



**BOARD OF SUPERVISORS
WORK SESSION
Tuesday, February 18, 2020 – 4:30 PM**

**Main Conference Room
County Administration Building, 1 Center Street
Chatham, Virginia 24531**

AGENDA

- 1. CALL TO ORDER (4:30 PM)**
- 2. ROLL CALL**
- 3. AGENDA ITEMS TO BE ADDED**
- 4. APPROVAL OF AGENDA**

For the citizens' convenience, all Work Session and Committee Meetings are now being recorded and can be viewed on the same YouTube location as the Board of Supervisor's Business Meetings. Please remember that the Board's Work Session is designed for internal Board and County Staff communication, discussion, and work. It is not a question and answer session with the audience. Accordingly, during the Work Session, no questions or comments from the audience will be entertained. Respectfully, any outbursts or disorderly conduct from the audience will not be tolerated and may result in the offending person's removal from the Work Session. As a reminder, all County citizens, and other appropriate parties as designated by the Board's Bylaws, are permitted to make comments under the Hearing of the Citizens' Section of tonight's Business Meeting.

- 5. PRESENTATIONS**
- 6. STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS**
 - a. Monthly Department Spotlight (IT); (Staff Contact: Scott Budd); (15 minutes)
 - b. Smart Scale Applications Submission Discussion (Staff Contact: Richard N. Hicks); (15 minutes)
- 7. BUSINESS MEETING DISCUSSION ITEMS**
- 8. CLOSED SESSION**

- a. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. (Staff Contact: J. Vaden Hunt, Esq.)

- (1) Legal Authority: Virginia Code Section 2.2-3711(A)(8)
 - Subject Matter: County/Sheriff Cooperative Agreement
 - Purpose: Consultation with Legal Counsel Regarding
County/Sheriff Cooperative Agreement

9. RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION

- a. Closed Session Certification

10. ADJOURNMENT



Board of Supervisors
EXECUTIVE SUMMARY

INFORMATION ITEM

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|--------------------------|--|---------------------|-----|
| Agenda Title: | Monthly Department Spotlight (IT); (Staff Contact: Scott Budd); (15 minutes) | | |
| Staff Contact(s): | Scott Budd | | |
| Agenda Date: | February 18, 2020 | Item Number: | 6.a |
| Attachment(s): | Information Technology 2020 | | |
| Reviewed By: | | | |

Scott Budd, Director of Information Technology (“IT”), will present to the Board the second installment in the Monthly Department Spotlight. He will discuss the current happenings and state of the County’s IT Department. For your reference and review, a related PowerPoint presentation is attached.

INFORMATION TECHNOLOGY

SCOTT BUDD – DIRECTOR

JOSH BOYD – IT/COMMUNICATIONS SYSTEMS ADMINISTRATOR

KEVIN BUMPER – SOFTWARE ANALYST

WHAT IS INFORMATION TECHNOLOGY?

The technology involving the development, maintenance, and use of computer systems, software, and networks for the processing and distribution of data.

WHO DOES IT SUPPORT?

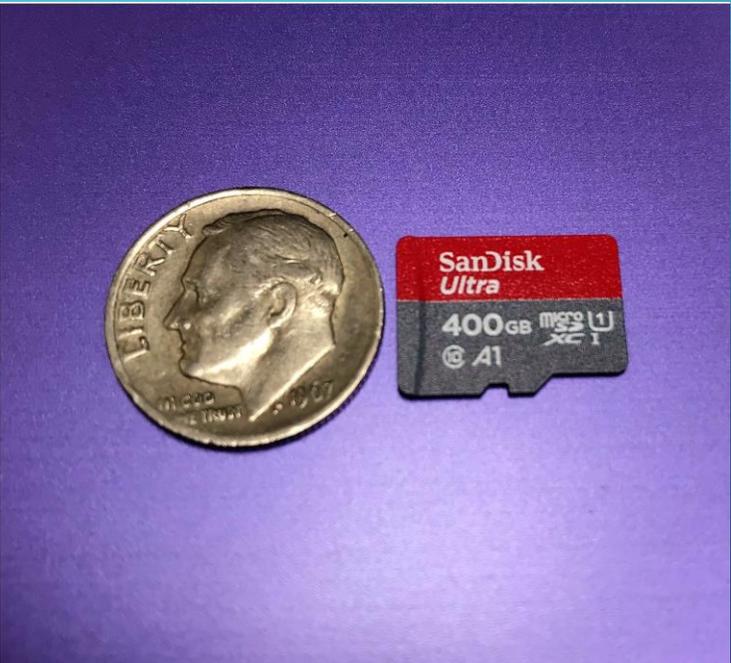
- We provide support and service to every county department and constitutional office.
- We have 9 remote locations we provide network access and support to. Including the Pet Center, Parks & Rec, Solid Waste, and the Registrar.
- We currently have remote cameras and network connections at 14 of our convenience centers. These connections span from the South West at Old Mayfield, north up to Smith Mountain and Motley, over to Brosville and Callands to name a few.

WHAT TECHNOLOGY DOES IT SUPPORT?

- IT provides and supports all network equipment such as switches, firewalls and servers, network access, including internet access, and remote access via VPN.
- IT supports and provides phone access to all County Departments, and Constitutional Offices.
- IT provides email to all County Departments and Constitutional Offices.
- IT provides a wireless network throughout the County campus and at our remote locations for citizens and guest visiting county buildings.
- IT supports County issued cell phones and iPads.
- IT supports end user workstations and provides software support.

IT IN THE FUTURE?

- IT is changing and evolving almost on a daily basis.
- Must keep up with new technology.





Board of Supervisors
EXECUTIVE SUMMARY

INFORMATION ITEM

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|--------------------------|--|---------------------|-----|
| Agenda Title: | Smart Scale Applications Submission Discussion (Staff Contact: Richard N. Hicks); (15 minutes) | | |
| Staff Contact(s): | Richard N. Hicks | | |
| Agenda Date: | February 18, 2020 | Item Number: | 6.b |
| Attachment(s): | Potential Smart Scale Projects | | |
| Reviewed By: | <i>RH</i> | | |

Preliminary Virginia Department of Transportation (“VDOT”) Smart Scale Applications are due on April 2, 2020. Attached please find the suggested VDOT Smart Scale Applications for discussion and potential submission authorization.

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|---|---|
| <p>Project No. 1 Route 40 and McBride Lane – Primary System Study Type: TE Road Safety Assessments PE Estimate: \$696,993 ROW Estimate: \$1,333,233 Construction Estimate: \$5,533,223 Total Cost: \$7,563,449 Project Description: Intersection improvements and road realignment Submitted in Round 3. Screened out</p> | <p>Project No. 2 Kentuck Road Improvements – Secondary System Study Type: TE Road Safety Assessments PE Estimate: \$631,546 ROW Estimate: \$3,218,075 Construction Estimate: \$3,225,590 Total Cost: \$7,075,211 Project Description: New turn lanes and other improvements to facilitate traffic flow between Kentuck Road and Ringgold Industrial Parkway and improvements to the intersection of 729/730 to improve safety Submitted in Round 3. Screened in. Not funded</p> |
| <p>Project No. 3 US 29 at Lawless Creek Road Short Term Study Type: Route 29 Arterial Preservation Study PE Estimate: \$800,000 ROW Estimate: \$710,000 Construction Estimate: \$4,800,000 Total Cost: \$6,310,000 Description: Unsignalized RCUT Crash Reduction of 35%. LOS from C/C to B/C</p> | <p>Project No. 4 US 29 at Malmaison Road Short Term Study Type: Route 29 Arterial Preservation Study PE Estimate: \$60,000 ROW Estimate: \$0 Construction Estimate: 370,000 Total Cost: \$430,000 Description: Additional WB Left Turn Lane Crash Reduction of 3%. LOS from C/C to B/C</p> |

Attachment: Potential Smart Scale Projects (1933 : Smart Scale Applications Submission Discussion)

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|--|---|
| <p>Project No. 5 US 29 at Lawless Creek Road Long Term Study Type: Route 29 Arterial Preservation Study PE Estimate: \$560,000 ROW Estimate: \$460,000 Construction Estimate: \$3,450,000 Total Cost: \$4,470,000 Description: Roundabout Crash Reduction of 60%. LOS from C/C to B/A</p> | <p>Project No. 6 US 29 at Malmaison Road Long Term Study Type: Route 29 Arterial Preservation Study PE Estimate: \$640,000 ROW Estimate: \$300,000 Construction Estimate: \$4,000,000 Total Cost: \$4,940,000 Description: Roundabout Crash Reduction of 60%. LOS from C/C to A/B</p> |
| <p>Project No. 7 US 29 at Tightsqueeze Road Study Type: Route 29 Arterial Preservation Study PE Estimate: \$1,300,000 ROW Estimate: \$840,000 Construction Estimate: \$8,050,000 Total Cost: \$10,190,000 Description: RCUT Crash Reduction of 20%. LOS from D/E to B/C PSI location ranked 120</p> | |



Board of Supervisors
EXECUTIVE SUMMARY

INFORMATION ITEM

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|--------------------------|--|---------------------|-----|
| Agenda Title: | Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. (Staff Contact: J. Vaden Hunt, Esq.) | | |
| Staff Contact(s): | J. Vaden Hunt, Esq. | | |
| Agenda Date: | February 18, 2020 | Item Number: | 8.a |
| Attachment(s): | | | |
| Reviewed By: | <i>VH</i> | | |

- (1) Legal Authority: Virginia Code Section 2.2-3711(A)(8)
 Subject Matter: County/Sheriff Cooperative Agreement
 Purpose: Consultation with Legal Counsel Regarding
 County/Sheriff Cooperative Agreement



Board of Supervisors
EXECUTIVE SUMMARY
INFORMATION ITEM

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|--------------------------|---|---------------------|-----|
| Agenda Title: | Closed Session Certification | | |
| Staff Contact(s): | J. Vaden Hunt, Esq. | | |
| Agenda Date: | February 18, 2020 | Item Number: | 9.a |
| Attachment(s): | | | |
| Reviewed By: |  | | |

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
CLOSED MEETING CERTIFICATION

BE IT RESOLVED that at the Meeting of the Pittsylvania County Board of Supervisors on February 18, 2020, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act (the "Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

| | <u>Vote</u> |
|------------------------|--------------------|
| Joe B. Davis | Yes/No |
| Timothy W. Dudley | Yes/No |
| Ben L. Farmer | Yes/No |
| William "Vic" Ingram | Yes/No |
| Charles H. Miller, Jr. | Yes/No |
| Ronald S. Scarce | Yes/No |
| Robert "Bob" W. Warren | Yes/No |