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PITTSYLVANIA COUNTY SERVICE AUTHORITY **REGULAR MEETING**

Tuesday, September 15, 2020; 3:30 p.m.
Chatham Community Center
115 South Main Street, Chatham, Virginia 24531

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ANY REVISIONS/ADDITIONS TO AGENDA**
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA**

A. Minutes Approval (*August 18, 2020, Regular Meeting*)

6. **HEARING OF THE CITIZENS**

Each person addressing the Authority under Hearing of the Citizens shall be a resident or landowner of the County, or the registered agent of such resident or landowner. Each person shall step up, give his/her name and district in an audible tone of voice for the record, and unless further time is granted by the Chairman, shall limit his/her address to three (3) minutes. No person shall be permitted to address the Authority more than once during Hearing of the Citizens. All remarks shall be addressed to the Authority as a body and not to any individual member thereof. Hearing of the Citizens shall last for a maximum of forty-five (45) minutes. Any individual that is signed up to speak during said section who does not get the opportunity to do so because of the time limit, shall be given speaking priority at the next Authority meeting. Absent Chairman's approval, no person shall be able to speak who has not signed up.

7. **PRESENTATIONS**

A. Employee Spotlight (*Jessie Reagan*); (*Presented by Adcock*)

8. **NEW BUSINESS**

Commissioners:

Robert "Bob" Warren • Ronald Searce • William "Vic" Ingram
Joe Davis • Tim W. Dudley • Charles Miller, Jr. • Ben Farmer

A. Staff Reports:

1. Master Water and Sewer Plan Update (*Adcock*)

9. MATTERS FROM AUTHORITY MEMBERS

10. CLOSED SESSION

- A. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: Robin Court Subdivision Waterworks
Purpose: Discussion of State Board of Health Order by Consent

- B. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.

Legal Authority: Virginia Code § 2.2-3711(A)(6)
Subject: 58 West Waterline Project
Purpose: Discussion/Determination of/about VDH Potential Project Funding

11. RETURN TO OPEN SESSION AND CLOSED SESSION CERTIFICATION

- A. Closed Session Certification

12. MATTERS FROM CLOSED SESSION

13. ADJOURNMENT



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MINUTES OF THE REGULAR MEETING OF PITTSYLVANIA COUNTY SERVICE AUTHORITY

Tuesday, August 18, 2020, Chatham Community Center,
115 South Main Street, Chatham, Virginia 24531

I. CALL TO ORDER

Miller called the Meeting to Order at 3:32 P.M.

II. ROLL CALL

McCluster conducted the following Roll Call:

Members Present

Charles H. Miller, Jr., Chairman
Joe B. Davis, Vice-Chairman
Tim W. Dudley
Ben L. Farmer
William ("Vic") Ingram
Ronald S. Scearce
Robert ("Bob") W. Warren

Staff Present

David Smitherman (County Administrator/PCSA Chief Administrative Officer)
J. Vaden Hunt, Esq. (County Attorney/PCSA Legal Counsel)
Richard N. Hicks (Deputy County Administrator)
Kim Van Der Hyde (County Finance Director)
Chris Adcock (County Director of Public Works/PCSA Secretary)
Kaylyn M. McCluster (BOS Deputy Clerk)

III. ANY ADDITIONS/REVISIONS TO AGENDA

None.

IV. APPROVAL OF AGENDA

On Motion by Scearce, seconded by Davis, without discussion, Agenda approved unanimously.

PCSA Members:

Joe B. Davis • Tim W. Dudley • Ben L. Farmer • William ("Vic") Ingram • Charles H. Miller, Jr. •
Ronald S. Scearce • Robert W. ("Bob") Warren

V. CONSENT AGENDA

On Motion by Warren, seconded by Davis, without discussion, Consent Agenda approved unanimously.

A. Minutes Approval (July 21, 2020 Regular Meeting)

VI. HEARING OF THE CITIZENS

None.

VII. PRESENTATIONS

A. PCSA Employee Spotlight

Adcock recognized Rochella Fitzgerald, Authority Billing Supervisor & IT Specialist for her dedicated service to the Authority.

VIII. NEW BUSINESS

A. Resolution # 2020-08-01 (Authority's Termination and Dissolution Intention Determination) Adoption

At a prior meeting, the Board directed staff to commence the process of terminating the Pittsylvania County Service Authority and incorporating its services into the newly formed County Department of Public Works. Hunt presented a resolution outlining the Authority's determination that it should be resolved and further directs staff to take the necessary legal steps to execute the dissolution. On a Motion by Warren, seconded by Dudley, without discussion, Resolution # 2020-08-01 was approved unanimously.

B. Staff Reports

Adcock presented financial analysis of some previously discussed potential waterline extension projects at Horseshoe Road, Stony Mill Road, and the Foxberry West subdivision. Mr. Adcock does not recommend taking any action on extension projects until the results of the planned Water and Wastewater Master Plan has been completed. There was no action taken on this item. **2.**

IX. MATTERS FROM AUTHORITY MEMBERS

Mr. Davis expressed thanks to the staff for their work.

X. ADJOURNMENT

Miller adjourned the Meeting at 4:00 P.M.