



**BOARD OF SUPERVISORS
BUSINESS MEETING
Monday, January 27, 2020 – 7:00 PM**

**Pittsylvania County General District Courtroom
Edwin R. Shields Courthouse Addition, 11 Bank Street
Chatham, Virginia 24531**

AGENDA

- 1. CALL TO ORDER (7:00 PM)**
- 2. ROLL CALL**
- 3. MOMENT OF SILENCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. AGENDA ITEMS TO BE ADDED**
- 6. APPROVAL OF AGENDA**
- 7. CONSENT AGENDA**
 - a. Minutes Approval (Staff Contact: Kaylyn M. McCluster)
 - b. CPMT, SR RIFA, and DPC RIFA Appointments Ratification (Staff Contact: Kaylyn M. McCluster)
 - c. Resolution # 2020-01-01 Adoption (Equal Taxing Authority for Counties); (Staff Contact: Kaylyn M. McCluster)
 - d. Resolution # 2020-01-02 Adoption (Equal Taxing Authority for School Boards); (Staff Contact: Kaylyn M. McCluster)
 - e. VDOT Wayside Park Grant Acceptance (Staff Contact: Mark W. Moore)
 - f. County Owned Property Upon Employment Separation Policy Adoption (Staff Contact: Kaylyn M. McCluster)
 - g. Personnel Changes Approval (Staff Contact: David M. Smitherman)
 - h. Cooperative Agreement Approval (Staff Contact: Holly E. Stanfield)
- 8. PRESENTATIONS**

- a. Appreciation Plaque Presentation (Supervisor Davis); (Contact: Board of Supervisors)
- b. Walkway of Honor Donation Request Presentation (Presenter: Joyce French)

9. HEARING OF THE CITIZENS

Each person addressing the Board under Hearing of the Citizens shall be a resident or land owner of the County, or the registered agent of such resident or land owner. Each person shall step up, give his/her name and district in an audible tone of voice for the record, and unless further time is granted by the Chairman, shall limit his/her address to three (3) minutes. No person shall be permitted to address the Board more than once during Hearing of the Citizens. All remarks shall be addressed to the Board as a body and not to any individual member thereof. Hearing of the Citizens shall last for a maximum of forty-five (45) minutes. Any individual that is signed up to speak during said section who does not get the opportunity to do so because of the aforementioned time limit, shall be given speaking priority at the next Board meeting. Absent Chairman's approval, no person shall be able to speak who has not signed up.

10. PUBLIC HEARINGS

A. Other Public Hearings

Each person addressing the Board under a Public Hearing shall step up, give his/her name and district, and/or his/her place of residency for non-County citizens, in an audible tone of voice for the record, and unless further time is granted by the Chairman, shall limit his/her address to three (3) minutes; speakers for a group shall be limited to ten (10) minutes. Speakers shall conclude their remarks at that time, unless the consent of the Board is affirmatively given to extend the speakers allotted time. Absent Chairman's approval, no person shall be able to speak who has not signed up.

1. Public Hearing: PCC Chapter 2 (Animals and Fowl) Revisions (Staff Contact: James P. McLaughlin)

11. NEW BUSINESS

- a. Mid-Year Budget Adjustments Approval (Staff Contact: Kimberly G. Van Der Hyde)
- b. Work Force Investment Board Grant Appropriation (Staff Contact: Kimberly G. Van Der Hyde)

12. APPOINTMENTS

- a. Planning Commission Appointment (Nathan Harker); (Supervisor Dudley)
- b. DSS Board Appointment (Bob Carlberg); (Supervisor Dudley)
- c. CPMT Alternate Appointment (David Gusler); (Staff Contact: Cheryl J. Boswell)

13. MATTERS FROM WORK SESSION (IF ANY)

- 14. BOARD MEMBER REPORTS**
- 15. COUNTY ADMINISTRATOR REPORTS**
- 16. ADJOURNMENT**



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Minutes Approval (Staff Contact: Kaylyn M. McCluster)		
Staff Contact(s):	Kaylyn M. McCluster		
Agenda Date:	January 27, 2020	Item Number:	7.a
Attachment(s):	12-17-2019 Work Session Minutes - DRAFT 12-17-2019 Business Meeting Minutes - DRAFT 01-02-2020 Reorganizational Meeting - DRAFT 01-13-2020 Economic Development Committee Meeting - DRAFT		
Reviewed By:	<i>VH</i>		

December 17, 2019
Work Session

**Pittsylvania County Board of Supervisors
Work Session
December 17, 2019**

VIRGINIA: The Work Session of the Pittsylvania County Board of Supervisors was held on December 17, 2019, in the Main Conference Room, County Administration Building, Chatham, Virginia 24531. Chairman, Dan River District, Joe B. Davis, called the Meeting to Order at 4:30 PM. The following Members were present:

CALL TO ORDER (4:30 PM)

Attendee Name	Title	Status	Arrived
Joe B. Davis	Chairman - Dan River District	Present	4:32 PM
Charles H. Miller	Vice Chairman - Banister District	Present	4:28 PM
Tim R. Barber	Supervisor - Tunstall District	Present	4:27 PM
Elton W. Blackstock	Supervisor - Staunton River District	Present	4:29 PM
Ben L. Farmer	Supervisor - Callands-Gretna District	Present	4:31 PM
Ronald S. Scearce	Supervisor - Westover District	Present	4:27 PM
Robert W. "Bob" Warren	Supervisor - Chatham-Blairs District	Present	4:27 PM

AGENDA ITEMS TO BE ADDED

Motion to add Discussion of Fire and Rescue Commission Stipend as item 6(e).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald S. Scearce, Supervisor - Westover District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

APPROVAL OF AGENDA

Motion to approve Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Elton W. Blackstock, Supervisor - Staunton River District
SECONDER:	Tim R. Barber, Supervisor - Tunstall District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

PRESENTATIONS

- a. 2019 Financial Statement Report Presentation (Robinson, Farmer, Cox & Associates); (Staff Contact: Kimberly G. Van Der Hyde); (30 minutes)**

Scott Wickham gave the 2019 Financial Statement Report Presentation to the Board. The full report is available on the County's website.

- b. VDOT Update (Presenter: Jay Craddock); (20 minutes)**

Mr. Craddock briefed the Board on new bridge weight restrictions throughout the County. He

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stated the following twenty (20) bridges throughout the County that are affected by the new restrictions:

Federal Id	County	VA Structure Number	Route Number	Facility Carried	Featured Intersection	Traffic Count (ADT)	Year of ADT	% Trucks	Current Posting (Tons)	SHV Posting (Tons)
13527	71	6006	605	Toshes Rd	Potter Creek	80	2012	0	Not Posted	27
13528	71	6007	605	Toshes Rd	Frying Pan Creek	170	2015	0	26	22
13559	71	6491	635	Armstrong Rd	Jonnikin Creek	150	2015	0	26	20
13581	71	6034	649	Sheva Rd	Trib. Banister River	290	2015	0	21	19
13608	71	6504	670	Deer View Rd	N. Fork Stinking River	370	2017	2	Not Posted	27
13626	71	6100	686	Markham Rd	Shokoe Creek	140	2015	0	20	19
13659	71	6127	719	West Witt Rd	Fall Creek	1700	2017	2	21	19
13691	71	6031	751	Grassland Rd	Jonnikin Creek	20	2017	24	23	19
13692	71	6159	756	Paisley Rd	Old Womans Creek	400	2015	0	20	19
13700	71	6165	761	Straightstone Creek Rd	Trib. Straightstone Creek	310	2017	5	20	19
13701	71	6905	761	Straightstone Rd	S. Channel Staunton River	480	2017	5	Not Posted	27 & 40
13707	71	6273	783	Tomahawk Mill Rd	Crooked Run Creek	50	2012	0	27 & 37	22
13720	71	6520	802	Hodnetts Mill Rd	Cherrystone Creek	270	2015	0	26	23
13724	71	6010	808	Tate's Mill Rd	Stinking River	50	2012	0	22 & 34	19
13727	71	6184	813	Glenview Drive	Banister River	120	2015	0	25	19
13732	71	6522	817	Mountain Rd	Turkeycock Creedk	70	2015	0	Not Posted	27
13748	71	6524	834	Hopewell Rd	White Oak Creek	490	2015	0	Not Posted	26
13757	71	6202	845	Hinesville Rd	Sandy River	120	2012	0	26	21
13766	71	6212	856	Cobbs Knob Rd	Pumkin Creek	460	2015	0	22	19
25802	71	6499	614	Sandy Creek Rd	Gladly Fork	370	2012	0	22	19

STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS

a. Silver Creek No-Through Trucks Discussion (Supervisor Scarce); (15 minutes)

Mr. Scarce stated there was an accident a few months ago on Silver Creek Road that almost cost a life. He requested a study be done by VDOT to make it a "No Through Trucks" designation. Mr. Craddock did confirm that he has a five (5) page report that was sent out regarding a traffic count conducted on that road, and that VDOT determined the "No Through Trucks" designation was not warranted due to low traffic flow. The Board can hold a Public Hearing on this item and then make a formal request to VDOT.

b. Sheriff Off-Duty Management Update (Staff Contact: Kimberly G. Van Der Hyde); (20 minutes)

Mrs. Van Der Hyde stated it would only cost the County \$5,734 if the County covers the fee for the off-duty management and the payment of this fee will come out of the Sheriff's FICA account and will end up being net neutral. The Sheriff's solicited this service and agrees with having this service.

c. Broadband Survey Update (Staff Contact: R. Scott Budd); (15 minutes)

Mr. Budd gave an update on the Broadband Initiative. There was a survey sent out through each of the County schools, one (1) for every child in the schools, to receive feedback from citizens on their internet needs, but there have only been 391 responses County-wide. Mr. Budd encouraged the Board to encourage their constituents to complete the survey and help spread the word to get these responses in.

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Work Session**

d. Committee Reports (Legislative Committee); (Staff Contact: J. Vaden Hunt, Esq.); (5 minutes)

Mr. Hunt briefed the Board on the Legislative Committee's December 4, 2019, Meeting. The Legislative Committee unanimously recommended to the full BOS revisions to PCC Chapter 2 (Animals and Fowls). Per Mr. McLaughlin, the Code changes are minor and primarily designed to bring the County's Ordinance into compliance with recent related changes to the Code of Virginia. The Legislative Committee took no action on the presented potential County Solar Ordinance revisions stating that they support the current County's Solar Ordinance. The Committee Members unanimously recommended the 2020 Legislative Priorities List to the full BOS as follows:

1. Cherrystone and Roaring Fork Dam Rehabilitation Funding
2. Repurposing CPMT Fine for Victory Academy Use
3. Counties' Ability to Tax same as Cities and Towns
4. Increase in Localities Ability to Tax Solar Projects
5. 1% County Sales Tax Increase for School Infrastructure Funding
6. VIR RIFA (seek alternative revenue sources to assist VIR with infrastructure needs)
7. No Erosion of Second Amendment Rights
8. Support Local Choice in Acceptance of Refugees from State
9. Increase in Rural Rustic Road Program Funding from State

e. Discussion of Fire and Rescue Commission Stipend

Mr. Scarce stated he feels it is the right thing to do to compensate the Fire and Rescue Commission with a stipend in appreciation of the hard work they have set before them. Mr. Warren suggested County Staff work with the Finance Committee on this matter. Mr. Farmer stated he somewhat disagreed with this because there are firefighters and such that are going out and fighting the fires on a volunteer basis, and the Commission Members would be getting paid. However, he agreed that it does need to be looked into and discussed in the future.

BUSINESS MEETING DISCUSSION ITEMS

ADJOURNMENT

Mr. Davis adjourned the Meeting at 6:19 PM.

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Business Meeting

**Pittsylvania County Board of Supervisors
Business Meeting
December 17, 2019**

VIRGINIA: The Business Meeting of the Pittsylvania County Board of Supervisors was held on December 17, 2019, in the Pittsylvania County General District Courtroom, Edwin R. Shields Courthouse Addition, Chatham, Virginia 24531. Chairman, Joe B. Davis, called the Meeting to Order at 7:00 PM. The following Members were present:

CALL TO ORDER (7:00 PM)

Attendee Name	Title	Status	Arrived
Joe B. Davis	Chairman - Dan River District	Present	6:56 PM
Charles H. Miller	Vice Chairman - Banister District	Present	6:51 PM
Tim R. Barber	Supervisor - Tunstall District	Present	6:55 PM
Elton W. Blackstock	Supervisor - Staunton River District	Present	6:54 PM
Ben L. Farmer	Supervisor - Callands-Gretna District	Present	6:55 PM
Ronald S. Scearce	Supervisor - Westover District	Present	6:55 PM
Robert W. "Bob" Warren	Supervisor - Chatham-Blairs District	Present	6:51 PM

AGENDA ITEMS TO BE ADDED

Motion to add the following items to the Business Meeting Agenda:

- (a) Adoption of Revised Resolution # 2019-12-04 (Support for Naming the North Chatham Bridge the Roy P. Byrd, Jr., Memorial Bridge) under Consent Agenda as Item 7(e);
- (b) Adoption of Resolution # 2019-12-06 (Resolution in Support of Legislation to Improve the Process for Review of Legislation with Local Fiscal Impact) under Consent Agenda as Item 7(l);
- (c) Adoption of Resolution # 2019-12-07 (Resolution in Support of Increasing Sales Tax to Fund School Capital Needs) under Consent Agenda as Item 7(m);
- (d) Approval of 2020 Legislative Priority List under Matters from Work Session as Item 14(a);
- (e) Approval of Authorization for Public Hearing on Revisions to Pittsylvania County Code Chapter 2 (Animals and Fowl) under Matters from Work Session as Item 14(b);
- (f) Approval of Fire and Rescue Commission Stipend under Matters from Work Session as Item 14(c); and
- (g) Approval of Silver Creek Potential No-Through Truck Restriction Public Hearing under Matters from Work Session as Item 14(d).

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RESULT: ADOPTED [UNANIMOUS]
MOVER: Ben L. Farmer, Supervisor - Callands-Gretna District
SECONDER: Tim R. Barber, Supervisor - Tunstall District
AYES: Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

APPROVAL OF AGENDA

Motion to approve Agenda.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ronald S. Searce, Supervisor - Westover District
SECONDER: Elton W. Blackstock, Supervisor - Staunton River District
AYES: Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

CONSENT AGENDA

Motion to approve Consent Agenda.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
SECONDER: Ben L. Farmer, Supervisor - Callands-Gretna District
AYES: Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

- a. Minutes: November 19, 2019, Fire and Rescue Policies and Procedures Committee, Finance Committee, Solid Waste Committee, Work Session, Business Meeting; December 4, 2019, Personnel Committee, Legislative Committee (Staff Contact: Kaylyn M. McCluster)
- b. Resolution # 2019-12-01 Adoption (Blackstock); (Staff Contact: Kaylyn M. McCluster)
- c. Resolution # 2019-12-02 Adoption (Barber); (Staff Contact: Kaylyn M. McCluster)
- d. Resolution # 2019-12-03 Adoption (Dennis Carter) (Staff Contact: Kaylyn M. McCluster)
- e. Resolution # 2019-12-04 Adoption (Roy Byrd Chatham Bridge Naming Support); (Staff Contact: Kaylyn M. McCluster)
- f. Resolution # 2019-12-05 (Authorization of Equipment Sale); (Staff Contact: Kaylyn M. McCluster)
- g. IKEA Road Name Change to Morgan Olson Way Authorization (Staff Contact: David M. Smitherman)
- h. County/Realty Link Collaborative Economic Development Performance Grant Funds Usage MOU Approval (Staff Contact: Matthew D. Rowe)
- i. Morgan Olson RIFA Local Performance Agreement Approval (Staff Contact: Matthew D. Rowe)
- j. Jail Food and Food Supplies RFP Award (Staff Contact: Kimberly G. Van Der Hyde)

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- k. Gretna Walking Trail IFB Award (Staff Contact: Mark W. Moore)

PRESENTATIONS

a. Carter Resolution Presentation (Retirement); (Contact: Supervisor Blackstock)

Supervisor Blackstock presented Dennis Carter, WSET Sports Broadcaster, with Resolution # 2019-12-03.

b. Barber Resolution Presentation (Contact: Board of Supervisors)

The Board presented the Honorable Tim R. Barber with Resolution # 2019-12-02.

c. Blackstock Resolution Presentation (Contact: Board of Supervisors)

The Board presented the Honorable Elton W. Blackstock with Resolution # 2019-12-01

d. Hammock Appreciation Presentation (Retirement); (Contact: Board of Supervisors)

The Honorable Shirley Y. Hammock, Commissioner of the Revenue, was presented a Plaque of Appreciation in honor of her impending retirement recognizing her years of dedicated, exemplary, and loyal service to the County.

e. McMahan Presentation (IDA); (Contact: Supervisor Scarce)

Ronald McMahan's wife was present to accept a Certificate of Appreciation for his service as the Westover District Representative on the County's Industrial Development Authority Board.

f. Sides Presentation (Retirement); (Contact: Board of Supervisors)

Gregory L. Sides, Assistant County Administrator, was presented a Certificate of Appreciation on the occasion of his impending retirement to honor and appreciate his years of dedicated and loyal service to the County.

g. Blackstock RIFA Presentation (Contact: Fred O. Shanks, III)

Fred O. Shanks, III, RIFA Chairman, presented a plaque to the Honorable Elton W. Blackstock and to Mr. Gregory L. Sides for their RIFA service.

HEARING OF THE CITIZENS

Dianne McMahan, Westover District, spoke on a project called "Walk of Honor". She respectfully requested the Board to support this project.

PUBLIC HEARINGS

Rezoning Public Hearings

Case 1: Public Hearing: Rezoning Case R-19-033 ; Brenda Reagan and Mark Stevens; Dan River Election District, R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, A-1, Agricultural District, to R-1, Residential Suburban Subdivision District (Contact: Supervisor Davis)

Mr. Davis opened the Public Hearing at 7:33 PM. Brandy Reagan and Mark Stevens were

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present to represent the Petition. No one signed up to speak and Mr. Davis closed the Public Hearing at 7:37 PM.

Motion to rezone 0.028 of an acre from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District, and 0.062 of an acre from A-1, Agricultural District, to R-1, Residential Suburban Subdivision District (to combine with the adjacent parcels; they are adjusting property lines).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
SECONDER:	Ronald S. Scarce, Supervisor - Westover District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scarce, Warren

Case 2: Public Hearing: Rezoning Case R-19-034, John and Mona Lewis; Dan River Election District, B-2, Business District, General to RC-1, Residential Combined Subdivision District (Contact: Supervisor Davis)

Mr. Davis opened the Public Hearing at 7:40 PM. No one signed up to speak and Mr. Davis closed the Public Hearing at 7:41 PM.

Motion to rezone 0.32 of an acre from B-2, Business District, General, to RC-1, Residential Combined Subdivision District (to allow for placement of a single-wide mobile home on the property).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
SECONDER:	Charles H. Miller, Vice Chairman - Banister District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scarce, Warren

UNFINISHED BUSINESS

NEW BUSINESS

APPOINTMENTS

a. Appointment: Ratification of TLAC's Election of its Leesville Lake Associate Representative (Dave Rives); (Staff Contact: Kaylyn M. McCluster)

Tri-County Lake Administrative Commission's ("TLAC") appointments are for a one (1)-year term, beginning January 1, 2020. TLAC recently reelected Dave Rives to a new term as its Leesville Lake Association Representative and appointed him as its new President for 2020.

Motion to ratify TLAC's appointment of Mr. Rives as its Leesville Lake Association Representative for a one (1)-year term beginning on January 1, 2020.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben L. Farmer, Supervisor - Callands-Gretna District
SECONDER:	Tim R. Barber, Supervisor - Tunstall District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

MATTERS FROM WORK SESSION (IF ANY)

a. Approval of 2020 Legislative Priority List

Motion to adopt the 2020 Legislative Priority List as presented in the Work Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tim R. Barber, Supervisor - Tunstall District
SECONDER:	Ben L. Farmer, Supervisor - Callands-Gretna District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

b. Approval of Authorization for Public Hearing on Revisions to Pittsylvania County Code Chapter 2 (Animals and Fowl)

Motion to authorize a Public Hearing on Revisions to Pittsylvania County Code Chapter 2 (Animals and Fowl) as presented in the Work Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
SECONDER:	Ronald S. Scearce, Supervisor - Westover District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

c. Fire and Rescue Commission Stipend Consideration

Motion to refer this item to a future Finance Committee Meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald S. Scearce, Supervisor - Westover District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

d. Approval of Silver Creek Potential No-Through Truck Restriction Public Hearing

Motion to authorize County Staff to advertise for a Public Hearing to designate Silver Creek road a "No Through Truck" area.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald S. Scearce, Supervisor - Westover District
SECONDER:	Ben L. Farmer, Supervisor - Callands-Gretna District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

BOARD MEMBER REPORTS

Mr. Barber stated it was an honor and a pleasure to sit on the Board for 16 (sixteen) years and he thanked everyone for the years of support. Mr. Blackstock also stated it was an honor to serve the citizens of the County and the citizens of the Staunton River District. Mr. Farmer stated it was refreshing to see Mr. Shanks from the City of Danville at the Meeting, and he wanted to publicly thank Telly Tucker for his hard work and Mrs. Hammock for her hard work and service to the County. He also stated that he wanted to thank Sheriff Taylor for their efforts during the recent incident with the juvenile being on the run last week. Mr. Farmer thanked Mr. Barber and Mr. Blackstock for their service, as well as Mr. Sides. He wished everyone a Merry Christmas and a Happy New Year. Dr. Miller recognized Mr. Barber, Mr. Blackstock, and Mr. Sides and he recognized Mr. Ingram in the audience and stated that he is looking forward to working with him in the future. Mr. Scearce thanked Mr. Barber and Mr. Blackstock for their hard work and sacrifice over the years of their service to the County, as well as the hard work of Mr. Sides and Ms. Hammock. He wished everyone a Merry Christmas and a Happy New Year. Mr. Davis thanked all County Staff for their hard work and presented Ms. McCluster with a card of appreciation. Mr. Warren stated that as there are two (2) Board Members leaving the Board, he wanted to recognize Roy Byrd that was on the Consent Agenda and wished Telly Tucker well in his future, but stated that he will be missed. He also recognized Mr. Sides for his hard work and wished him good luck in his retirement. Mr. Warren stated that Mr. Barber and Mr. Blackstock will be missed and thanked them for their years of service, and he is looking forward to the opportunity for the new Board Members.

COUNTY ADMINISTRATOR REPORTS

Mr. Smitherman stated that the County is in the process of conducting a Broadband Internet Survey and encouraged everyone to participate in the Survey. He also stated the audit has been finalized and came back very well. He thanked all employees for their dedication and hard work and wished Mr. Sides the best in the future. He wished everyone a Merry Christmas and Happy New Year. Mr. Hunt wished everyone a Merry Christmas and a Happy New Year and stated this was a bittersweet meeting with three (3) people leaving.

ADJOURNMENT

Mr. Davis adjourned the Meeting at 8:06 PM.

January 2, 2020
Reorganizational Meeting

**Pittsylvania County Board of Supervisors
Reorganizational Meeting
January 2, 2020**

VIRGINIA: The Business Meeting of the Pittsylvania County Board of Supervisors was held on January 2, 2020, in the Main Conference Room, County Administration Building, Chatham, Virginia 24531. Mr. Hunt, County Attorney, called the Meeting to order at 5:00 PM. The following Members were present:

CALL TO ORDER (5:00 PM)

ROLL CALL (MCCLUSTER)

Attendee Name	Title	Status	Arrived
Robert W. "Bob" Warren	Supervisor - Chatham Blairs District	Present	
Ronald S. Scearce	Supervisor - Westover District	Present	
Joe B. Davis	Supervisor - Dan River District	Present	
Timothy W. Dudley	Supervisor - Staunton River District	Present	
Ben L. Farmer	Supervisor - Callands-Gretna District	Present	
William "Vic" Ingram	Supervisor - Tunstall District	Present	
Charles H. Miller	Supervisor - Banister District	Present	

ANY ADDITIONS/REVISIONS TO AGENDA (SMITHERMAN)

Motion to add BZA Appointment consideration to Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William "Vic" Ingram, Supervisor - Tunstall District
SECONDER:	Timothy W. Dudley, Supervisor - Staunton River District
AYES:	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

APPROVAL OF AGENDA (SMITHERMAN)

Motion to approve Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Charles H. Miller, Supervisor - Banister District
SECONDER:	Ronald S. Scearce, Supervisor - Westover District
AYES:	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

CHAIRMAN NOMINATION AND ELECTION (SMITHERMAN)

a. Nomination and Chairman Election

Motion by Mr. Dudley to nominate Mr. Warren as Chairman, seconded by Mr. Davis. The vote to elect Mr. Warren as Chairman was unanimous. Mr. Warren was appointed Chairman.

b. Turn Meeting Over to New Chairman

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Reorganizational Meeting**

VICE-CHAIRMAN NOMINATION AND ELECTION (SMITHERMAN)

Motion by Mr. Davis to nominate Mr. Searce as Vice-Chairman, seconded by Mr. Ingram. The vote to elect Mr. Searce as Vice Chairman was unanimous. Mr. Searce was appointed Vice-Chairman.

BOARD BYLAWS AND RULES OF ORDER ADOPTION

a. Adoption of Board Bylaws

Motion to adopt the Board's Bylaws.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald S. Searce, Vice-Chairman - Westover District
SECONDER:	Timothy W. Dudley, Supervisor - Staunton River District
AYES:	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

b. Adoption of *Robert's Rules of Order* (latest edition)

Motion to adopt *Robert's Rules of Order* (latest edition).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles H. Miller, Supervisor - Banister District
SECONDER:	William "Vic" Ingram, Supervisor - Tunstall District
AYES:	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

SET DATE AND TIME OF REGULAR BOARD MEETINGS

a. Adoption of 2020 Meeting Schedule

Motion to approve 2020 Meeting Schedule

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Timothy W. Dudley, Supervisor - Staunton River District
SECONDER:	Ronald S. Searce, Vice-Chairman - Westover District
AYES:	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

STANDING COMMITTEES

Mr. Warren pointed out that there are several Committees that were created for a certain purpose, but they have not met since that time period and there may not be a need for those Committees to exist anymore. The Committees in question were the Computer/Radio/Telecommunication, Fire and Rescue, and Animal Welfare Facility Committees. The Fire and Rescue Commission has recently been established and the Animal Welfare was established for the construction of the Pet Center. There was consensus of the Board to keep the Computer/Radio/Telecommunication Committee, but not to keep the other two (2).

a. Finance/Insurance Committee (Appoint 4 Board Members)

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January 2, 2020
Reorganizational Meeting**

Mr. Warren appointed Mr. Scarce, Dr. Miller, Mr. Davis, and Mr. Ingram to the Finance/Insurance Committee.

b. Personnel Committee (Appoint 3 Board Members)

Mr. Warren appointed Mr. Davis, Mr. Dudley, and Mr. Scarce to the Personnel Committee.

c. Property/Building Committee (Appoint 3 Board Members)

Mr. Warren appointed Mr. Davis, Mr. Farmer, and Dr. Miller to the Property/Building Committee.

d. Legislative Committee (Appoint 3 Board Members)

Mr. Warren appointed Dr. Miller, Mr. Scarce, and Mr. Ingram to the Legislative Committee.

SPECIAL COMMITTEES

a. Solid Waste Committee (Appoint 3 Board Members)

Mr. Warren appointed Mr. Warren, Mr. Davis, and Mr. Dudley to the Solid Waste Committee.

b. Computer/Radio/Telecommunications Committee (Appoint 3 Board Members)

Mr. Warren appointed Mr. Farmer, Mr. Scarce, and Mr. Dudley to the Computer/Radio/Telecommunications Committee.

c. Board of Supervisors/School Board Liaison Committee (Appoint 3 Board Members)

Mr. Warren appointed Mr. Ingram, Mr. Farmer, and Dr. Miller to the School Board Liaison Committee.

d. Fire & Rescue Policies and Procedures Committee (Appoint 3 Board Members)

This Committee was eliminated by the Chairman.

e. Economic Development Committee (Appoint 3 Board Members)

Mr. Warren appointed Mr. Warren, Mr. Scarce, and Mr. Dudley to the Economic Development Committee.

f. Animal Welfare Facility Committee (Appoint 3 Board Members)

This Committee was eliminated by the Chairman.

OTHER CHAIRMAN APPOINTMENTS

a. Pittsylvania County Planning Commission (Appoint 1 Board Member)

Mr. Warren appointed Mr. Dudley to the Planning Commission.

b. Virginia Association of Counties (Appoint 1 Board Member)

Mr. Warren appointed himself as the representative for the Virginia Association of Counties.

**Board of Supervisors
January 2, 2020
Reorganizational Meeting**

c. Metropolitan Planning Organization (MPO) (Appoint 3 Board Members (from either the Tunstall, Chatham-Blairs, Dan River, Westover, or Banister District) and 1 Board Member as an Alternate)

Mr. Warren appointed Mr. Scarce, Mr. Davis, Dr. Miller, and Mr. Warren (alternate) to the Metropolitan Planning Organization.

d. SARA Title III (Appoint 2 Board Members)

Mr. Warren appointed Mr. Scarce and Mr. Smitherman to SARA Title III.

e. Pittsylvania County Social Services Board (Appoint 1 Board Member)

Mr. Warren appointed Dr. Miller to the Pittsylvania County Social Services Board.

f. Roanoke River Basin Association (Appoint 1 Board Member)

Mr. Warren appointed Dr. Miller as the Roanoke River Basin Association Representative.

g. Dan River Business Development Center (Appoint 1 Board Member)

Mr. Warren appointed Mr. Davis as the Dan River Business Development Center Representative.

h. West Piedmont Planning District Commission (Appoint 2 Board Members)

Mr. Warren appointed Mr. Ingram and Mr. Scarce to serve as the West Piedmont Planning District Commission Representatives.

i. Fire and Rescue Commission (Appoint 1 Board Member)

Mr. Warren appointed Mr. Scarce to serve as the Board Representative on the Fire and Rescue Commission.

j. Local Elected Officials (Appoint 1 Board Member)

Mr. Warren appointed himself as the Local Elected Officials representative.

k. Tri-County Lake Administrative Commission (Appoint 1 Board Member)

Mr. Warren appointed Mr. Farmer to the Tri-County Lake Administrative Commission.

l. Pittsylvania County Community Action Board (Appoint 1 Board Member)

Mr. Warren appointed Dr. Miller to the Pittsylvania County Community Action Board.

FULL BOARD APPOINTMENTS

a. Danville-Pittsylvania County Regional Industrial Facility Authority (1 Board Member, 4-Year Term); 1 Board Member, 4-Year Term); and (1 Alternate Board Member, 4-Year Term); (Appoint 1 Board Member as an Alternate)

Mr. Warren appointed Mr. Ingram as the alternate on the Danville-Pittsylvania County Regional Industrial Authority Board.

**Board of Supervisors
January 2, 2020
Reorganizational Meeting**

- b. Staunton River Regional Industrial Facility Authority (1 Board Member, 4-Year Term); (1 Board Member, 4-Year Term); and (1 Alternate Board Member, 4-Year Term); (Appoint 1 Board Member)**

Mr. Warren appointed Mr. Dudley to the Staunton River Regional Industrial Authority Board.

- c. Community Policy and Management Team (Appoint 1 Board Member)**

Mr. Warren appointed Mr. Scarce to the Community Policy Management Team.

- d. Tri-County Lakes Administrative Commission (3); (County Administrator; (1 Pittsylvania County Citizen Representative); and (1 Leesville Lake Association Representative); (No New Appointments Needed)**

Mr. Warren appointed Mr. Smitherman to the Tri-County Lakes Administrative Commission.

- e. Appoint Dennis Benhoff to the Tri-County Lakes Administrative Commission as the Citizen Representative**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben L. Farmer, Supervisor - Callands-Gretna District
SECONDER:	Ronald S. Scarce, Vice-Chairman - Westover District
AYES:	Warren, Scarce, Davis, Dudley, Farmer, Ingram, Miller

- f. BZA Recommendation Consideration**

Motion to send recommendation to Circuit Court Judge Moreau for her to consider appointing Ann Deering to replace Leon Griffith on the BZA.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	William "Vic" Ingram, Supervisor - Tunstall District
SECONDER:	Joe B. Davis, Supervisor - Dan River District
AYES:	Warren, Scarce, Davis, Dudley, Farmer, Ingram, Miller

ADJOURNMENT

Mr. Warren adjourned the Meeting at 5:25 PM.

**Pittsylvania County Board of Supervisors
Economic Development Committee
Monday, January 13, 2020**

VIRGINIA: The Economic Development Committee of the Pittsylvania County Board of Supervisors was held on Monday, January 13, 2020, in the Main Conference Room at 1 Center Street in Chatham, Virginia 24531. Robert W. “Bob” Warren, Chairman, called the Meeting to Order at 3:00 PM. The following Committee Members were present:

Robert W. “Bob” Warren
Ronald S. Scearce
Timothy W. Dudley

The following Board of Supervisors Members were also present:

Joe B. Davis
William “Vic” Ingram

Mr. David M. Smitherman, County Administrator and Clerk of the Board; Mr. J. Vaden Hunt Esq., County Attorney; Matthew D. Rowe, Economic Development Director; and Kaylyn M. McCluster, Deputy Clerk, were also present.

Approval of Agenda

Motion by Mr. Scearce, seconded by Mr. Dudley, to approve Agenda, which was unanimously approved by the Committee.

New Business

(a) Economic Development Consulting Proposal: Spectrum Group

Mr. Smitherman stated the Institute for Advanced Learning (“IALR”) has approached the County, City, and DRF to jointly fund a consulting proposal to secure Department of Defense interest in IALR’s Advanced Manufacturing Training Programs. The annual cost is \$88,200 per partner, for an annual cost of \$352,800. The City/County contract with Tom Loehr has been discontinued to provide funding toward this endeavor. An additional \$14,100 must be redirected in the County’s current Fiscal Year Budget to satisfy the expense through June 20, 2020, which could be appropriated from contingency. There was discussion regarding making some changes to the Agreement to include who exactly they will be reporting back to, making it eight (8) to ten (10) visits, defining the pipeline, suggest that this will be on a one (1) year trial basis. Mr. Warren stated that it is apparent by the Precision Machining Program that this will be an asset. Motion by Mr. Scearce, seconded by Mr. Dudley, to present to the full Board, with the mentioned modifications, which was unanimously approved by the Committee.

(b) Regional Strategic Plan Update

Economic Development Committee Meeting
January 13, 2020

Mr. Smitherman stated that DRF, Danville, and the County are jointly working on a Regional Economic Development Strategic Plan and have received a final draft. There are fifteen (15) Members on this Committee. The group is going to get back together in the coming weeks to digest the Report and figure out the next steps. They will then request to hold a Joint Meeting with the Board and City Council.

Closed Session

Motion was made by Mr. Scarce, seconded by Mr. Dudley, to enter Closed Session.

Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

- (1) Legal Authority: Virginia Code § 2.2-3711(A)(5)
Subject Matter: Projects Grape and Red
Purpose: Discussion of Prospective Business/Economic Development Update

The Committee entered Closed Session at 3:33 PM.

The Committee returned to Open Session at 4:15 PM.

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS CLOSED MEETING CERTIFICATION

BE IT RESOLVED that at the Economic Development Committee Meeting of the Pittsylvania County Board of Supervisors on January 13, 2020, the Committee hereby certifies by a recorded vote that to the best of each Committee Member's knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act (the "Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Committee Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Committee's Minutes.

Vote

Ronald S. Scarce	Yes
Timothy W. Dudley	Yes
Robert W. "Bob" Warren	Yes

Adjournment

The Meeting adjourned at 4:17 PM.



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	CPMT, SR RIFA, and DPC RIFA Appointments Ratification (Staff Contact: Kaylyn M. McCluster)		
Staff Contact(s):	Kaylyn M. McCluster		
Agenda Date:	January 27, 2020	Item Number:	7.b
Attachment(s):			
Reviewed By:			

SUMMARY:

At the January 2, 2020 Reorganizational Meeting, Chairman Warren appointed Supervisor Scarce to CPMT, Supervisor Dudley to SR RIFA, and Supervisor Ingram to DPC RIFA (alternate). These full Board appointments require ratification.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board ratify the appointments as presented.

MOTION:

“I make a Motion to ratify the appointments as presented.”



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Resolution # 2020-01-01 Adoption (Equal Taxing Authority for Counties); (Staff Contact: Kaylyn M. McCluster)		
Staff Contact(s):	Kaylyn M. McCluster		
Agenda Date:	January 27, 2020	Item Number:	7.c
Attachment(s):	2020-01-01 Equal Taxing Authority for Counties Equal Taxing Authority for Counties Flyer		
Reviewed By:	VH		

SUMMARY:

Counties are limited in their ability to raise revenues from meals, cigarette, transient occupancy, and admissions taxes that are available to cities and towns. Providing counties equal taxing authority merely provides local boards of supervisors the ability to levy the same taxes that may already be imposed by city councils. County governments have the same responsibility as cities for the funding and meeting of state requirements for core services, such as K-12 education, public safety, social services, and public health and relying too heavily on one source of revenue leaves counties vulnerable to downturns in the real estate market and population shifts.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board adopt Resolution # 2020-01-01.

MOTION:

"I make a Motion to adopt Resolution # 2020-01-01."

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
RESOLUTION # 2020-01-01**

SUPPORT FOR EQUAL TAXING AUTHORITY FOR VIRGINIA COUNTIES

WHEREAS, at the Business Meeting of the Pittsylvania County Board of Supervisors (the “Board”) held on Monday, January 27, 2020, in the General District Courtroom of the Edwin R. Shields Courthouse Addition, the following Resolution was presented and adopted:

WHEREAS, under the Code of Virginia county governments have less authority to raise revenues to meet their responsibilities than do cities and towns; and

WHEREAS, limitations on counties’ ability to raise revenues from diverse sources result in an over-reliance on real property taxes to fund basic services of local government; and

WHEREAS, counties are limited in their ability to raise revenues from meals, cigarette, transient occupancy, and admissions taxes that are available to cities and towns; and

WHEREAS, providing counties equal taxing authority merely provides local boards of supervisors the ability to levy the same taxes that may already be imposed by city councils; and

WHEREAS, county governments have the same responsibility as cities for the funding of and meeting state requirements for core services, such as K-12 education, public safety, social services, and public health; and

WHEREAS, relying too heavily on one source of revenue leaves counties vulnerable to downturns in the real estate market and population shifts; and

WHEREAS, additional tools to raise revenues would allow counties options to invest the necessary additional funds to respond to modern-day challenges, such as enhancing election cybersecurity; providing mental health treatment in jails; addressing substance abuse; maintaining vital infrastructure, such as water and sewer systems; and implementing Next-Generation 911 technology; and

WHEREAS, state enabling legislation is required to provide counties with this additional taxing authority; and

WHEREAS, each locality is best positioned to determine the appropriate mix of revenue sources to meet local needs;

NOW, THEREFORE, BE IT RESOLVED, that the Pittsylvania County Board of Supervisors does hereby resolve and express its support and desire for the Virginia General Assembly to enact such legislation as is necessary to authorize Virginia counties to exercise additional taxing authority equal to that of cities and towns.

Given under my hand this 27th day of January, 2020.

Robert W. Warren, Chairman
Pittsylvania County Board of Supervisors

David M. Smitherman, Clerk
Pittsylvania County Board of Supervisors

Attachment: 2020-01-01 Equal Taxing Authority for Counties (1894 : Resolution # 2020-01-01 Adoption (Equal Taxing Authority for Counties))

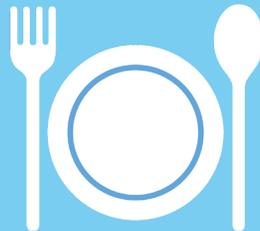
WHAT ARE THE DIFFERENCES BETWEEN CITY AND COUNTY TAXING AUTHORITY?

#LocalAuthorityLocalSolutions

MEALS TAX

Cities - YES
Counties - BY REFERENDUM

(five counties may levy without referendum, and counties are limited to a rate of 4 percent; no referendum requirements and no cap for cities and towns)



CIGARETTE TAX

Cities - YES
Counties - NO

(limited to two counties at capped rate, but available to all cities and towns)

TRANSIENT OCCUPANCY TAX

CITIES - YES
COUNTIES - CAPPED

(capped for counties at 2 percent without special enabling authority; available to cities and towns without restriction)



ADMISSION TAX

CITIES - YES
COUNTIES - NO

(limited to certain counties with special enabling authority, but available to all cities and towns)

Virginia Association of Counties

www.vaco.org



Support Equal Taxing Authority for Counties

7.c.b

Empower Counties to build stronger Communities

- Counties provide the same core services as cities, such as K-12 education, public safety, social services, and public health, and must have the ability to raise revenue to provide these services.
- Providing counties equal taxing authority provides local board of supervisors the ability to levy the same taxes that may already be imposed by city councils.
- Members of local boards of supervisors are elected by the residents of counties and are accountable to them for all the decisions they make.
- What about responsibility for road maintenance? Cities and towns that maintain their own roads receive annual maintenance payments from the state. VDOT has owned and maintained county roads since the 1930s. The cost and complexity of turning this responsibility over to counties cannot be simply addressed by equalizing taxing authority.

Attachment: Equal Taxing Authority for Counties Flyer (1894 : Resolution # 2020-01-01 Adoption (Equal Taxing Authority for Counties))

It's time to level the playing field.

Counties have significant responsibilities and they need revenue options to meet them.

- The distinction between city and county taxing authority is outdated.
 - Service needs have become more complex over time, as both counties and cities respond to modern-day challenges such as enhancing election cybersecurity; providing mental health treatment in jails; addressing substance abuse; maintaining vital infrastructure, such as water and sewer systems; and implementing Next-Generation 911 technology.
 - Experts have long recognized the need to eliminate this inequity in local taxing authority. In 2001, the Commission on Virginia's State and Local Tax Structure for the 21st Century wrote in its report to the Governor and the General Assembly:

“ We recommend that this distinction, which is based solely on an historical legalism and which has no relevancy to modern service responsibilities, be eliminated and that **the taxing authority of Virginia's cities and counties be equalized**...We find no rational basis for the governing body of a county serving hundreds of thousands of citizens to be constrained in its ability to address the fiscal needs of its community in a manner more severe than that applicable to the governing body of a municipality serving a fraction of that number. This action, in our view, is long overdue. ”

- Limitations on counties' ability to raise revenues from diverse sources result in an over-reliance on real property taxes.
 - According to a June 2017 presentation made by the Division of Legislative Services to the Joint Subcommittee on Local Government Fiscal Stress, 65.6% of local tax revenue in counties comes from real property taxes.
 - Relying so heavily on one source of revenue leaves counties vulnerable to downturns in the real estate market, and places a particular strain on counties with declining populations. Without a robust real property tax base, counties struggle to generate necessary revenue to meet state requirements for the provision of services.



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Resolution # 2020-01-02 Adoption (Equal Taxing Authority for School Boards); (Staff Contact: Kaylyn M. McCluster)		
Staff Contact(s):	Kaylyn M. McCluster		
Agenda Date:	January 27, 2020	Item Number:	7.d
Attachment(s):	2020-01-02 Equal Taxing Authority for School Board		
Reviewed By:	VH		

SUMMARY:

Under the Code of Virginia, county governments have less authority to raise revenues to meet their responsibilities than do cities and towns. Limitations on counties' ability to raise revenues from diverse sources result in an over-reliance on real property taxes to fund basic services of local government. Counties are limited in their ability to raise revenues from meals, cigarette, transient occupancy, and admissions taxes that are available to cities and towns. Providing counties equal taxing authority merely provides local boards of supervisors the ability to levy the same taxes that may already be imposed by city councils.

County local governments have the same responsibility as cities for the funding of the local share of K-12 education minimum standards as prescribed in the Standards of Quality (SOQs), and adjusting for inflation, state direct aid has fallen eight percent (8%) per student for K-12 public schools in Virginia since 2009. SOQ funding has historically funded less than seventy percent (70%) of actual reported K-12 positions and local average annual growth in K-12 spending has exceeded state growth. In 2018-2019, Virginia localities invested \$4.2 billion above the required local effort for SOQ programs, and without the local share of K-12 funding, Virginia's rank on state per-pupil funding goes from 26th to 42nd in the nation. Many localities in general lack a sufficient real property tax base to support and fund major K-12 operational and capital needs and additional available revenues would allow counties options to invest additional funds in the operation of schools, including capital costs, more competitive teacher pay, and other pressing K-12 needs.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board adopt Resolution # 2020-01-02 supporting equal taxing authority for School Boards as presented.

MOTION:

“I make a Motion to adopt Resolution # 2020-01-02 as presented.”

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
RESOLUTION # 2020-01-02**

SUPPORT FOR EQUAL TAXING AUTHORITY FOR SCHOOL BOARDS

WHEREAS, at the Business Meeting of the Pittsylvania County Board of Supervisors (the “Board”) held on Monday, January 27, 2020, in the General District Courtroom of the Edwin R. Shields Courthouse Addition, the following Resolution was presented and adopted:

WHEREAS, under the Code of Virginia county governments have less authority to raise revenues to meet their responsibilities than do cities and towns; and

WHEREAS, limitations on counties’ ability to raise revenues from diverse sources result in an over-reliance on real property taxes to fund basic services of local government; and

WHEREAS, counties are limited in their ability to raise revenues from meals, cigarette, transient occupancy, and admissions taxes that are available to cities and towns; and

WHEREAS, providing counties equal taxing authority merely provides local boards of supervisors the ability to levy the same taxes that may already be imposed by city councils; and

WHEREAS, county local governments have the same responsibility as cities for the funding of the local share of K-12 education minimum standards as prescribed in the Standards of Quality (SOQs); and

WHEREAS, adjusting for inflation, state direct aid has fallen eight percent (8%) per student for K-12 public schools in Virginia since 2009; and

WHEREAS, SOQ funding has historically funded less than seventy percent (70%) of actual reported K-12 positions; and

WHEREAS, local average annual growth in K-12 spending has exceeded state growth; and

WHEREAS, in 2018-2019, Virginia localities invested \$4.2 billion above the required local effort for SOQ programs; and

WHEREAS, without the local share of K-12 funding, Virginia’s rank on state per-pupil funding goes from 26th to 42nd in the nation; and

WHEREAS, many localities in general lack a sufficient real property tax base to support and fund major K-12 operational and capital needs; and

WHEREAS, additional available revenues would allow counties options to invest additional funds in the operation of schools, including capital costs, more competitive teacher pay, and other pressing K-12 needs; and

WHEREAS, additional available revenues would allow counties the flexibility to invest in such needed areas as public safety, public health, refuse collection and disposal, and other services vital to a healthy community; and

WHEREAS, state enabling legislation is legally required for additional taxing authority for counties; and

WHEREAS, each locality is best positioned to determine the support of its residents for additional revenue authority;

NOW, THEREFORE, BE IT RESOLVED, that the Pittsylvania County Board of Supervisors does hereby resolve and express its support and desire for the Virginia General Assembly to enact such legislation as is necessary to authorize Virginia counties to exercise additional taxing authority equal to that of cities and towns. Given under my hand this 27th day of January, 2020.

Robert W. Warren, Chairman
Pittsylvania County Board of Supervisors

David M. Smitherman, Clerk
Pittsylvania County Board of Supervisors



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	VDOT Wayside Park Grant Acceptance (Staff Contact: Mark W. Moore)		
Staff Contact(s):	Mark W. Moore		
Agenda Date:	January 27, 2020	Item Number:	7.e
Attachment(s):	WAYSIDE access road layout typical with prime and double seal RECR_ProjectCoordinationForm 2020-01-03 Wayside Park		
Reviewed By:	<i>VM</i>		

SUMMARY:

County Parks and Recreation, in coordination with VDOT and their Recreational Access Program, has secured a \$250,000 Grant to widen the access road at Wayside Park, as well as improve the parking area. The road will be surface treated (tar and gravel). Construction is scheduled for Spring 2020. This is part of the nearly \$1 million Park Renovation Project ongoing at this time.

FINANCIAL IMPACT AND FUNDING SOURCE:

There is no local funding match requirement.

RECOMMENDATION:

County Staff recommends the Board approve the \$250,000 Grant to widen the access road at Wayside Park and approve Resolution # 2020-01-03 supporting the funding for said road.

MOTION:

“I make a Motion to approve the \$250,000 Grant to widen the access road at Wayside Park and approve Resolution # 2020-01-03 supporting the funding for said road as presented.”

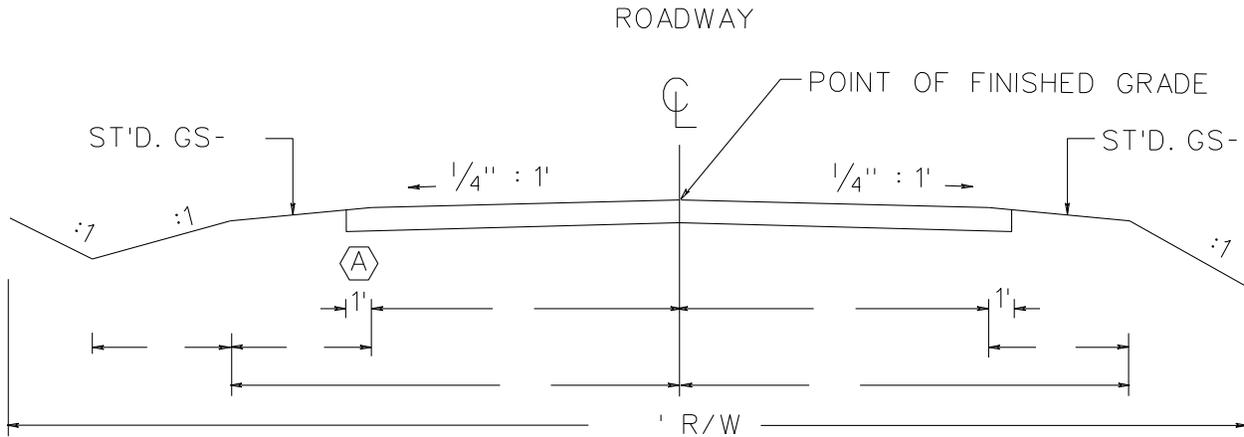
WAYSIDE PARK ROAD IMPROVEMENTS

HURT, VA
PITTSYLVANIA COUNTY



Attachment: WAYSIDE access road layout (1915 : VDOT Wayside Park Grant Acceptance (Staff Contact:

TYPICAL SECTION



(A) NON-PAVED SHOULDERS WILL RECEIVE ONE FOOT OF PAVEMENT WIDENING HAVING THE SAME SLOPE AND STRUCTURE AS THE MAINLINE PAVEMENT; HOWEVER, THIS ONE FOOT EXTENTION IS INCLUDED IN THE OVERALL WIDTH OF THE SHOULDER.

NOTE: Aggr. depth to be placed as directed by the Engineer (6" depth to be used for **estimating purposes only**).

NOTE: Fill shoulders to be increased by 3' where guardrail is required.

PRIME & DOUBLE SEAL SURFACE TREATMENT					
PRIME		INITIAL SEAL		FINAL SEAL	
LIQUID ASPHALT MATERIAL	COVER MATERIAL AGGREGATE	LIQUID ASPHALT MATERIAL	COVER MATERIAL AGGREGATE	LIQUID ASPHALT MATERIAL	COVER MATERIAL AGGREGATE
RC-250 @ 0.35 GAL. P.S.Y.	NO. 68 @ 30 LBS. P.S.Y.	CRS-2, CMS-2 @ 0.30 GAL. P.S.Y.	NO. 78 @ 25 LBS. P.S.Y.	CRS-2, CMS-2 @ 0.25 GAL. P.S.Y.	NO. 8P @ 20 LBS. P.S.Y.
GAL.	TON	GAL.	TON	GAL.	TON

Attachment: typical with prime and double seal (1915 : VDOT Wayside Park Grant Acceptance (Staff Contact: Mark W. Moore))

**RECREATIONAL ACCESS PROGRAM
PRE-APPLICATION COORDINATION FORM**

Locality Applicant: County of Pittsylvania		VDOT District: Lynchburg			
PROJECT INFORMATION: (Please press tab-key to move from field to field and after entering information in a field)					
Location: Proposed project improves access road, and is 0.87 miles east of Route 29					
Scope of Work: Improve existing roadway <i>(ancillary improvements such as turn lanes are not to be considered as the primary objective of the project)</i>					
Description of work: Work includes widening and resurfacing of existing access road into Pittsylvania Wayside Park, as well grading drainage, ESC, paving and guardrail installation.					
From: Business Route 29		To: 0.17 miles North of Business Route 29			
Length: 0.17 (miles)					
Anticipated traffic generation: 400 vpd (2 buses)		Pavement width planned: 20 (feet) to include shoulders ditches			
Construction of bikeway planned >select<					
Property and facility is or will be owned / operated by: Pittsylvania County					
The locality acknowledges the following:					
The locality will coordinate with the appropriate VDOT Residency /District office staff to ensure the request is appropriate. Preliminary plans will be provided showing the proposed access roadway/bikeway alignment along with the masterplan, schedule and budget for the development of the property (plat with acreage amount) and, if applicable, the locality's approved bikeway thoroughfare plan.			Yes		
The locality will coordinate with the Department of Conservation and Recreation / Department of Historic Resources, as applicable, in preparation of necessary public recreational/historic area designation and project recommendation.			Yes		
The locality's governing body will provide VDOT with a resolution in request of the Program's state funding. <i>(Please contact Local Assistance Division staff for suggested format. Also note that appropriate project information detail must be provided to VDOT to allow sufficient time for review prior to recommending any request to the CTB. The agenda for the Commonwealth Transportation Board's (CTB) action meeting is typically finalized 3 weeks prior to the date of the CTB action meeting.)</i>			Yes		
The State Environmental Review Process (SERP) must be conducted prior to land disturbance if the project is estimated to be \$500,000 or more.			>select<		
Note: Project right of way and utilities (new or adjustment) are not eligible items of work under this Program					
Project right of way (feet minimum in width) >select<					
Project does not require or include utility work					
PROJECT TO BE ADMINISTERED BY: VDOT					
PROJECT ESTIMATES: (Please TAB from field to field)					
PHASE	Anticipated Schedule Start Date	Estimated Project Cost A detail project estimate is necessary to determine eligible costs and the maximum allowable allocation to be recommended.		If locality administers project:	
		Roadway	Bikeway (if applicable)	Estimated reimbursement to Locality utilizing Program's state funding	Estimated VDOT project oversight charges utilizing Program's funding (reduces amount available for reimbursement)
PE	04/01/2020	\$ 25,000	\$ 0	\$ 0	\$ 0
RW		Not Eligible for Program Funding			
CN	05/01/2020	\$ 225,000	\$	\$ 0	\$ 0
TOTAL		\$ 250,000	\$ 0	\$ 0	\$ 0
<i>(To calculate totals cursor on each column's Total \$ 0 amount, right click and select Update Field)</i>					
COMMENTS					
This project is proposed to be VDOT administered utilizing State Forces / Hired Equipment					
Submitted by: _____ Date _____ >title of locality official<			Reviewed by: _____ Date _____ District Local Assistance Engineer		

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
RESOLUTION # 2020-01-03**

**FUNDING FOR THE PITTSYLVANIA WAYSIDE PARK RECREATIONAL ACCESS
ROAD**

WHEREAS, At a regularly scheduled meeting of the Pittsylvania County Board of Supervisors (the “Board”) held on January 27, 2020, on a motion by _____, seconded by _____, the following Resolution was adopted by a vote of __ to __:

WHEREAS, the Pittsylvania Wayside Park is owned by Pittsylvania County, Virginia (the “County”), and is to be developed by the County as a recreational facility serving County residents, adjoining localities, and the Commonwealth of Virginia; and

WHEREAS, the property on which this facility is located has no access to a public street or roadway and will require the construction of a new roadway, which will connect to Main Street/ Business Route 29; and

WHEREAS, the procedure governing the allocation of recreational access funds as set forth in § 33.2-1510, Code of Virginia, 1950, as amended, requires action by the Director of the Department of Conservation and Recreation (“DCR”) and the Commonwealth Transportation Board (“CTB”); and

WHEREAS, a statement of policy agreed upon between the DCR Director and the CTB approves the use of such funds for the construction of access roads to publicly-owned recreational or historical areas; and

WHEREAS, the Board has duly adopted a County Zoning Ordinance pursuant to Article 7 (§ 15.2-2280 *et seq.*), Chapter 22, Title 15.2, Code of Virginia, 1950, as amended; and

WHEREAS, it appears to the Board that all requirements of the law have been met to permit the DCR Director to designate Pittsylvania Wayside Park as a public recreational facility and further permit the CTB to provide funds for appropriate access to this public recreational area in accordance with § 33.2-1510, Code of Virginia, 1950, as amended; and

WHEREAS, the Board agrees, in keeping with the intent of § 33.2-406, Code of Virginia, 1950, as amended, to use its good offices to reasonably protect the aesthetic or cultural value of this access leading to or within areas of historical, natural, or recreational significance; and

WHEREAS, the County acknowledges that no land disturbance activities may occur within the limits of the proposed access project without the consent of the Virginia Department of Transportation (“VDOT”) as a condition of the use of the Recreational Access Fund; and

WHEREAS, the County hereby guarantees that the necessary environmental analysis, mitigation, and fee simple right of way for this improvement, and utility relocations or adjustments, if necessary, will be provided at no cost to VDOT; and

WHEREAS, the County hereby acknowledges that VDOT’s Recreational Access Program may provide up to a maximum of \$250,000 unmatched funds and up to an additional \$100,000 in matching funds for an access road project (if necessary); and

WHEREAS, the County hereby guarantees that financing of all ineligible project costs, project costs exceeding the project allocation under the Recreational Access Program, any Program-required locality matching funds, if applicable, and all costs exceeding this Program allocation will be provided by the County; and

NOW, THEREFORE BE IT RESOLVED, that the Board hereby requests the DCR Director to designate Pittsylvania Wayside Park as a public recreational area and to recommend to the CTB that recreational access funds be allocated for an adequate access road to serve said park area; and

BE IT FURTHER RESOLVED, that the CTB is hereby requested to allocate the necessary recreational access funds to provide a suitable access road as hereinbefore described; and

BE IT FURTHER RESOLVED, that the County Administrator, and his designee, are authorized to act on behalf of the County to execute any and all documents necessary to secure the maximum amount of funding eligible under the Recreational Access Program.

BE IT FURTHER RESOLVED THAT, the County will request the new roadway(s) to be called Wayside Park Road so constructed to be added to receive maintenance payments in accordance with the provisions of § 33.2-366, Code of Virginia, 1950, as amended, and such request for street additions for assistance payments will be submitted, together with a copy of this Resolution and such maps and other documents as may be necessary in the manner prescribed by DCR.

Robert W. Warren, Chairman
Pittsylvania County Board of Supervisors

David M. Smitherman, Clerk
Pittsylvania County Board of Supervisors

Attachment: 2020-01-03 Wayside Park (1915 : VDOT Wayside Park Grant Acceptance (Staff Contact: Mark W. Moore))



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	County Owned Property Upon Employment Separation Policy Adoption (Staff Contact: Kaylyn M. McCluster)		
Staff Contact(s):	Kaylyn M. McCluster		
Agenda Date:	January 27, 2020	Item Number:	7.f
Attachment(s):	County owned equipment policy		
Reviewed By:	VH		

SUMMARY:

At the Personnel Committee Meeting held on December 4, 2019, there was Committee consensus to recommend the adoption of the County Issued Equipment Upon Separation of Employment Policy (Option "B") to the full Board. Said Policy states as follows:

No County employee or elected official shall be able to purchase County-issued property used in the performance of their County work, employment, service, or duties upon separation or retirement from the County. This Policy shall not apply to the right of Sheriff Department employees to purchase their County-issued service handgun for \$1.00 upon separation from County employment or retirement, as authorized by § 59.1-148.3, Code of Virginia, 1950, as amended.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board adopt the County Issued Equipment Upon Separation of Employment Policy (Option "B") as presented.

MOTION:

"I make a Motion to adopt the County Issued Equipment Upon Separation of Employment Policy (Option "B") as presented."

COUNTY OWNED PROPERTY UPON EMPLOYMENT SEPARATION
POLICY

01-27-2020

No County employee or elected official shall be able to purchase County-issue property used in the performance of their County work, employment, service, or duties upon separation or retirement from the County. This Policy shall not apply to the right of Sheriff Department employees to purchase their County-issued service handgun for \$1.00 upon separation from County employment or retirement, as authorized by § 59.1-148.3, Code of Virginia, 1950, as amended.



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Personnel Changes Approval (Staff Contact: David M. Smitherman)		
Staff Contact(s):	David M. Smitherman		
Agenda Date:	January 27, 2020	Item Number:	7.g
Attachment(s):	Deputy County Administrator Director of Community Development		
Reviewed By:	VH		

SUMMARY:

Due to the recent retirement of the Assistant County Administrator for Planning and Development, David M. Smitherman, County Administrator, proposes the following personnel changes:

- (1) Elimination of Assistant County Administrator for Operations Positions;
- (2) Elimination of Assistant County Administrator for Planning and Development;
- (3) Creation of Deputy County Administrator Position; and
- (4) Creation of Director of Community Development Position.

FINANCIAL IMPACT AND FUNDING SOURCE:

The salary for these positions is already included in the County Budget.

RECOMMENDATION:

The County Administrator recommends the Board approve the proposed personnel changes as presented.

MOTION:

“I make a Motion to approve the proposed Personnel Changes as presented.”

PITTSYLVANIA

COUNTY, VIRGINIA

POSITION TITLE: DEPUTY COUNTY ADMINISTRATOR

FLSA: EXEMPT

REPORTS TO: COUNTY ADMINISTRATOR

SUMMARY OF POSITION: Under the general supervision of the County Administrator; assists in preparing plans, reports and projects; supervises operations of Buildings & Grounds, Parks & Recreation, IT, CSA, Solid Waste, Community Development; and serves as County Project Manager; performs various tasks assigned by the County Administrator and fills in from time to time in the absence of the County Administrator due to the close working relationship to the Board on County Operations. Significant contact with the public requiring a decision-making ability. Must represent the County to Federal and State officials/agencies, as well as other board, agencies and commissions

ESSENTIAL JOB FUNCTIONS: *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills and other characteristics. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Reviews and approves or disapproves project site development plans and specifications;
- Oversees plans and specifications for County projects/industrial projects, landfill operations, development and maintenance, County buildings and grounds construction, and animal control;
- Prepares research reports to serve as a basis for action by the County Administrator;
- Excellent interpersonal communication skills;
- Represents the County Administrator at conferences and meetings;
- Provides technical support in the form of reports, plans, specifications, cost estimates, and technical ordinances as required and provides support to other departments;
- Prepares estimates of County projects for budgeting purposes;
- Assists in the preparation of annual budget for Solid Waste, Parks & Recreation, IT, CSA, Building & Grounds, and Community Development; and assists the County Administrator in the preparation of the County budget;
- Answers questions and resolves complaints from the public regarding engineering, public works, solid waste management, and animal control;
- Works with engineers and construction companies on site development, engineering, studies, construction plans and funding of County projects;
- Acts as a liaison with Department of Environmental Quality, the Environmental Protection Agency and other Federal and State agencies for County;
- Attends professional conferences and seminars on behalf of Pittsylvania County;
- Acts as a liaison with other departments within the Commonwealth of Virginia, North Carolina and other states as may be needed to help work with industrial prospects;
- Advises and assists with long-range planning in the County;
- Speaks to public gatherings and civic groups on engineering and public works projects;

- Performs other related duties as assigned by County Administrator.

CORE COMPETENCIES:

- Customer Focus
- Communication
- Collaboration/Teamwork
- Personal Accountability/Delivering Results
- Diversity and Inclusion

EDUCATION AND EXPERIENCE: Bachelor's Degree (B.A.) from a four-year accredited college or university in public administration, political science, planning, or related field; minimum 2-4 years related experience and/or training; or any experience that combined with education to be equivalent to a Bachelor's Degree in above referenced fields. Commensurate experience will be considered in lieu of bachelor's degree.

- Ability to read, analyze, and interpret the most complex documents;
- Ability to write speeches and articles using original or innovative techniques or style;
- Ability to make effective and persuasive speeches/presentations on controversial or complex topics to top management, public groups, and/or boards of directors;
- Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry; to apply concepts such as fractions, percentages, ratios, and proportions to practical situations;
- Ability to define problems, collect data, establish facts, and draw valid conclusions;
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables;
- Proficient in computer skills including electronic mail, record keeping, routine database activity, work processing, spreadsheet, graphics, etc.
- Ability to handle multiple projects simultaneously.

REQUIRED KNOWLEDGE AND SKILL:

- Knowledge of the principles, practices and techniques of general management and office organization principles and practices;
- Thorough knowledge of the basic laws, ordinances and regulations underlying the municipal corporation;
- Ability to interpret an extensive variety of technical instructions including blueprints, HVAC specifications for industrial buildings, mathematical and electrical diagram forms, as well as general construction knowledge of water, sewer, roads and a wide variety of buildings/industrial buildings;
- Knowledge of GIS Computer Program;
- Ability to express ideas effectively orally and in writing;
- Ability to establish and maintain effective working relationships with other County officials, employees, and the public;
- Ability to understand, interpret and apply relevant statutes, ordinances, rules and regulations;
- Work within deadlines to complete projects and assignments;

- Ability to assess, analyze, identify and recommend solutions to problems;
- Work independently or as a team member;
- Ability to operate a personal computer and software applications.

CERTIFICATIONS AND LICENSES: Possession of an appropriate valid driver’s license issued by the Commonwealth of Virginia.

ENVIRONMENTAL FACTORS AND CONDITIONS/PHYSICAL REQUIREMENTS: Work is performed primarily in an indoor environment, but may require visits to outdoor project sites. May be exposed to dangerous machinery, hazardous chemicals and extreme weather conditions. Moderate noise (industrial buildings, business office with computers/copiers and printers, light traffic). May require additional duties after normal working hours in order to complete tasks necessary for operations and facilities. May be required to exert up to 20 to pounds. Requires walking or standing to a significant degree. Occasional overnight travel (up to 20%) by land and/or air. Manual dexterity sufficient to reach/handle items, work with fingers, and perceives attributes objects and materials. Work requires vocal communication for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities.

This description provides information regarding the essential functions of the designated job, and the general nature and level of work associated with the job. It should not be interpreted to describe all the duties and performance that may be required of employees or be used to limit the nature and extent of assignments an employee may be given. The County reserves the right to modify the job description as deemed appropriate.

SIGNATURES AND COMMENTS:

I have read this description and understand the requirements and responsibilities of the position.

Signature of Employee

Date

Signature/Job Title of Supervisor

Date

Comments: _____

Attachment: Deputy County Administrator (1914 : Personnel Changes Approval (Staff Contact: David M. Smitherman))

PITTSYLVANIA

COUNTY, VIRGINIA

POSITION TITLE: DIRECTOR OF COMMUNITY DEVELOPMENT

FLSA: EXEMPT

REPORTS TO: COUNTY ADMINISTRATOR

SUMMARY OF POSITION: Under the general supervision of the County Administrator, the employee performs difficult professional and administrative work directing the activities of the County's planning, zoning, permitting, code enforcement, building inspections and geographic information systems (GIS) operations through the Department of Community Development. Additionally, performs related work as required; supervision is exercised over all department personnel.

ESSENTIAL JOB FUNCTIONS: *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills and other characteristics. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Plans, organizes and directs the planning, development code, building inspections, erosion and sediment control, zoning, subdivision and GIS programs of the County, in accordance with County policies and budget;
- Supervises, directs and evaluates assigned staff; processes employee concerns and problems; counsels, disciplines and completes employee performance evaluations; assists in the selection of department personnel; coordinates daily work activities; organizes, prioritizes, and assigns work; monitors status and inspects completed work; assists with complex/problems and provides technical expertise;
- Serves as Zoning Administrator; administers, updates and enforces the zoning ordinance; interprets and enforces provisions of the zoning ordinance, state and local codes, laws, regulations, specifications, standards, policies and procedures; initiates legal actions necessary to correct deviations of noncompliance;
- Tracks applicants' compliance with all zoning proffers, including monitoring of conditions of approval and tracking financial contributions;
- Serves as Principal Planner, directs the development, preparation, update and maintenance of the Comprehensive Plan, and coordinates transportation planning with VDOT and County officials;
- Serves as Subdivision Agent, administers, updates and enforces the subdivision ordinance;
- Provides technical support to the Board of Zoning Appeals, Planning Commission, Board of Supervisors, and other boards/committees regarding assigned programs, and makes presentations and recommendations as required;
- Drafts new ordinances, policies and procedures as necessary to address land use and development issues;

- Coordinates the review of all site plans; maintains official zoning map; oversees updates and corrections to ensure accuracy;
- Oversees permitting and building inspections functions through the supervision of employees and policies; renders advice and technical assistance as needed;
- Receives and responds to requests for information and complaints from the general public and land development professionals;
- Prepares and reviews a variety of correspondence, reports, memoranda, statistical data, etc.;
- Oversees the maintenance of the various official records; performs administrative tasks such as report preparation on appeal cases and other complex cases; makes and writes formal, legally binding, written interpretations of the zoning ordinance, proffers and conditions of development approval;
- Consults with officials of the County, State and Federal government in order to coordinate all phases of planning and community development;
- Serves as liaison and County contact with the West Piedmont PDC, and other regional planning organizations;
- Performs other related duties as assigned.

CORE COMPETENCIES:

- Customer Focus
- Communication
- Collaboration/Teamwork
- Personal Accountability/Delivering Results
- Diversity and Inclusion

EDUCATION AND EXPERIENCE: Graduation from an accredited college or university with a Bachelor's degree in planning, engineering, management or related field. A Master's degree in Planning or related field is preferred. Extensive experience in planning and community development, which includes considerable zoning and supervisory experience.

REQUIRED KNOWLEDGE AND SKILL:

- Comprehensive knowledge of the zoning ordinances, civil engineering, GIS, state code provisions related to land use, and related codes and of the appropriate methods of enforcement;
- Comprehensive knowledge of current situations and recent developments in planning and zoning;
- Ability to interpret and analyze technical documents and regulations;
- Ability to prepare and present effective and persuasive oral and written reports to top management, public groups, and/or Boards of Directors;
- Ability to establish and maintain effective working relationships with County and other government officials, other agencies and the general public;
- Skills in working within deadlines and multi-tasking to complete projects and assignments; efficient record keeping;
- Skills in assessing, analyzing, identifying and recommending solutions to problems;
- Skills in working independently or as a team member;

Equal Opportunity Employer

Rev 2019



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Cooperative Agreement Approval (Staff Contact: Holly E. Stanfield)		
Staff Contact(s):	Holly E. Stanfield		
Agenda Date:	January 27, 2020	Item Number:	7.h
Attachment(s):	2020 Cooperative Agreement - Treasurer		
Reviewed By:	VH		

SUMMARY:

The Cooperative Agreement between the County and the Treasurer's Office has expired, and the Honorable Vincent Shorter, Treasurer, has agreed to renew the attached updated Cooperative Agreement.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board approve the Cooperative Agreement as presented.

MOTION:

"I make a Motion to approve the Cooperative Agreement as presented."



COUNTY ADMINISTRATION
P.O. Box 426 • 1 Center Street
Chatham, Virginia 24531
Phone (434) 432-7710

**COOPERATIVE AGREEMENT BETWEEN PITTSYLVANIA COUNTY
TREASURER’S OFFICE, PITTSYLVANIA COUNTY, AND PITTSYLVANIA
COUNTY BOARD OF SUPERVISORS**

This Cooperative Agreement (the “Agreement”), effective the ___ day of _____, 2020 (the “Effective Date”), is between the Pittsylvania County Treasurer’s Office, Pittsylvania County, and the Pittsylvania County Board of Supervisors.

ARTICLE I: SCOPE OF AGREEMENT

This Agreement extends to coverage of the County's Personnel Policies and Procedures, as described below, to all employees of the Treasurer’s Office. This Agreement recognizes that employees and deputies of the Treasurer’s Office and other County employees all serve the residents of Pittsylvania County. Therefore, this Agreement seeks to establish a uniform Personnel System, so that the aforementioned employees, and deputies will have the same rights and benefits and will be subject to the same Policies, Procedures and Regulations as other County employees, except as provided herein, or specifically set forth in the Code of Virginia. However, it is understood that advertising for position vacancies shall be consistent with § 15.2-1604 of Code of Virginia, 1950, as amended.

Upon approval by the Board of Supervisors, the inclusion of such employees in the County Pay and Classification Plan shall not change the status of such employees as appointees of a Constitutional Officer who serve at the will and pleasure of the aforementioned Office concurrent with the Treasurer’s term of Office, nor shall it deprive the Treasurer’s Office of control over the actions of their appointees, but shall serve as the basis for supplementation of salaries as permitted by law.

This Agreement establishes that the salaries of the Treasurer and employees as appointees of the Constitutional Officer will not be reduced below current levels during the period covered by this Agreement. The Pittsylvania County Personnel Policies Manual shall apply to appointees of the County's Constitutional Officers to the extent agreed upon by the respective Constitutional Officers and Board of Supervisors, and as documented in the Cooperative Agreement(s) that may be agreed to by all parties and adopted by the Board of Supervisors. The Treasurer’s Office exercised its right to waive Section 16 of the Personnel Policies Manual (Grievance Procedure).

By indicating below, you agree to abide by the County’s Personnel Policies Manual, or request to opt-out of the Personnel Policies Manual with exceptions as stated:

 X The Treasurer’s Office will abide by the County’s Personnel Policies Manual with stipulations as outlined in the Cooperative Agreement.

 The Treasurer’s Office will opt-out of the County’s Personnel Policies Manual without exception to the compliance requirements as stated below as agreed to by the Treasurer’s Office, Board of Supervisors, and County Administrator:

Attachment: 2020 Cooperative Agreement - Treasurer (1916 : Cooperative Agreement Approval (Staff Contact: Holly E. Stanfield))

- Workers' Compensation Policy
- The Family and Medical Leave Act
- County administered benefits as governed by the County's Section 125 Plan
- County administered leave benefits

***Note:** By opting-out of County's Personnel Policies Manual, employees and deputies of the Treasurer's Office, and the Treasurer, do hereby agree to abide by all applicable State and Federal laws regarding the Fair Labor Standards Act, Family and Medical Leave Act, Equal Employment Opportunity Commission, Wage and Hour Division, and other such applicable statutes as applied to appointees of elected officials. Further, the Treasurer's Office agrees to consult with the County Administrator, or his/her designee, should a charge arise against the County.

Nothing in the Agreement shall be interpreted to infringe upon the authority of the Treasurer's Office to retain control over the operations of their office, including, without limitation, the authority to: Direct the work of his/her employees and deputies; hire, promote, transfer, or appoint employees; and discipline, suspend, demote, dismiss, or terminate the appointment of any employee or deputy (note: Such authority shall be exercised by the Treasurer's Office; the Treasurer's Office's authority pursuant to Virginia Code; § 15.2-1603, Code of Virginia, 1950, as amended, to terminate the appointment of an employee or deputy.

ARTICLE II: TERM

This Agreement shall commence as of the Effective Date and shall remain in fully and legal force until the named Constitutional Officer leaves office.

ARTICLE III: GOVERNANCE OF LAW; VENUE

- (1) This Agreement shall be governed in all respects, whether as to validity, construction, capacity, or performance, by the laws of the Commonwealth of Virginia.
- (2) The legal venue for any litigation arising out of this Agreement shall be the appropriate Court in the County of Pittsylvania, Virginia.

ARTICLE IV: TERMINATION; BREACH

- (1) This Agreement may be terminated by either party by providing sixty (60) days' written notice to the other.
- (2) This Agreement shall be suspended in the event either the Treasurer's Office or any other funding agency fails to appropriate or allocate funds for the purpose of the continuation of this Agreement.

- (3) In the event of a breach of either party to this Agreement, the non-breaching party shall give written notice to the party allegedly in breach, specifying the way the Agreement has been breached. If such notice of breach is given, the party sending the notice may suspend performance of any or all of its corresponding obligations under this Agreement, and if the party receiving the notice has not substantially corrected the breach within thirty (30) days of the receipt of the written notice, the party sending the notice shall have the right to terminate this Agreement.

ARTICLE V: ADDITIONAL BENEFITS

Additional leave benefits provided by Constitutional Officers require written policies and procedures to be furnished to the County Administrator. Additional benefits must be budgeted in accordance with the County's fiscal policies. The Treasurer's Office is responsible for maintaining and ensuring compliance of the administration of benefits outside of the County's Personnel Policies Manual.

ARTICLE VI: PERSONNEL ACTIONS, RECORDS, AND REPORTS

The County's Human Resources Department shall maintain the official written records of all employment actions for employees of the Treasurer's Office. Records and forms shall be submitted in accordance with procedures outlined by Section 24 of the County's Personnel Policies Manual.

ARTICLE VII: SEVERANCE, ENTIRE AGREEMENT, AND MODIFICATION

- (1) If any provision of this Agreement is held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a Court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.
- (2) This Agreement contains the entire agreement of the Parties, and there are no other promises or conditions in any other agreement, whether oral or written, concerning the subject matter of this Agreement. This Agreement supersedes any prior written or oral agreements between the parties.
- (3) This Agreement may be modified or amended in writing by mutual agreement of the parties, if the writing is signed by the party obligated under the amendment.

Witness the following signatures and seals:

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]



COUNTY ADMINISTRATION
P.O. Box 426 • 1 Center Street
Chatham, Virginia 24531
Phone (434) 432-7710

Vincent C. Shoder
Constitutional Officer, Treasurer's Office

1-23-20
Date

Board of Supervisors, Chairman

Date

County Administrator

Date

County Attorney

Date



Board of Supervisors
EXECUTIVE SUMMARY
INFORMATION ITEM

Agenda Title:	Appreciation Plaque Presentation (Supervisor Davis); (Contact: Board of Supervisors)		
Staff Contact(s):	Board of Supervisors		
Agenda Date:	January 27, 2020	Item Number:	8.a
Attachment(s):			
Reviewed By:	VH		

The Board will present Supervisor Davis with a Plaque of Appreciation for serving as 2019 Board Chairman.



Board of Supervisors
EXECUTIVE SUMMARY
INFORMATION ITEM

Agenda Title:	Walkway of Honor Donation Request Presentation (Presenter: Joyce French)		
Staff Contact(s):	Kaylyn M. McCluster		
Agenda Date:	January 27, 2020	Item Number:	8.b
Attachment(s):	Governmental Letters Follow-up Letter 1 Pledge Sheet with bronze plaque		
Reviewed By:	VH		

Joyce French will present to the Board a Walkway of Honor donation request.



WALKWAY OF HONOR SPONSORSHIP INITIATIVE

**YOU DIE TWICE IN YOUR LIFE: ONCE WHEN
YOUR BODY CEASES TO FUNCTION AND
THEN AGAIN WHEN YOU ARE FORGOTTEN
AND YOUR NAME IS NO LONGER SPOKEN.**

UNKNOWN

November 30, 2019

Mr. Joe Davis, Chairman
Pittsylvania County Board of Supervisors
1 Center Street
P.O. Box 426
Chatham, VA 24531

Dear Mr. Davis:

June 6, 2019 marked the 75th anniversary of D-Day. As the brave young soldiers of Southside Virginia charged Omaha Beach and carried our flag in the Pacific, they proved themselves to be true heroes. We began our effort to ensure that we never forget those who so valiantly served in World War II, by hosting three events throughout the Southside region to honor and highlight their lives. The most recent was an event to celebrate Veterans Day which was held in Danville.

Now, we must take the next step. We ask that you join your sister local governments, along with their citizens, to work in collaboration with the Virginia War Memorial Foundation and secure the sponsorship for the **Walkway of Honor**, a brick footpath through the Memorial. Honoring our Southside veterans will be achieved by placing their names first among their Virginia brothers and sisters in this **Walkway**. The Virginia War Memorial, dedicated in 1956, is the Commonwealth of Virginia's monument to celebrate the memory of Virginia's men and women who demonstrated a willingness to serve, fight, and defend our way of life.

By participating in this initiative you will give long overdue state-wide recognition to those who so gallantly served. With your support, we can guarantee that these men and women are never forgotten. Their names will be forever spoken as visitors to the Memorial walk along and read aloud the names of these heroes.

The attached information outlines giving opportunities for this extraordinary project. We ask that you generously participate in this initiative by providing financial a gift to this 501(c) (3) organization. Without your participation and that of others who want to remember our veterans, this project cannot become a reality.

Sincerely,

Dexter Gilliam
Project Coordinator

Jeffrey Bond
Project Coordinator

WALKWAY OF HONOR SPONSORSHIP INITIATIVE

VIRGINIA WAR MEMORIAL

PURPOSE: TO GAIN RECOGNITION FOR SOUTHSIDE VIRGINIA AND HER VETERANS BY SPONSORING THE WALKWAY OF HONOR AT THE VIRGINIA WAR MEMORIAL

BENEFITS:

- A STONE MARKER WILL BE INSTALLED AT THE ENTRANCE OF THE WALKWAY THAT IDENTIFIES THE SPONSORSHIP OF SOUTHSIDE VIRGINIA
- PLACEMENT OF SOUTHSIDE VIRGINIA MEMORIAL BRICKS AT THE FOREFRONT OF THE WALKWAY, WITH SECTIONS I, II, AND III BEING RESERVED AS A PART OF THIS SPONSORSHIP INITIATIVE

COSTS:

- \$100,000 IS REQUIRED TO SECURE SOUTHSIDE VIRGINIA’S SPONSORSHIP FOR THE WALKWAY OF HONOR
- MAKE TAX DEDUCTIBLE CHECKS PAYABLE TO THE VIRGINIA WAR MEMORIAL FOUNDATION, A 501(C)(3) ORGANIZATION: MAIL TO JOYCE FRENCH, 7250 OLD COX ROAD, CHASE CITY, VA 23924
- ORGANIZERS OF THIS INITIATIVE WILL MARKET THE INITIAL SALE OF SOUTHSIDE MEMORIAL BRICKS AS PART OF ITS FUNDRAISING EFFORTS

Pledge of Support

- ____ PLEDGE OF \$5,000 (INCLUDES 4 BRICKS)
- ____ PLEDGE OF \$1,000 (INCLUDES 1 BRICK)
- ____ PLEDGE OF \$250

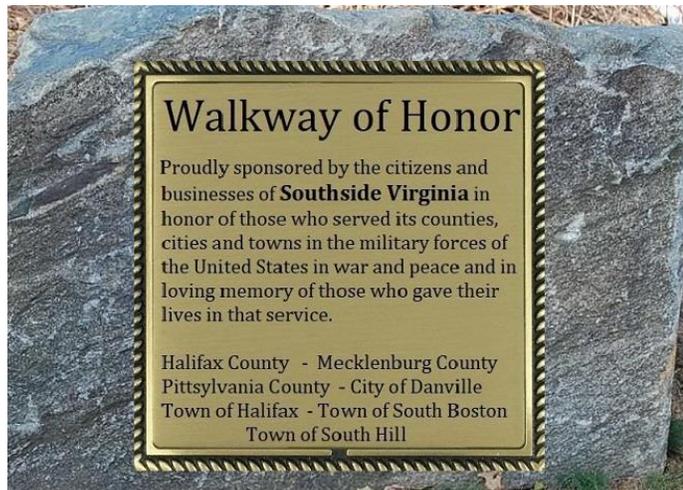
- ____ PLEDGE OF \$2,500 (INCLUDES 2 BRICK)
- ____ PLEDGE OF \$500
- ____ OTHER \$ _____

Signature

Phone Number

“The citizens of Southside Virginia answered the call to arms in World War II to ensure the freedoms we enjoy today – let’s take this opportunity to come together to ensure their memory will have a lasting place in their State’s War Memorial.”

(Conceptual Design of Walkway Entrance Marker)



Attachment: Follow-up Letter 1 Pledge Sheet with bronze plaque (1898 : Walkway of Honor Donation Request Presentation (Presenter: Joyce



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Public Hearing: PCC Chapter 2 (Animals and Fowl) Revisions (Staff Contact: James P. McLaughlin)		
Staff Contact(s):	James P. McLaughlin		
Agenda Date:	January 27, 2020	Item Number:	10.A.1
Attachment(s):	01-27-2020 Public Hearing Notice - Chapter 2 Animals and Fowl Animal Code Revisions 2019		
Reviewed By:	VH		

SUMMARY:

The attached proposed revisions to Chapter 2 of the Pittsylvania County Code (Animals and Fowl) are primarily updates to match current Virginia Code. Most of the proposed revisions changes bring the PCC current with Virginia Code required animal hold times. The Public Hearing was advertised in the *Star Tribune* on January 15, 2020, and January 22, 2020.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board hold the required Public Hearing and then approve the proposed PCC Chapter 2 revisions as presented.

MOTION:

“I make a Motion to approve the Pittsylvania County Code Chapter 2 revisions as presented.”

PUBLIC HEARING NOTICE

The Board of Supervisors of Pittsylvania County, Virginia, will hold a Public Hearing on Monday, January 27, 2020, at 7:00 p.m., in the General District Courtroom of the Edwin R. Shields Courtroom Addition, Chatham, Virginia, 24531, to receive citizen input on potential revisions to Chapter 2 (Animals and Fowl) of the Pittsylvania County Code. The full text of the proposed revisions is available in the Pittsylvania County Administration Building, 1 Center Street, Chatham, Virginia, 24531, on Monday through Friday, 8:00 a.m. to 5:00 p.m., and on the County's website, www.pittsylvaniacountyva.gov.

PITTSYLVANIA COUNTY CODE

CHAPTER 2

Article II.

DOGS

SEC. 2-4. DEFINITIONS GENERALLY.

For the purpose of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section.

- (a) Animal Control Officer. Any Animal Control Officer or deputy Animal Control Officer appointed pursuant to Section 2-5.
- (b) Enclosure. A structure used to house or restrict animals from running at large.
- (c) Livestock. Cattle, horses, sheep, goats, swine and enclosed domesticated rabbits or hares.
- (d) County Administrator. The duly appointed County Administrator, his deputy, or other person authorized to perform the duties imposed by this ordinance. **(B.S.M. 5-2-88)**
- (e) Owner. Any person having a right of property in any dog, subject to the provisions of this article, and any person who keeps or harbors such dog, or has the dog in his care, or who acts as its custodian, and any person who permits a dog to remain on or about any premises occupied by him.
- (f) Poultry. All domestic fowl, and game birds raised in captivity.
- (g) Pound. A facility operated by the County for the prevention of cruelty to animals or for the purpose of impounding or harboring seized, stray, homeless, abandoned, or unwanted animals.
- (h) Boarding Kennel. A place or establishment other than a pound or shelter where animals not owned by the proprietor are fed, sheltered and watered for a fee, but shall not include training or show kennels.
- (i) Person. Any individual, partnership, firm, joint-stock company, corporation, association, trust, estate, or other legal entity.
- (j) Other Officer. All other persons employed or elected by the people of Virginia, or by any municipality, county, or incorporated town therefore, whose duty is to preserve the peace, to make arrests, or to enforce the law.
- (k) Treasurer. The County Treasurer and his assistants or other officer designated by law to collect taxes in the County.
- (l) To Run at Large. A dog shall be deemed "to run at large" while roaming, running or self-hunting off the property of its owner or custodian and not under its owner's or custodian's immediate control, including chasing motor vehicles on a highway. **(B.S.M. 5-2-88)**

(m) Vaccinate, Vaccinated, or Vaccination. The immunization of a dog against rabies, whether by inoculation, vaccination, or any other method of treatment approved by the County Health Officer.

(n) Veterinarian. Any licensed veterinarian authorized to practice veterinary medicine in the State.

(o) Guide Dog, Lead Dog or Hearing Dog. Any dog that is trained and serves as a guide dog for a blind person or that is trained and serves as a guide dog for a blind person or that is trained and serves as a lead dog or guide dog for a deaf person or a hearing-impaired person. A hearing dog means a dog trained to alert its owner by touch to sounds of danger and sounds to which the owner should respond.

SEC. 2-5. POSITIONS OF ANIMAL CONTROL OFFICER CREATED.

There is hereby created the position of Animal Control Officer, who shall have the power to enforce, Chapter 64, Title 3.2 Code of Virginia of 1950, as amended, all laws for the protection of domestic animals, the provisions of this ordinance and the Comprehensive Animal Laws of the Commonwealth of Virginia. There is also created the position of Deputy Animal Control Officer who shall assist the Animal Control Officer in dog inspection activities and in the enforcement of dog laws, animal control and protection laws of Virginia. When in uniform or upon displaying a badge or other credentials of office, Animal Control Officers and Deputy Animal Control Officers shall have the power to issue a summons to any person found in the act of violating any such law or any ordinance enacted pursuant to such law of the County for which the Animal Control Officer or Deputy Animal Control Officer is appointed.

Animal Control Officers shall have knowledge of the comprehensive laws of Virginia governing animals, and basic animal care, and shall complete training as required by the Commonwealth as set forth in Section 3.2-6556 of the Code of Virginia. **(B.S.M. 5-2-88)**

Upon taking into custody any dog, the Animal Control Officer or the Deputy Animal Control Officer shall fill out and complete in detail the Pittsylvania County Animal Custody Record, as then in current use, together with such signatures thereon as may be necessary. **(B.S.M. 5-2-88)**

For authority of this section, refer to Section 3.2-6555, Code of Virginia, 1950, as amended.
Adopted by the Board of Supervisors, 3/7/05.

SEC. 2-6. AMOUNT OF LICENSE TAX.

It shall be unlawful for any person to own a dog four (4) months old or older in this county unless such a dog is licensed, as required by the provisions of this ordinance. Dog licenses shall run by the calendar year, namely, from January 1st, to December 31st, inclusive, and the license tax shall be payable at the Office of the Treasurer and shall be:

- A. Male. For a male dog; ~~ten~~five (\$~~105~~.00) dollars ~~perfor~~dogs; ~~and~~ five (\$5.00) dollars for neutered dogs per dog.
- B. Female. For a female dog; ~~ten~~five (\$~~105~~.00) dollars ~~perfor a female~~ dog; ~~and~~ five (\$5.00) dollars for an unsexed (successfully spayed) female.

C. Kennel.

- (1). For a kennel of 1-20 dogs, forty (\$40.00) dollars, regardless of sex.
- (2). For a kennel of 21 or more dogs, fifty (\$50.00) dollars, regardless of sex.

D. No license tax shall be levied against the owners of any guide dog, lead dog, or hearing dog.

For authority of this section, refer to Section 3.2-6524, Code of Virginia, 1950, as amended.
Adopted by the Board of Supervisors, 3/7/05. (B.S.M. 4/19/05) Amended 12/18/07.

SEC. 2-7. WHEN LICENSE TAX PAYABLE.

- (a) On January 1st , and not later than January 31st, of each year the owner of any dog four (4) months old or older shall pay a license tax as prescribed in Section 2-6.
- (b) If a dog shall become four months of age or come into possession of any person between January 1st , and November 1st , of any year the license tax for the current calendar year shall be paid forthwith by the owner.
- (c) If a dog shall become four months of age or come into the possession of any person between October 31st, and December 31st, of any year the license tax for the succeeding calendar year shall be paid forthwith by the owner and this license shall protect the dog from the date of purchase.

SEC. 2-8. PAYMENT OF LICENSE TAX SUBSEQUENT TO SUMMONS.

Payment of the license tax subsequent to a summons to appear before a court for failure to pay the license tax within the time required should not operate to relieve such owner from the penalties provided.

SEC. 2-9. EFFECT OF DOG NOT WEARING COLLAR AS EVIDENCE.

Any dog not wearing a collar bearing a license tag of the proper calendar year shall prima facie be deemed to be unlicensed and in any proceedings under this ordinance the burden of proof of the fact that the dog has been licensed or is otherwise not required to bear a tag at that time, shall be on the owner of the dog.

SEC. 2-10. HOW TO OBTAIN LICENSE.

Any person may obtain a dog license by making oral or written application to the Treasurer of the County, accompanied by the amount of the license tax and certificate of vaccination as required by this article. The Treasurer or other Officer charged with the duty of issuing dog licenses shall only have authority to license dogs of resident owners or custodians who reside within the boundary limits of the county and may require information to this effect from the applicant. Upon receipt of proper application and certificate of vaccination as required by this article, the Treasurer or other Officer charged with the duty of issuing dog licenses shall issue a license receipt for the amount on which he shall record the name and address of the owner or custodian, the date of

payment, the year for which issued, the serial number of the tag, whether male, unsexed female, female or kennel, and deliver the metal license tag or plate provided herein. The information thus received, shall be retained by the Treasurer and open to the public for inspection during the period for which such license is valid. The Treasurer may establish substations in convenient locations in the county and appoint agents for the collection of the license tax and issuance of such licenses.

SEC. 2-11. WHAT DOG LICENSE SHALL CONSIST OF.

A dog license shall consist of a license receipt and a metal tag. The tag shall be stamped or otherwise permanently marked to show the name Pittsylvania County, the sex of the dog, the calendar year for which issued and bear a serial number.

SEC. 2-12. DUPLICATE LICENSE TAGS.

If the dog license shall become lost, destroyed, or stolen, the owner of custodian shall at once apply to the Treasurer or his Agent who issued the original license for a duplicate license tag, presenting the original license receipt. Upon affidavit of the owner or custodian before the Treasurer or his Agent that the original license tag has been lost, destroyed, or stolen, he shall issue a duplicate license tag which the owner or custodian shall immediately affix to the collar of the dog. The Treasurer or his Agent shall endorse the number of the duplicate and the date issued on the face of the original license receipt. The fee for a duplicate tag shall be two (\$2.00) dollars. (B.S.M. 4/19/05)

SEC. 2-13. DISPLAYING RECEIPTS: DOGS TO WEAR TAGS.

Dog license receipts shall be carefully preserved by the licensee and exhibited promptly on request for inspection any Animal Control Officer or other officer. Dog license tags shall be securely fastened to a substantial collar by the owner or custodian and worn by such dog. It shall be unlawful for the owner to permit any license dog four months old or older to run or roam at large at any time without a license tag. The owner of the dog may remove the collar and license tag required by this section (i) when the dog engaged in lawful hunting, (ii) when the dog is competing in a dog show, (iii) when the dog has a skin condition which would be exacerbated by the wearing of a collar, (iv) when the dog is confined, or when the dog is under immediate control of its owner.

SEC. 2-14. DOGS DEEMED PERSONAL PROPERTY: RIGHTS RELATING THERETO.

All dogs shall be deemed personal property and may be the subject of larceny and malicious or unlawful trespass. Owners may maintain any action for the killing of any such dogs, or injury thereto, or unlawful detention or use thereof as in the case of other personal property. The owner of any such dog which is injured or killed contrary to the provisions of this chapter by any person shall be entitled to recover the value thereof or the damage done thereto in an appropriate action at law from such person.

Any Animal Control Officer or other officer finding a stolen dog, or a dog held or detained contrary to law. Shall have authority to seize and hold such dog pending action before the General District Court or other court. If no such action is instituted within seven days, the Animal Control Officer or other officer shall deliver the dog to its owner. The presence of a dog on the premises of a person

other than its legal owner shall raise no presumption of theft against the owner and the Animal Control Officer may take such dog in charge and notify its legal owner to remove him. The legal owner of the dog shall pay a charge as specified by the Board of Supervisors for the keep of such dog while in the possession of the Animal Control Officer.

SEC. 2-15. DOGS KILLING, INJURING, OR CHASING LIVESTOCK OR POULTRY.

~~It shall be the duty of any Animal Control Officer or other officer who may find a dog in the act of killing or injuring livestock or poultry to kill such dog forthwith whether such dog bears a tag or not. Any person finding a dog committing any of the depredations mentioned in this section shall have the right to kill such dog on sight, as shall any owner of livestock or his agent finding a dog chasing livestock on land utilized by the livestock when the circumstances show that such chasing is harmful to the livestock. Any court shall have the power to order the Animal Control Officer or other officer to kill any dog known to be a confirmed livestock or poultry killer, and any dog killing poultry for the third time shall be considered a confirmed poultry killer. Any Animal Control Officer who has reason to believe that any dog is killing livestock or poultry shall be empowered to seize such dog solely for the purpose of examining such dog in order to determine whether it committed any of the depredations mentioned herewith. Any Animal Control Officer or other person who has reason to believe that any dog is killing livestock, or committing any of the depredations mentioned in this section, shall apply to a magistrate of the county, wherein such dog may be, who shall issue a warrant requiring the owner or custodian, if known, to appear before a general district court at a time and place named therein, at which time evidence shall be heard. If it shall appear that the dog is a livestock killer, or has committed any of the depredations mentioned in this section, the district court shall order that the dog be killed immediately, by the Animal Control Officer or other officer designated by the court.~~

A. It shall be the duty of any animal control officer or other officer who may find a dog in the act of killing or injuring livestock or poultry to seize or kill such dog forthwith whether such dog bears a tag or not. Any person finding a dog committing any of the depredations mentioned in this section shall have the right to kill such dog on sight as shall any owner of livestock or his agent finding a dog chasing livestock on land utilized by the livestock when the circumstances show that such chasing is harmful to the livestock. Any court shall have the power to order the animal control officer or other officer to kill any dog known to be a confirmed livestock or poultry killer, and any dog killing poultry for the third time shall be considered a confirmed poultry killer. The court, through its contempt powers, may compel the owner, custodian, or harbinger of the dog to produce the dog.

B. Any animal control officer who has reason to believe that any dog is killing livestock or poultry shall be empowered to seize such dog solely for the purpose of examining such dog in order to determine whether it committed any of the depredations mentioned herein. Any animal control officer or other person who has reason to believe that any dog is killing livestock, or committing any of the depredations mentioned in this section, shall apply to a magistrate serving the locality wherein the dog may be, who shall issue a warrant requiring the owner or custodian, if known, to appear before a general district court at a time and place named therein, at which time evidence shall be heard. If it shall appear that the dog is a livestock killer, or has committed any of the depredations mentioned in this section, the district court shall order that the dog be (i) killed or

euthanized immediately by the animal control officer or other officer designated by the court or (ii) removed to another state that does not border on the Commonwealth and prohibited from returning to the Commonwealth. Any dog ordered removed from the Commonwealth that is later found in the Commonwealth shall be ordered by a court to be killed or euthanized immediately.

C. Notwithstanding the provisions of subsection B, if it is determined that the dog has killed or injured only poultry, the district court may, instead of ordering killing, euthanasia, or removal to another state pursuant to this section, order either (a) that the dog be transferred to another owner whom the court deems appropriate and permanently fitted with an identifying microchip registered to that owner or (b) that the dog be fitted with an identifying microchip registered to the owner and confined indoors or in a securely enclosed and locked structure of sufficient height and design to prevent the dog's escape; direct contact with the dog by minors, adults, or other animals; or entry by minors, adults, or other animals. The structure shall be designed to provide the dog with shelter from the elements of nature. When off its owner's property, any dog found to be a poultry killer shall be kept on a leash and muzzled in such a manner as not to cause injury to the dog or interfere with its vision or respiration, but so as to prevent it from biting a person or another animal.

D. The legal owner of any dog confined by Animal Control pursuant to this section shall be liable to the County for any boarding fees, medical costs, or any other charges incurred or required during any holding period.

SEC. 2-165(A). DOG KILLING OTHER DOMESTIC ANIMALS OTHER THAN LIVESTOCK OR POULTRY.

Any Animal Control Officer who has reason to believe that any dog is killing other dogs or domestic animals other than livestock or poultry shall apply to a magistrate of the county for the issuance of a warrant requiring the owner or custodian, if known, to appear before the general district court at a specified time. The Animal Control Officer or owner shall confine the dog until such time as evidence shall be heard and a verdict rendered. If it appears from the evidence that the dog has habitually killed other dogs or domestic animals, the court may order the dog killed or removed to another state that does not border on the Commonwealth and prohibited from returning to the Commonwealth. Any dog ordered removed by the Commonwealth shall be ordered by a court to be killed or euthanized immediately.

SEC. 2-16. KILLING UNLICENSED DOGS.

~~It shall be the duty of the Animal Control Officer to kill any dog of unknown ownership found running at large on which license has not been paid; provided, that the Animal Control Officer may deliver such dog to any person in this county who will pay the required license fee on such dog, with the understanding that should the legal owner thereafter claim the dog and prove his ownership, he may recover such dog by paying to the person to whom it was delivered by the Animal Control Officer, the amount of the license fees paid by him and a reasonable charge for the keep of the dog while in his possession. Any person, Animal Control Officer, or other officer killing a dog under this chapter shall cremate or bury the same.~~

SEC. 2-17. DISPOSAL OF DEAD DOGS.

The owner of any dog, which has died from disease or other cause, shall forthwith cremate or bury the same. If, after notice, any owner fails to do so, the Animal Control Officer or other officer shall bury or cremate the dog, and he may recover on behalf of the county from the owner his cost for this service.

SEC. 2-18. UNLAWFUL ACTS: PENALTIES.

(a) The following shall be unlawful acts and constitute Class 4 misdemeanors:

- (1) False statements on license application. For any person to make a false statement in order to secure a dog license to which he is not entitled.
- (2) Failure to pay license tax. For any dog owner to fail to pay the license tax required by this chapter before February 1st, for the year in which it is due.
- (3) Running at large. For any dog owner to allow a dog to run at large in violation of Section 2- 19.
- (4) Dead Dogs. For any owner to fail to dispose of the body of his dog in violation of Section 2-17.
- (5) Diseased Dogs. For the owner of any dog with a contagious or infectious disease to permit such dog to stray from his premises if such disease is known to the owner.
- (6) Removing Collar and Tag. For any person, except the owner or custodian, to remove a legally acquired license tag from a dog.
- (7) Concealing a Dog. For any person to conceal or harbor any dog on which the license tax has not been paid, or to conceal a mad dog to keep the same from being killed.
- (8) Other violations. To permit a dog to chase motor vehicles on a public highway. **(B.S.M. 5- 2-88) (B.S.M. 3-7-05)**

(b) The following act shall be punished as a Class 1 misdemeanor: False Claim. For any person to present a false claim or to receive any money on a false claim under the provisions of the Code of Virginia.

SEC. 2-19. DANGEROUS DOGS AND VICIOUS DOGS.

(a) As used in this section:

“Dangerous dog” means a canine or canine crossbreed that has bitten, attacked, or inflicted injury on a person or companion animal that is a dog or cat or killed a companion animal that is a dog or a cat. However, when a dog attacks or bites another dog or cat, the attacking or biting dog shall not be deemed dangerous (i) if no serious physical injury as determined by a licensed veterinarian has occurred to the other dog or cat as a result of the attack or bite (ii) both animals are owned by the same person, (iii) if such attack occurs on the property of the attacking or biting dog’s owner or custodian, or (iv) for other good cause as determined by the court. No dog shall be found to be a dangerous dog as a result of biting, attacking or inflicting

injury on another dog while engaged with an owner or custodian as part of lawful hunting or participating in an organized, lawful dog handling event. **(B.S.M. 4/17/07)**

“Vicious dog” means a canine or canine crossbreed that has (i) killed a person; (ii) inflicted serious injury to a person including multiple bites, serious disfigurement, serious impairment of health, or serious impairment of a bodily function; or (iii) continued to exhibit the behavior that resulted in a previous finding by a court or, on or before July 1, 2006, by an animal control officer as authorized by local ordinance, that it is a dangerous dog, provided that its owner has been given notice of that finding.

No canine or canine crossbreed shall be found to be a dangerous dog or a vicious dog solely because it is a particular breed, nor shall the ownership of a particular breed of canine or canine crossbreed be prohibited. No animal shall be found to be a dangerous dog or vicious dog if the threat, injury or damage was sustained by a person who was (i) committing, at the time, a crime upon the premises occupied by the animal’s owner or custodian, (ii) committing, at the time, a willful trespass upon the premises occupied by the animal’s owner or custodian, or (iii) provoking, tormenting, or physically abusing the animal, or can be shown to have repeatedly provoked, tormented, abused, or assaulted the animal at other times. No police dog that was engaged in the performance of its duties as such at the time of the acts complained of shall be found to be a dangerous dog or a vicious dog. No animal which, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, a person, or its owner’s or custodian’s property, shall be found to be a dangerous dog or a vicious dog.

(b) Disposition of vicious dogs and dangerous dogs:

(1) Any Law Enforcement Officer or Animal Control Officer who has reason to believe that a canine or canine crossbreed within his jurisdiction is a dangerous dog or vicious dog shall apply to a magistrate of the jurisdiction for the issuance of a summons requiring the owner or custodian, if known, to appear before a general district court at a specified time. The summons shall advise the owner of the nature of the proceeding and the matters at issue. If a Law Enforcement Office successfully makes an application for issuance of a summons, he shall contact the local animal control officer and inform him of the location of the dog and the relevant facts pertaining to his belief that the dog is dangerous or vicious. The Animal Control Officer shall confine the animal until such time as evidence shall be heard and a verdict rendered. If the Animal Control Officer determines or custodian can confine the animal in a manner that protects the public safety, he may permit that the owner or custodian to confine the animal until such time as evidence shall be heard and a verdict rendered. The court, through its contempt powers, may compel the owner, custodian or harbinger of the animal to produce the animal. If, after hearing the evidence, the court finds that the animal is a dangerous dog, the court shall order the animal’s owner to comply with the provisions of this ordinance. If, after hearing the evidence, the court finds that the animal is a vicious dog, the court shall order the animal euthanized in accordance with the provisions of §3.2-6562, Code of Virginia, 1950, as amended, and the same from time to time be amended.

(2) If the owner of an animal found to be a dangerous dog is a minor, the custodial parent or legal guardian shall be responsible for complying with all requirements of this section.

(3.) The owner of any animal found to be a dangerous dog shall, within ten (10) days of such finding, obtain a dangerous dog registration certificate from the local Animal Control Officer or treasurer for a fee of fifty (\$50.00) dollars, in addition to other fees that may be authorized by law. The local Animal Control Officer or treasurer shall also provide the owner with a uniformly designed tag that identifies the animal as a dangerous dog. The owner shall affix the tag to the animal's collar and ensure that the animal wears the collar and tag at all times. All certificates obtained pursuant to this subdivision shall be renewed annually for the same fee and in the same manner as the initial certificate was obtained. The Animal Control Officer shall provide a copy of the Dangerous Dog Registration Certificate and verification of compliance to the State Veterinarian.

(4) All certificates or renewals thereof required to be obtained under this section shall only be issued to persons 18 years of age or older who present satisfactory evidence (i) of the animal's current rabies vaccination, if applicable, (ii) that the animal has been neutered or spayed, and (iii) that the animal is and will be confined in a proper enclosure or is and will be confined inside the owner's residence or is and will be muzzled and confined in the owner's fenced-in yard until the proper enclosure is constructed. In addition, owners who apply for certificates or renewals thereof under this section shall not be issued a certificate or renewal thereof unless they present satisfactory evidence that (i) their residence is and will continue to be posted with clearly visible signs warning both minors and adults of the presence of a dangerous dog on the property and (ii) the animal has been permanently identified by means of a tattoo on the inside thigh or by electronic implantation. All certificates or renewals thereof required to be obtained under this Section shall only be issued to persons who present satisfactory evidence that the owner has liability insurance coverage, to the value of at least one hundred thousand (\$100,000.00) dollars that covers animal bites. The owner may obtain and maintain a bond in surety, in lieu of liability insurance, to the value of at least one hundred thousand (\$100,000.00) dollars.

(5) While on the property of its owner, an animal found to be a dangerous dog shall be confined indoors or in a securely enclosed and locked structure of height and design to prevent its escape or direct contact with or entry by minors, adults, or other animals. The structure shall be designed to provide the animal with shelter from the elements of nature. When off its owner's property, an animal found to be a dangerous dog shall be kept on a leash and muzzled in such a manner as not to cause injury to the animal or interfere with the animal's vision or respiration, but so as to prevent it from biting a person or another animal.

(6) The owner of any dog found to be a dangerous shall register the animal with the Commonwealth of Virginia Dangerous Dog Registry, as established under Section 3.2-6542, within forty-five (45) days of such a finding by a court of competent jurisdiction. The owner shall also cause the local animal control officer to be promptly notified of (i) the names, addresses, and telephone numbers of all owners; (ii) all of the means necessary to locate the owner and the dog at any time; (iii) any complaint or incidents of attack by the dog upon any

person or cat or dog; (iv) any claims made or lawsuits brought as a result of any attack; (v) tattoo or chip identification information or both; (vi) proof of insurance or surety bond; and (vii) the death of the dog.

(7) After an animal has been found to be a dangerous dog, the animal’s owner shall immediately, upon learning of the same, notify the local animal control authority if the animal (i) is loose or unconfined; (ii) bites a person or attacks another person; (iii) is sold, given away, or dies. Any owner of a dangerous dog who relocates to a new address shall, within ten (10) days of relocating, provide written notice to the appropriate local animal control authority for the old address from which the animal had moved and the new address to which the animal has been moved.

(8) All fees collected pursuant to the ordinance, less the costs incurred by the animal control authority in producing and distributing the certificates and tags required by the ordinance, shall be paid into a special dedicated fund in the treasury of the locality for the purpose of paying the expenses of any training course required under §3.2-6556, of the Code of Virginia, 1950, as the same may from time to time be amended.

(9) The owner of any custodian of a canine or canine cross-breed or other animal is guilty of a:

- 1. Class 2 misdemeanor if the canine or the canine cross-breed previously declared a dangerous dog pursuant to this Section, when such declaration arose out of a separate and distinct incident, attacks and injures or kills a cat or dog that is a companion animal belonging to another person;
- 2. Class 1 misdemeanor if the canine or the canine cross-breed previously declared a dangerous dog pursuant to this Section, when such declaration arose out of a separate and distinct incident, bites a human being or attacks a human causing bodily injury; or
- 3. Class 6 felony as provided for in the Code of Virginia if any owner or custodian whose willful act or omission in the care, control or containment of a canine, canine cross-breed or other animal is so gross, wanton, and culpable as to show a reckless disregard for human life, and is the proximate cause of such dog or other animal attacking and causing serious bodily injury to a person.

The provisions of this subsection shall not apply to any animal that, at the time of the acts complained of, was responding to pain or injury or was protecting itself, its kennel, its offspring, a person, or its owner’s or custodian’s property, or when the animal is a police dog that is engaged in the performance of its duties at the time of the attack.

(10) The owner of any animal that has been found to be a dangerous dog who willfully fails to comply with the requirements of this Section shall be guilty of a Class 1 misdemeanor. **(B.S.M. 4-17-07)**

(c) The Animal Control Officer may determine, after investigation, whether a dog is a dangerous dog. If the animal control officer believes that a dog is a dangerous dog, he may

order the animal's owner to comply with the provisions of this ordinance. If the animal's owner disagrees with the Animal Control Officer's determination, he may appeal the determination to the General District Court for a trial on the merits.

Adopted by the Board of Supervisors, 3/7/05.

(B.S.M. 4-17-07) (B.S.M.12-18-07) (B.S.M. 1-15-08)

SEC. 2-20. COMPENSATION FOR LIVESTOCK AND POULTRY KILLED BY DOGS.

Any person who has any livestock or poultry killed or injured by any dog not his own shall be entitled to receive as compensation the fair market value of such livestock or poultry not to exceed four hundred (\$400.00) dollars per animal or ten (\$10.00) dollars per fowl to the extent budgeted for the fiscal year, provided that (i) claimant has furnished evidence within Sixty (60) days of discovery of the quality and value of the dead or injured livestock and the reasons the claimant believes that death or injury was caused by a dog; (ii) the Animal Control Officer or other officer shall have conducted an investigation and that his investigation supports the claim **(B.S.M. 5-2-88) (B.S.M. 4/19/05)**

Under this section, the County Administrator is authorized to receive claims for compensation for livestock and poultry killed by dogs, together with reports made by the Animal Control Officer investigating the killing of livestock and poultry by dogs. The County Administrator shall process the claim and determine the fair market value of the livestock or poultry killed, and, if the claim is supported by the warden's investigation, shall approve the claim and submit the same to the Treasurer of Pittsylvania County for payment to the person entitled. **(B.S.M. 5-2-88)**

SEC. 2-21. SEVERABILITY CLAUSE.

It is hereby declared to be the intention of the Board of Supervisors that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional or invalid by the valid judgment or decree of a Court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance. (Code 1975, Sec.1-3)

SEC. 2-22. RUNNING AT LARGE RESTRICTIONS IN DESIGNATED AREAS.

(a) Notwithstanding the provisions of Section 2-13, it shall be unlawful for any dogs, licensed or unlicensed to run at large within certain designated subdivisions, towns, villages, or other defined areas. **(B.S.M. 4/19/05)**

(b) At least seventy-five percent (75%) of the property owners in any R-1 zoned subdivision, town, village, or other defined area within Pittsylvania County may petition the Board of Supervisors to be included among those areas within which it is unlawful for dogs to run at large. Only one (1) owner per property shall be counted towards the above-required percentage. The Petitioner shall be required to fully pay for any and all advertising costs associated with

the Public Hearing on their petition. Upon receipt of such petition, the Board shall consider (1) whether the petition is signed by at least seventy-five (75%) percent of the property owners within the area, and (2) whether the area is well enough defined to permit adequate enforcement by the Animal Control Officer. Thereafter, the Board shall vote upon the petition. If a majority of the members of the Board vote in favor of the petition, the area designated therein shall be added to those on file in the County Administrator's Office. If the Board approves the petition, the Petitioner shall pay the County for all costs associated with producing and installing the "no dogs running at large" signs. **(B.S.M. 9/17/19)**

(c) The following areas shall be designated areas restricting dogs running at large.

(1) Quailwood Subdivision, off Orphanage Road in the Mt. Hermon area as recorded in Map Book 43, Page 67 H, Section 2, Lots 1-26, 28 and 29.

(2) Fairfield Park Subdivision, off Highway 41 in the Mt. Hermon area as shown on maps recorded in Map Book 14, Pg. 84, Sec. A, B, C, D; Pg. 31, Map Book 20, Pg. 65; Map Book 31, Pg. 98.

(3) Ridgecrest Park Subdivision, off Highway 41 in the Mt. Hermon area as shown on maps recorded in Map Book 15, Pg. 51, Sec. A, B, C, D, E; Map Book 22, Pg. 17, Sec. A, B, C; Map Book 33, Page 41, Sec. B, F; Map Book 33, Pg. 42, Sec. G.

(4) Olde Hunting Hills Subdivision, off Mt. Cross Road, Secondary Highway 750 as shown on maps recorded in Map Book 23, Pg. 93, Sec. K., Sec. L-Lt. 7A, Sec. B-Lt. 18A; Map Book 13; Pg. 94 Sec's A-1A-3A, B-1-6, C-1-3; Map Book 16, Pg. 8, Sec's A-4, 5, B-18-24, L-1-7; Map Book 26, Pg. 25, Sec's A, L, M; Map Book 37, Pg. 49, Sec's L, M, N; Map Book 39, Pg. 12, Sec's A, M, N, P; Map Book 40, Pg. 188, Sec's A, P; Map Book 14, Pg. 65, Sec's D, E.

(5) Laurel Woods Subdivision, off Golf Club Road in the Mt. Hermon area as recorded in Map Book 21, Page 7, Sections A, B; Map Book 40, Page 17. **(B.S.M. 7/19/05 effective 9/1/05)**

(6) Mountain View Place Subdivision, off R & L Smith Drive, State Route 863, as recorded in Deed Book 848, Page 748, Sections A & B, Plat Book 43, Page 148-L, Tax I.D. #125-A-47, Zoning R-1. **(B.S.M. 9/20/05 effective 10/21/05).**

(7) Stoneridge Subdivision, off Pincroft Road, State Road 747, as recorded in Deed Book 1176, Page 102; DB 1309, Pg 651; DB 1324, Pg 662; DB 1330, Pg 490; DB 1332, Pg 729; DB 1352, Pg 090; DB 1353, Pg 124; DB 1354, Pg 457; DB 1402, Pg 140; DB 1403, Pg 858; DB 1431, Pg 623; DB 1443, Pg 406; DB 1452, Pg 400; DB 1455, Pg 622; DB 1461, Pg 219; DB 1475, Pg 009; DB 1478, Pg 617; DB 1499, Pg 646; DB 1511, Pg 605; DB 1513, Pg 488; DB 1522, Pg 850. **(B.S.M. 7/18/06)**

(8) A portion of Stony Mill Road, beginning at the intersection of SR 869 & SR 844 and ending at the Stony Mill Bridge at Sandy River. A map is available for viewing in the office of the County Administrator, 21 North Main Street, Chatham, Virginia.

(9) Mt. Hermon Place Subdivision, from Samuel Road to the end of Pepper Lane, and the cul-de-sacs of Samuel Road, Samuel Ct., Samuel Bend, and Franklin Place as recorded in MB

39, Pg 199; DB 840, Pg 323; MB 40, Pg 84; MB 43, Pg 139B; MB 43, Pg 26J; MB 39, Pg 55; MB 40, Pg 13; MB 42, Pg 193; MB 43, Pg 21C; MB 43, Pg 30G; MB 43, Pg 170B; MB 42, Pg 142. A map is available for viewing in the office of the County Administrator, 21 North Main Street, Chatham, Virginia. **(B.S.M. 10/21/08 effective 11/03/08)**

(10) Huckleberry Hills Subdivision, from Blue Ridge Drive/SR 634 to end of Banley Street/SR 980, as recorded in DB 1191, Pg 581; DB 1191, Pg 578; DB 606, Pg 164; DB 587, Pg 113; DB 1268, Pg 052; DB 1463, Pg 643; DB 1202, Pg 782; DB 586, Pg 46; DB 998, Pg 609; DB 533, Pg 583; DB 557, Pg 487; DB 1025, Pg 004; DB 894, Pg 124; DB 551, Pg 547; WF 09, Pg 00134; including 250 feet around 125 Banleys Street #2532-73-2915 in the Staunton River District, A map is available for viewing in the office of the County Administrator, 21 North Main Street, Chatham, Virginia. **(B.S.M. 5/19/09)**

(11) Dogwood Estates Subdivision including the entire subdivision from Ridgecrest Drive (SR 744), along Dogwood Lane (SR 1540), along all of Maple Drive (SR 1541), along all of John Drive (SR 1558) and to the end of Allen Place (SR 1559) as recorded in MB 43, Pg 63C; MB 29, Pg 53 MB 43, Pg 156K; MB 43, Pg 156J; Plat Cabinet 2, Pg 232C. A map is available for viewing in the office of the County Administrator, 21 North Main Street, Chatham, Virginia. **(B.S.M. 4/17/12)**

(12) Wayside Acres Subdivision, from Hillside Road (Route 1115), to Hogan Street, to Ridgeview Road (Route 1114) MB 2, Pg 100, including Ollie S. Short Subdivision, DB 415, Pg 344 and Pg 345. A Map is available for viewing in the Office of the County Administrator, located at 1 Center Street, Chatham, Virginia. **(B.S.M. 11/05/12)**

(13) Sunset Bay Subdivision, from Rose Street (SR 758) to the Sandy Court cul-de-sac, along Sunset Bay Road to the Crestview Lane cul-de-sac as recorded in MB 43, Pg. 287E; MB 43, Pg. 251G and MB 43, Pg. 251H. A Map is available for viewing in the Office of the County Administrator, located at 1 Center Street, Chatham, Virginia. **(B.S.M. 2/19/2013)**

(14) Lakeside Drive the entire length Lakeside Drive coming off U.S. 29N thru its entire length of 2051.18 feet upon reaching the dead-end, in the Banister Electoral District. A Map is available for viewing in the Office of the County Administrator, located at 1 Center Street, Chatham, Virginia. **(B.S.M. 1/21/14)**

(15) Restriction in Designated Areas, to include Jasper Woods Road in Hurt, Virginia, with a controlled area defined as from Highway View Road/SR 988 to Jasper Wood Road/ SR 753, and ending at Shula Drive/SR 642. **(B.S.M. 12/15/2015)**

(16) Restriction to include the entirety of Green Farm Road/SR 719 in the Banister and Dan River Election Districts. **(B.S.M. 12/09/2017)**

SEC. 2-23. FEMALES IN SEASON RUNNING AT LARGE.

It shall be unlawful for the owner of any female dog to permit such dog to stray from his premises, while such dog is known to such owner to be in season. During the entire time such dog is in season she shall be confined, restricted or penned up in a building or a secure enclosure adequate

to prevent the animal from running at large. Tethering of a female dog in season not under the direct supervision and control of the owner or custodian shall not be considered adequate confinement. For authority of this section, refer to Section 3.2-6538, Code of Virginia, 1950, as amended. **Adopted by the Board of Supervisors, 3/7/05.**

SEC. 2-24. IMPOUNDMENT WHERE RUNNING AT LARGE.

(a) It shall be the duty of the Animal Control Officer or other officer to cause any dog found running at large in violation of any provisions of this Chapter to be caught and confined in the County animal shelter. Every effort shall be made on the part of such officer to determine ownership of the confined dog and to notify the owner of its whereabouts. If the owner is known by the virtue of a nametag, license or other identification on the dog, such owner shall be notified forthwith by the person taking the dog into custody.

(b) A dog confined, pursuant to this Chapter may be claimed by the rightful owner, after displaying proof of ownership, a current dog tag and current rabies inoculation proof. No dog shall be released to any person claiming ownership, unless such tag and proof are displayed. **Any owner claiming a dog impounded under this Chapter shall pay to the person in charge of the animal shelter a fee in an amount equal to the actual expenses incurred in keeping the dog impounded. Such fee shall be in addition to any penalty imposed for the violation of this article and shall be paid prior to release of the dog from the shelter. The County Animal Shelter collecting such fee shall furnish the owner of the dog with a printed receipt, in a form and manner approved by the County Administrator and shall keep an electronic copy of all such receipts. These funds shall be tracked and turned over to the County Treasurer with normal deposits. Records of these charges collected shall be subject to audit by representatives of the Board of Supervisors whenever requested.**

~~(c) Dogs impounded under this Chapter may be disposed of after a waiting period of seven (7) days from the time notice was given to the owner or, if the owner cannot be located, seven (7) days after impoundment. Nothing herein shall be construed to prohibit the destruction of critically ill or critically injured dogs for humane purposes.~~

~~An animal confined pursuant to this section shall be kept for a period of not less than five (5) days, such period to commence on the day immediately following the day the animal is initially confined in the facility, unless sooner claimed by the rightful owner thereof.~~

~~The operator or custodian of the public animal shelter shall make a reasonable effort to ascertain whether the animal has a collar, tag, license, tattoo, or other form of identification. If such identification is found on the animal, the animal shall be held for an additional five (5) days, unless sooner claimed by the rightful owner. If the rightful owner of the animal can be readily identified, the operator or custodian of the shelter shall make a reasonable effort to notify the owner of the animal's confinement within the next 48 hours following its confinement.~~

~~(d) Nothing contained in this section shall be construed to prohibit the destruction of critically ill or critically injured dogs for humane purposes.~~

SEC. 2-25. EVIDENCE SHOWING INOCULATION FOR RABIES PREREQUISITE TO OBTAINING DOG LICENSE.

No license tag shall be issued for any dog unless there is presented, to the Treasurer or other officer of the county charged by law with the duty of issuing license tags for dogs at the time application for license is made, evidence satisfactory to him showing that such dog has been inoculated or vaccinated against rabies by a currently licensed Veterinarian or currently licensed Veterinary Technician who was under the immediate and direct supervision of a licensed Veterinarian on the premises. For authority of this section, refer to Section 3.2-6526, Code of Virginia, 1950, as amended. Adopted by the Board of Supervisors, 3/7/05.

SEC. 2-25.1. RABIES INOCULATION OF DOGS; AVAILABILITY OF CERTIFICATE.

The owner or custodian of all dogs four (4) months of age and older shall have them currently vaccinated for rabies by a licensed Veterinarian or licensed Veterinary Technician who is under the immediate and direct supervision of a licensed Veterinarian on the premises. The supervising Veterinarian on the premises shall provide the owner of the dog with a certificate of vaccination. The owner of the dog shall furnish within a reasonable period of time, upon the request of an Animal Control Officer, Humane Investigator, Law-enforcement Officer, State Veterinarian's Representative, or official of the Department of Health, the certificate of vaccination for such dog. The vaccine used shall be licensed by the United States Department of Agriculture for use in that species.

For authority of this section, refer to Section 3.2-6521, Code of Virginia, 1950, as amended.
Adopted by the Board of Supervisors, 3/7/05.

SEC. 2-26. LACK OF CONTROL OF COMPANION ANIMAL ORDINANCE.

A. Lack of control of a companion animal is created when any dog, cat, canine crossbreed, or other companion animal, as defined by § 3.2-6500, Code of Virginia, 1950, as amended, unreasonably annoys humans, endangers the life or health of other animals or persons, or substantially interferes with the rights of citizens, other than their owners, to the enjoyment of life or property. Acts constituting a lack of control of a dog, cat, canine crossbred, or other companion animal shall include, but are not limited to, the following:

- (1) Trespassing upon another's property in such a manner as to damage property;
- (2) Habitually running at large in a restricted area (meaning three (3) or more convictions for running at large within two (2) years);
- (3) Molesting, annoying, or intimidating pedestrians or passersby not located on the companion animal's owner's property;
- (4) Defecating without permission of the property owner upon any public place or upon premises not owned or controlled by the owner unless promptly removed by the animal's owner;
or
- (5) Being found at large on any school property.

B. Any person owning or having possession or control of an animal suspected of violating this Ordinance shall be proceeded against by warrant or summoned before the General District Court

of the County to show cause why the animal should not be confined, euthanized, removed, or the public nuisance otherwise abated.

C. The Animal Control Officer, owner, or custodian shall confine the animal until the Court has made a final decision in the case. If the Animal Control Officer deems confinement necessary, then the owner or custodian shall be responsible for the impound fees.

D. Upon proof that such animal has violated this Ordinance, the animal shall, by General District Court Order, be confined, euthanized, removed, or the public nuisance shall be otherwise abated, as the Court shall Order. No person shall fail to comply with such an Order.

E. Violation of Subsections A(3), A(4), or A(5) of this Section is a Class 1 Misdemeanor. Violation of any other provision of this Ordinance is a Class 3 Misdemeanor.

F. This Ordinance shall not apply to non-companion animals, livestock, poultry, alpacas, and llamas; any person while engaged in law enforcement or search and rescue activity; in a supervised formal obedience training class or show; during formally sanctioned field trials; while engaged in lawful hunting with a dog or dogs during open season; during bona fide hunting or field trial dog training, and/or dogs actively engaged in farming activity.

G. Enforcement. No person shall be charged with a violation of § A herein, unless the Complainant appears before a Magistrate and requests a Summons or Warrant be issued charging the violation; except that, when a violation is committed in the presence of an Animal Control Officer, said Officer may issue a Summons and take other action as set forth in this Ordinance. **(B.S.M. 7/16/2019)**

Article III.

CATS

SEC. 2-30. VACCINATION OF CATS; CERTIFICATE REQUIRED; IMPOUNDMENT OF UNVACCINATED CATS.

(a) It shall be unlawful for any person to own, keep or harbor any domestic cat over the age of four (4) months unless such cat has been vaccinated against rabies with a species appropriate vaccine approved by the United States Department of Agriculture and administered by a licensed Veterinarian, and has received any required vaccination against rabies as specified in the Certificate of Vaccination.

(b) Upon vaccination or revaccination of a domestic cat as required by this Section, a Certificate of Vaccination, properly executed and signed by the licensed Veterinarian performing the vaccination, shall be issued to the cat's owner by the Veterinarian, who shall retain a copy of the Certificate for his or her records.

(c) The certificate issued pursuant to paragraph (B) of this section shall be NASPHV Form number 50 or its equivalent, or as the same shall be from time to time modified, and shall certify that the cat has been vaccinated in accordance with this article, and shall include the following information:

1. The date of the vaccination

2. The date for required revaccination
3. A brief description of the cat or its age, sex and breed; and
4. The name and address of the animal's owner.

(d) The certificate issued pursuant to subsection (B) of this section shall be preserved by the owner of the cat and exhibited promptly upon request for inspection by the Animal Control Officer or any Law enforcement officer.

(e) Any person bringing a domestic cat into the County from some other jurisdiction shall be required to conform with the provisions of subsection (A) above within fifteen (15) days subsequent to bringing such cat into the County.

(f) It shall be the duty of the persons charged with the enforcement of this chapter to impound any cat which has not been vaccinated as required by the Section, and such cat shall be held for a period of not less than five (5) days, unless the cat is rabid or suspected of being rabid, in which case the cat shall be destroyed humanely and preserved and tested in accordance with acceptable Health Department procedures. Community cats displaying the signature ear tip shall not be impounded in the enforcement of this section.

(g) Any cat impounded pursuant to the Section which is not rabid or suspected of being rabid may be redeemed by its owner at any time within the five (5) days following its impoundment by paying an impoundment fee established annually by the Board of Supervisors in its approved fees schedule. If the rightful owner is identified and chooses to surrender their cat, they are still responsible for any accrued fees until the date of the surrender. If the cat is unclaimed after a period of ten (10) days, the cat shall become the property of the County Intake Shelter for disposition. of fifteen dollars (\$15.00) plus five dollars (\$5.00) for each day or fraction thereof during which the cat was impounded and the cost of any vaccination required to comply with this Section, otherwise such cat shall be disposed of as is provided by law.

For authority for this Section, see Section 3.2-6524, Code of Virginia, 1950, as amended.
(Adopted by the Board of Supervisors on July 16, 2002)



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Mid-Year Budget Adjustments Approval (Staff Contact: Kimberly G. Van Der Hyde)		
Staff Contact(s):	Kimberly G. Van Der Hyde		
Agenda Date:	January 27, 2020	Item Number:	11.a
Attachment(s):	DEC EXP REFUNDS		
Reviewed By:	<i>KH</i>		

MEMO TO: David M. Smitherman
County Administrator

FROM: Kim Van Der Hyde
Finance Director

SUBJECT: Mid-Year Budget Amendments

DATE: January 22, 2020

The list below shows adjustments that need to be made to the FY2020 budget that have not previously been appropriated. I am recommending that all of the following amendments be appropriated by the Board of Supervisors:

100-4-031200-5878	Halloween-Contributions Donation for the Sheriff's annual Halloween Event (100-3-000000-189913)	12,038.00
100-4-031200-5882	Project Lifesaver-Donations Donation for the Sheriff's Project Lifesaver program (100-3-000000-189903)	400.00
100-4-031200-6002	DARE-Contributions Donation for the Sheriff's DARE program (100-3-000000-189915)	4,000.00
100-4-021600-3320	Clerk of Court-Svc Contract Office Equipment Technology Trust Funds (100-3-000000-230700)	16,271.98
201-4-053100-3310	DSS-Repairs & Maintenance Insurance Claims (201-3-000000-180301)	3,432.05
250-4-094257-8102	Community Foundation Public Safety Grant for CR2 AEDs for Government Buildings In the County	10,000.00

BUSINESS SAVVY. PEOPLE FRIENDLY.

Kimberly G. Van Der Hyde, Finance Director
kim.vanderhyde@pittgov.org

Attachment: DEC EXP REFUNDS (1906 : Mid-Year Budget Adjustments Approval)

251-4-353884-5260	Pathways-Contractual Services Insurance Claims (201-3-000000-180301)	3,617.83
325-4-081500-8223	Economic Dev-Ind Prospects DRF Grant Reimbursement (325-3-000000-180313)	9,916.66
416-4-094416-8102	E911 Tower Project Gov Deals-Sale of Equipment (416-3-000000-180301)	2,675.00
520-4-042300-5305	Motor Vehicle Insurance Gov Deals-Sale of Equipment (520-3-000000-180301)	2,190.00
520-4-094110-8133	Landfill-Compactor Site Imp Gov Deals-Sale of Equipment (520-3-000000-150215)	10,900.00

TOTAL MID-YEAR BUDGET ADJUSTMENTS \$75,441.52

Attachment: DEC EXP REFUNDS (1906 : Mid-Year Budget Adjustments Approval)



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Work Force Investment Board Grant Appropriation (Staff Contact: Kimberly G. Van Der Hyde)		
Staff Contact(s):	Kimberly G. Van Der Hyde		
Agenda Date:	January 27, 2020	Item Number:	11.b
Attachment(s):	Harvest Foundation Grant		
Reviewed By:	<i>VFH</i>		



December 12, 2019

Tyler Freeland
Virginia Career Works
West Piedmont Workforce Investment Board
300 Franklin Street, Suite 241
Martinsville, VA 24112

Dear Tyler:

The Harvest Foundation is pleased to award a grant in the amount of \$1,079,727.75 to West Piedmont Workforce Investment Board for the program entitled Guided Career Exploration.

The attached grant agreement outlines the Foundation's expectations and conditions for release of funds under this three year grant for the General Responsive Program. Please take careful note of these, as well as the additional required objectives and action steps included in the attached Outcomes Matrix. The Foundation reserves the right to withhold payment and/or reduce the amount of the grant award if any requirements are not met.

The grant is subject to the terms as outlined in the enclosed Grant Agreement. Upon review and approval, **please have the appropriate authorized officials sign both copies of the Grant Agreement. Return a signed original copy to The Harvest Foundation by December 31, 2019 and retain a signed copy for your files.**

We are very pleased to have the opportunity to support you in your efforts to make Martinsville and Henry County the community of choice. We wish you much success and look forward to hearing from you about your progress, challenges, and lessons learned. If you have any questions, please do not hesitate to contact me as your program officer.

Sincerely,

Sheryl Agee
Impact Officer

Attachment: Harvest Foundation Grant (1909 : Work Force Investment Board Grant Appropriation)



Grant Agreement

This grant(s) from The Harvest Foundation to West Piedmont Workforce Investment Board (Grantee) is solely for the purpose(s) as described in your proposal dated 09/26/2019 including any subsequent approved revisions and agreed upon outcomes and is subject to your acceptance of the conditions specified below. This Agreement will be effective when an original signed by an authorized representative of your organization is received by The Harvest Foundation.

Request ID#	2019-696 West Piedmont Workforce Investment Board		
Grantee	West Piedmont Workforce Investment Board		
Grant Terms	36 Months		
Grant Dates	January 01, 2020 to December 31, 2022		
Grant Amount	\$1,079,727.75		
Grant Request Title	Guided Career Exploration		
Program Officer	Sheryl Agee		
Payment Schedule	Payment Amount	Scheduled Date	Progress Report on which the Payment is contingent
	\$187,835.67	01-06-2020	Grant Agreement
	\$187,835.67	08-21-2020	Mid-Year (Year 1)
	\$143,270.42	02-19-2021	Annual (Year 1)
	\$143,270.41	08-20-2021	Mid-Year (Year 2)
	\$93,750.00	08-20-2021	Contingent on Youth Build Grant
	\$115,007.79	02-18-2022	Annual (Year 2)
	\$115,007.79	08-19-2022	Mid-Year (Year 3)
	\$93,750.00	08-19-2022	Contingent on Youth Build Grant
	<i>Please note that the first payment is pending receipt of the executed Grant Agreement and any special conditions listed below. Subsequent payments are contingent upon receipt and approval of progress and financial reports and meeting any contingencies as outlined under Special Conditions.</i>		
Reporting Schedule	Report	Reporting Period	Due Date
	Mid-Year (Year 1)	01-01-2020 to 06-30-2020	07-31-2020
	Annual (Year 1)	01-01-2020 to 12-31-2020	01-31-2021
	Mid-Year (Year 2)	01-01-2021 to 06-30-2021	07-31-2021
	Annual (Year 2)	01-01-2021 to 12-31-2021	01-31-2022
	Mid-Year (Year 3)	01-01-2022 to 06-30-2022	07-31-2022
	Final (Year 3)	01-01-2022 to 12-31-2022	01-31-2023
	Special Conditions	<ul style="list-style-type: none"> • <i>By 12-31-20, the Executive Director position has been successfully filled; and at least 40 GCE participants have secured a job (Year 2 funding contingent upon achieving these outcomes)</i> • <i>By 12-31-21, at least 90 GCE participants will have kept a job for 6 months or more (Year 3 funding is contingent upon achieving this outcome)</i> • <i>Youth Build funding in the amount of \$187,500 will only be awarded if the DOL Youth Build grant is secured.</i> 	



1. EXEMPT STATUS / IRS DETERMINATION

The Grantee has furnished documentation to The Harvest Foundation that confirms that the Grantee qualifies as a political subdivision described in Section 170(c)(1) of the Internal Revenue Code or as a tax-exempt non-private foundation described in Section 509(a)(1) or (2) of the Code. The Grantee shall give immediate notice to The Harvest Foundation of any change in such status.

The Grantee will promptly notify The Harvest Foundation if and when there is a change in the following:

- Key personnel of the Grantee or the organization it is sponsoring;
- Grantee's address or contact information; and
- Any development that significantly affects the operation of the Grantee or the organization it is sponsoring.

2. EXPENDITURE OF GRANT FUNDS

This grant is solely for the purpose(s) as described in your recent proposal, including any subsequent approved revisions and agreed upon outcomes (in the Outcomes Matrix), and this Grant Agreement. Grant funds may not be expended for any other purpose without prior written approval by The Harvest Foundation.

Permission to make significant changes to the approved budget *must be requested in writing, and The Harvest Foundation's written approval obtained before any changes are implemented. All variance requests must be submitted through the Foundation's online system.*

Grant funds may not be used to carry on propaganda, or otherwise attempt, to influence legislation nor to intervene in any political campaign on behalf of, or in opposition to, any candidate for public office, as outlined in the Internal Revenue Code.

The Grantee agrees to indemnify and hold harmless The Harvest Foundation for any expenses, costs or damages it may incur as a result of the implementation of the grant or the enforcement of this Grant Agreement.

The Harvest Foundation is a private foundation; therefore, depending on the Grantee's other sources of revenue, this grant may not be fully countable as public support in the Grantee's public support calculation.

3. REPORTING REQUIREMENTS

In accordance with the reporting schedule listed in this Grant Agreement, the Grantee shall furnish to The Harvest Foundation the required deliverables, reports on the progress of the grant and targeted outcomes, including updated financials. Subsequent payments are contingent upon receipt and approval of progress and financial reports.

The Grantee is required to use The Harvest Foundation online reporting process to complete progress and final reports including financial reports, unless otherwise notified. The Harvest



Foundation intends to send reminders prior to the due date of all reports to include instructions for accessing the online report. The Grantee's obligation to provide complete and timely reports, however, exists regardless of whether it receives such reminders.

The Harvest Foundation requires that the Grantee:

- Maintain a file of all reports submitted to The Harvest Foundation and all reports submitted to the Grantee by any organization for which it serves as fiscal sponsor with respect to this grant;
- Provide a copy of any audited financial statements covering any portion of this grant.
- Be transparent in reporting all other forms of support and willing to demonstrate how the project/initiative will be sustained after Foundation's funding ends.

The Grantee will provide:

- Reports, documents and any additional information as The Harvest Foundation may request;
- Reasonable access for The Harvest Foundation staff, and its representatives, during regular business hours to files, records, accounts or personnel that are associated with this grant.

4. PUBLIC INFORMATION AND USE OF INFORMATION

The Grantee must provide to The Harvest Foundation an advance copy of any press release, poster, flyer, print ad, etc. that is being sent to the media and/or public relating to the subject matter of this grant. Also, whenever possible and appropriate, The Harvest Foundation name and/or logo should be displayed on program signage and used on all program-related materials including, but not limited to, books, t-shirts, pamphlets and website. The Communications Director should be consulted in advance on decisions related to public information and use of The Harvest Foundation logo.

The Harvest Foundation may include information regarding this grant, including the amount and purpose of the grant, any photographs provided, the Grantee logo or trademark, or other information or materials about West Piedmont Workforce Investment Board and its activities, in The Harvest Foundation's periodic public reports, newsletters and press releases.

5. UNEXPENDED FUNDS

Any unexpended portion of the grant shall be repaid to The Harvest Foundation within ninety (90) days from the grant expiration date, unless an extension has been requested and approved. Any request for an extension must include a written plan for use of the remaining funds, including the time period and a revised budget. All variance requests must be submitted through the Harvest Foundation's online system.

6. CANCELLATION OF GRANT

The Harvest Foundation, at its sole discretion, may terminate this Agreement at any time if:



- The Harvest Foundation is not satisfied with the Grantee's progress toward achieving the agreed upon outcomes;
- The Harvest Foundation is of the opinion that the Grantee is no longer capable of accomplishing the purpose of the grant;
- The Grantee loses non-private foundation status, dissolves or fails to operate; and/or
- The Grantee materially fails to comply with the terms and conditions of this Agreement.

If termination occurs, the Grantee shall, upon written request of The Harvest Foundation, provide to The Harvest Foundation a full accounting of the receipt and disbursement of funds and expenditures incurred under the grant as of the effective date of termination. Within ninety (90) days after the written request by The Harvest Foundation, the Grantee shall return all grant funds unexpended as of the effective date of termination.

7. LIMITATION

This Agreement contains the entire agreement between the parties with respect to the grant and supersedes any previous oral or written understandings or agreements. It is expressly understood that by making this grant, The Harvest Foundation has no obligation to provide other or additional support to the Grantee for purposes of this project or any other purposes.



8. ACCEPTANCE OF TERMS AND CONDITIONS

On behalf of The Harvest Foundation

By: Allyson K. Rothrock
Signature

12-11-2019
Date

Allyson K. Rothrock
President

By: Sheryl Agee
Signature

12-5-19
Date

Sheryl Agee
Impact Officer

The Grantee accepts the terms and conditions as set forth in the Grant Agreement, and agrees to perform its responsibilities as specified.

Accepted on behalf of West Piedmont Workforce Investment Board

By: Gary F. Stanley
Signature of Authorized CEO/Executive Director

12-5-19
Date

Name: GARY F. STANLEY (please print)

Title: INTERIM CEO

By: Adam Wright Board chair
Signature of Authorized Board Chairperson,
Officer, or Trustee

12-5-19
Date

Name: Adam Wright Board chair (please print)

Title: Board chair

Attachment: Harvest Foundation Grant (1909 : Work Force Investment Board Grant Appropriation)



Application Summary

Outcomes & Evaluation

Project Vision

Concise statement of the clear and inspirational long-term desired end-state that the project is working to achieve. (Typically one sentence and not measurable, nor achievable within grant period.)

The Guided Career Exploration program is dedicated to impacting the lives of young adults in such a way that they reengage with positive life outcomes and steady work while simultaneously inspiring our local business community to see the immense potential in area young people and make strides to identify new ways to tap into that currently vulnerable segment of our workforce.

Project Goals

Set of broad outcomes that the organization has set for the project that directly relate to its vision. They do not need to be measurable.

1. Directly provide the essential multi-organizational team approach to mentoring, training and putting to work disengaged young adults in order for them to achieve steady work and income to raise their level of prosperity
2. Gain life skills, soft skills and work skills and a new sense of purpose
3. Mentor relationship with the participants to help them through life issues that interfere with successful training and workforce engagement
4. Address issues in home life, housing, child care, transportation, financial management, health, navigating school or work issues, or any other
5. Acquisition of credentialed work skills and training certifications

Key Performance Indicator (KPI)

A Key Performance Indicator (KPI) is a measurable value that demonstrates how effectively an organization is achieving key project objectives or outcomes. Organizations use KPIs to evaluate their success at reaching targets.

Click [HERE](#) if you would like to complete the printable copy of the Outcomes Matrix before completing online.



Application Summary

Obtain Local Jobs

Obtain Local Jobs

Projected # of individuals that will obtain local job

225

Projected % of individuals that will then keep job for at least 3 months

95

Projected % of individuals that will keep job for 6 months or more

85

Key Actions Steps (to achieve outcome)

1. Market to this population, which we currently cannot do with our funding, and come into contact with hundreds of area dislocated youth of all skill levels
2. Once the target audience is reached, we will directly place individuals with qualified skills into employment or training
3. GCE will enroll the 135 participants with the most need for mentor and skill training to prepare them to be placed into the workforce
4. Jump-start a lasting initiative in this area to drive the numbers into the thousands in the years following the grant period by picking people up where they got stuck and helping them to reach their full potential
4. Use a sliding scale budget to show commitment by to the WPWDB to reduce The Harvest Foundation investment
5. Obtain outside funding with other grants to create lasting sustainability

Measurement Tools Used (to track this outcome)



Application Summary

All participants will be tracked and monitored as regulated by the Workforce Innovation and Opportunity Act. Participants will be reached at least weekly during the GCE program to ensure positive work situations and skills are being developed. All employers will be in direct connection with the GCE Work Experience Coordinator to assist in development and retention of participants. Follow up will be conducted by evaluating:

1. Employment second quarter after exit
2. Employment fourth quarter after exit
3. Median earnings second quarter after exit
4. Credential attainment within one year
5. Measurable skills gain

Outcomes Report(s)

Outcomes Reports for this grant are uploaded below.

**Harvest Foundation Grant Award to the West Piedmont Workforce Investment Board
Guided Career Exploration Projected Outcomes and Grant Contingencies**

Proposal metrics (over course of 3-year grant):

- Guided Career Exploration will directly impact 135 participants
- 500 young adults will be indirectly impacted by the program (Career Coach referrals)

Breakdown by year (outcomes for grant)

Component	Year 1	Year 2	Year 3
Guided Career Exploration program	35	50	50
Career Coach referrals	100	200	200

Projected Outcomes by end of Year 3:

- 225 Individuals will obtain a local job
- 95% of individuals will keep job at least 3 months (214 individuals)
- 85% of individuals will keep job for 6 months or more (191 individuals)

Grant Contingencies

- Year 1: at least 40 participants get a job by 12-31-20 (Year 2 funding contingent upon achieving this outcome)
- Year 2: By 12-31-21, at least 90 participants will have kept a job for 6 months or more (Year 3 funding is contingent upon achieving this outcome)
- Youth Build funding in the amount of \$187,500 will only be awarded if the DOL Youth Build grant is secured.

Attachment: Harvest Foundation Grant (1909 : Work Force Investment Board Grant Appropriation)



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Planning Commission Appointment (Nathan Harker); (Supervisor Dudley)		
Staff Contact(s):	Supervisor Dudley		
Agenda Date:	January 27, 2020	Item Number:	12.a
Attachment(s):			
Reviewed By:	NH		

SUMMARY:

At the Board's recent Reorganizational Meeting, Supervisor Dudley was appointed as the Board's representative on the Planning Commission. This leaves the Staunton River District seat vacant. Mr. Dudley desires to appoint Nathan Harker to the Planning Commission as the Staunton River District Representative to fill his unexpired term beginning on January 27, 2020, and expiring on October 31, 2021.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends Mr. Harker's appointment to the Planning Commission.

MOTION:

"I make a Motion to appoint Nathan Harker to the Planning Commission as the Staunton River District Representative for a term beginning on January 27, 2020, and expiring on October 31, 2021."



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	DSS Board Appointment (Bob Carlberg); (Supervisor Dudley)		
Staff Contact(s):	Supervisor Dudley		
Agenda Date:	January 27, 2020	Item Number:	12.b
Attachment(s):			
Reviewed By:	VH		

SUMMARY:

The Staunton River District Seat is vacant on the Department of Social Services (“DSS”) Board. Supervisor Dudley desires to appoint Bob Carlberg to serve as the Staunton River District Representative on the DSS Board for a 4 (four)-year term beginning on January 27, 2020, and ending on January 2024.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends appointing Mr. Carlberg to the DSS Board as the Staunton River District Representative.

MOTION:

“I make a Motion to appoint Bob Carlberg to the DSS Board as the Staunton River District Representative for a 4 (four)-year term beginning on January 27, 2020, and ending on January 2024.”



Board of Supervisors
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	CPMT Alternate Appointment (David Gusler); (Staff Contact: Cheryl J. Boswell)		
Staff Contact(s):	Cheryl J. Boswell		
Agenda Date:	January 27, 2020	Item Number:	12.c
Attachment(s):	CPMT - Monica Karavanic		
Reviewed By:			

SUMMARY:

Monica Karavanic is a CPMT Board Member, but due to work and personal conflicts, is not always able to attend every CPMT Meeting. Thus, Ms. Karavanic desires an alternate, David Gusler, be appointed for the 2020 year.

FINANCIAL IMPACT AND FUNDING SOURCE:

None.

RECOMMENDATION:

County Staff recommends the Board appoint David Gusler to the CPMT Board as an alternate for Ms. Karavanic.

MOTION:

“I make a Motion to appoint David Gusler to the CPMT Board as an alternate for Ms. Karavanic.”



Achieve with us.

The Arc of Southside
734 Main Street
Danville, VA 24541
T: 434.836.3272
F: 434.836.5419
www.thearcofsouthside.org

January 22, 2020

Community Policy and Management Team
61 North Main Street P.O. Box 1064
Chatham, VA 24531

To Whom It May Concern,

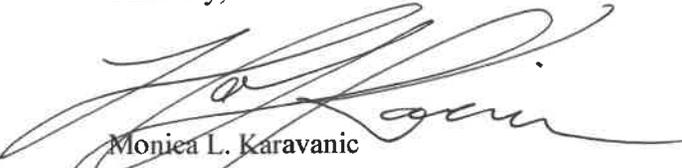
As a member of the Pittsylvania County Community Policy and Management Team, I make every effort to attend the meetings, as scheduled, however I do not have an alternate member to attend when I am unable to.

In 2019, I was unable to attend the following meetings and have detailed the reasons below:

- March 21, 2019 - Sick
- May 23, 2019 - Work conflict
- June 27, 2019 - Work Conflict
- July 25, 2019 - Out of Town
- December, 2019 - Work Conflict

Please let me know if you have any additional questions.

Sincerely,



Monica L. Karavanic
Director of Operations

Board of Directors
David Cartwright
President
Dr. Jill Hamlin
Vice-President
David Hudson
Treasurer

Steve Berger
Petrina Carter
Mitzi Giles
Maggy Gregory
Scott Jones
LaKendra Lipscomb
Sydney Owen
Michael Russell
Barry Sides
Joy Wood

Executive Director
Rhonda Dark

Attachment: CPMT - Monica Karavanic (1917 : CPMT Alternate Appointment; David Gusler (Staff Contact: Cheryl J. Boswell))



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January 22, 2020

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To Whom It May Concern,

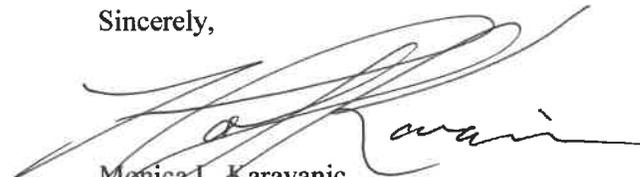
I would like to name David Gusler, Director of Community programs as my alternate on the Pittsylvania County Community Policy and Management Team. Mr. Gusler has been with The Arc of Southside since 2009, overseeing day and employment programs, and more recently, our Transition program with Pittsylvania County Schools.

Steve Berger
Petrina Carter
Mitzi Giles
Maggy Gregory
Scott Jones
LaKendra Lipscomb
Sydney Owen
Michael Russell
Barry Sides
Joy Wood

Please let me know if you have any additional questions.

Sincerely,

Executive Director
Rhonda Dark


Monica L. Karavanic
Director of Operations

Attachment: CPMT - Monica Karavanic (1917 : CPMT Alternate Appointment; David Gusler (Staff Contact: Cheryl J. Boswell))