camp, what changes/improvements will you incorporate this year?

Our last year’s camp was the first for us. I believe and others have said that it was a great SUCCESS. There are a few minor housekeeping changes that we will incorporate this year to alleviate some of the downtime. We will also continue to use the older teen model as team leaders and mentors for the younger pre-teens. We feel that this aspect of the camp was a tremendous success.

BUDGET DETAIL

- Itemized breakdown for the requested funding and its purpose:

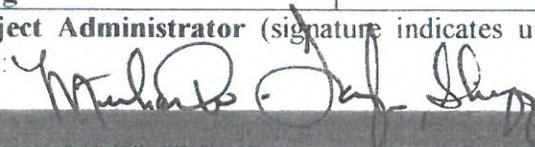
Our budget this year also includes our greatest obstacle for the camp, transportation in the largest of Virginia’s counties.

Transportation----- 4 vans (regional) at \$550.00 each =	\$2200.00
Camp facilities including meeting room, AV, and pool-----	\$900.00
Camp T shirts campers 40 @ \$8.25 per	\$330.00
Counsellor T-shirts 20 @ \$8.25 per	\$165.00
Supplies for team building and vehicle extrication	
Demonstrations not to exceed	\$500.00
Camp activities to include art supplies, school supplies	
Tye Dye and crafts not to exceed	\$1000.00

Total expenditures for the camp _____

\$5095.00 estimated

Local funds will provide fuel for transportation and food and beverages.

	Project Director	Project Administrator	Finance Officer
Name:	SRO Harris Silverman	Michael W. Taylor	Natalie Oakes
Title:	Deputy Sheriff	Sheriff	Executive Administrative Asst.
Address:	21 N.Main St Chatham VA 24531	21 N. Main St Chatham VA 24531	21 N. Main St Chatham VA 24531
Phone:	434-724-7111 xt 2118	434-432-7800	434-432-7713
Fax:	434-724-4588	434-432-7824	434-432-7824
E-mail:	Harris.silverman@pittgov. org	Mike.taylor@pittgov.org	Natalie.oakes@pittgov.org
Signature of Project Administrator (signature indicates understanding that this grant operates on a cost reimbursable basis): 			

PITTSYLVANIA COUNTY

Board of Supervisors

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Request to set Public Hearing – School Energy Project Proceeds	<u>AGENDA DATE:</u> 4-19-16	<u>ITEM NUMBER:</u> 14	
	<u>ACTION:</u> Yes	<u>INFORMATION:</u>	
	<u>SUBJECT/PROPOSAL/REQUEST:</u> Approval to set a Public Hearing to appropriate proceeds received for the School Energy Project	<u>CONSENT AGENDA:</u>	<u>INFORMATION:</u>
	<u>ACTION:</u>	<u>INFORMATION:</u>	
	<u>ATTACHMENTS:</u> No		
<u>STAFF CONTACT(S):</u> Monday; Van Der Hyde	<u>REVIEWED BY:</u>		

BACKGROUND:

The Board of Supervisors approved Resolution #2015-12-05 at their adjourned meeting, 12-15-16 to allow the Pittsylvania County School Board to obtain financing for their School Energy Project. The closing for this project occurred on January 20, 2016. The proceeds received for this project totalled \$3,313,595.

DISCUSSION:

It is a requirement that the transactions for the School Energy Project be recorded on the County's books since Pittsylvania County is the borrower. Now that we have received proceeds and the project is underway, it is necessary for the Board of Supervisors to appropriate the funds for this project. Since the amount of the project exceeds one percent of the total expenditures included in the 2016 budget, § 15.2-2507 of the Code of Virginia, 1950 as amended, requires that a public hearing be held prior to the approval of such appropriation.

RECOMMENDATION:

Staff recommends that the Board of Supervisors set a public hearing at their adjourned meeting, May 17, 2016 to hear citizen input on the appropriation of \$3,313,595 for the School Energy Project.

PITTSYLVANIA COUNTY
Board of Supervisors

EXECUTIVE SUMMARY

<u>AGENDA TITLE:</u> Request For Proposals (RFP) for Developing Wireless Internet Project Scope of Work	<u>AGENDA DATE:</u> 04-19-2016	<u>ITEM NUMBER:</u> 15
<u>SUBJECT/PROPOSAL/REQUEST:</u> Request to issue RFP	<u>ACTION:</u> Yes	<u>INFORMATION:</u>
<u>STAFF CONTACT(S):</u> Mr. Monday; Mr. Rowe	<u>CONSENT AGENDA:</u> <u>ACTION:</u>	<u>INFORMATION:</u>
	<u>ATTACHMENTS:</u> Yes	
	<u>REVIEWED BY:</u> <i>GM</i>	

BACKGROUND:

One of the key strategies for the County in its economic development program, is to find cost effective methods of improving wireless broadband services in rural areas. The approach of collocating equipment on existing County towers is the first step to addressing this strategy.

DISCUSSION:

I have elicited and received 3 verbal quotes regarding professional services for developing a RFP in expanding wireless internet throughout the County. The first phase of this process is to utilize existing County-owned towers by collocating Wireless Internet Service Providers' (WISPs) equipment on the structures.

To accomplish this phase, the County will draft and advertise a RFP in early summer, requesting that interested WISPs submit proposals of providing reliable and affordable internet service to residents via the existing County-owned towers. The County will review WISP submittals, and will award the rights of its vertical assets (towers) to the Company that will best meet the goals of this project: the provision and proliferation of reliable and affordable internet throughout the County (likely late summer/early fall). The selected Company's actions and performance will be measured against an executed performance agreement. Funds generated from monthly tower(s) lease payments may be dedicated to future telecommunications infrastructure improvements to continue the proliferation of rural broadband internet to under or non-served areas.

Based upon its successful track record in working with other rural Virginia locales to provide wireless broadband to citizens, I recommend selecting the firm DesignNine, Inc. to assist the County with the first phase of this project. DesignNine is familiar with this area, having been involved with nDanville (which established Danville having the first municipal open access network in the U.S.) and the Wired Road (a 1,000 sq. mi. project located in rural Southwest Virginia).

The Department of Economic Development has budgeted for associated fees.

RECOMMENDATION:

Motion and approval from the Board to select DesignNine, Inc. to provide professional services in developing an RFP to expand service to its citizens via the use of its existing towers.

PITTSYLVANIA COUNTY

VIRGINIA

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MEMORANDUM

TO: Clarence Monday, County Administrator

FROM: Matthew D. Rowe, Director of Economic Development

DATE: April 8, 2016

SUBJECT: Pittsylvania County Rural Wireless Internet Project

Staff Request: Motion and approval from the Board to select DesignNine, Inc. to provide professional services in developing an RFP to expand service to its citizens via the use of its existing towers.

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MDR

REPORTS FROM BOARD MEMBERS

REPORTS FROM LEGAL COUNSEL

**REPORTS FROM
COUNTY
ADMINISTRATOR**

CLOSED SESSION

ADJOURNMENT