



**BOARD OF SUPERVISORS
FINANCE COMMITTEE MEETING
Tuesday, September 15, 2020 – 2:30 PM**

**Gallery Room - Chatham Community Center
115 South Main Street,
Chatham, Virginia 24531**

AGENDA

- 1. CALL TO ORDER (2:30 PM)**
- 2. ROLL CALL**
- 3. AGENDA ITEMS TO BE ADDED**
- 4. APPROVAL OF AGENDA**

Please remember that the Committee Meeting is designed for internal Committee and County Staff communication, discussion, and work. It is not a question and answer session with the audience. Accordingly, during the Committee Meeting, no questions or comments from the audience will be entertained. Respectfully, any outbursts or disorderly conduct from the audience will not be tolerated and may result in the offending person's removal from the Committee Meeting. As a reminder, all County citizens, and other appropriate parties as designated by the Board's Bylaws, are permitted to make comments under the Hearing of the Citizens' Section of tonight's Business Meeting.

- 5. NEW BUSINESS**
 - a. CRF Application Review/Approval – Community Development ESRI Enterprise
 - b. CRF Application Review/Approval – In-Car Computers for Sheriff Vehicles
 - c. Dam Rehabilitation Grants Financial Non-Liability Confirmation (Pittsylvania County Soil and Water Conservation District)
- 6. MATTERS FROM COMMITTEE MEMBERS**
- 7. ADJOURNMENT**



Finance Committee
EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	CRF Application Review/Approval - Community Development - ESRI Enterprise		
Staff Contact(s):	David M. Smitherman		
Agenda Date:	September 15, 2020	Item Number:	5.a
Attachment(s):	Community Development - ESRI Enterprise		
Reviewed By:			

SUMMARY:

Community Development has requested the approval to purchase ESRI enterprise to expand the use of GIS data for COVID-19 tracking, response, and relaying information to the public.

FINANCIAL IMPACT AND FUNDING SOURCE:

This cost will be covered by CRF money.

RECOMMENDATION:

County Staff recommends the Finance Committee approve the request for ESRI Enterprise as presented, pending available funds.

MOTION:

"I make a Motion to approve the request for ESRI Enterprise as presented, pending available funds."

CARES Act Fund Application

The CARES Act provides that payments from the Coronavirus Relief Funds only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Date *

MM DD YYYY

06 / 03 / 2020

Department *

Community Development

Requester *

Emily Ragsdale

Requester's email *

emily.ragsdale@pittgov.org

Requested Item *

Esri Enterprise

What do you hope to accomplish with this purchase? *

Expand the use of GIS data for COVID-19 tracking, response, and relaying information to the public.

Attachment: Community Development - ESRI Enterprise (2176 : CRF Application Review/Approval - Community Development - ESRI Enterprise)

How many citizens and/or County staff will change effect? *

3

Cost of requested item *

\$227,400 (initial cost for 3 years). The cost for a 3-year subscription would then be reduced to \$165,000

How does this item connect to the COVID-19 pandemic? *

Transitioning to Enterprise would enable the County to utilize GIS in a more effective manner to track COVID-19 cases and services provided in response to the pandemic internally and provide an effective, user friendly public facing application to relay necessary information to the public.

Is this a recurring expense? *

Yes

No

Does it enhance an existing service? If so, how? *

The County currently has one ArcMap license. While we have the capability to do some data collection and analysis with that license, we are unable to dedicate the time needed to effectively track and update information relating to COVID-19 in addition to the daily functions that must continue to be preformed. By utilizing Enterprise, additional staff would have access to ArcMap and the data maintained by the County as well as the online tools provided by Esri. This would enable additional staff to contribute to data entry, increasing our ability to compile and analyze data relating to COVID-19 and relay important information to the public in a user friendly manner. This could include tracking cases within the County, promoting local businesses by providing the public with an online map to highlight businesses that are currently open and the services that they are providing, tracking food delivery, tracking and communicating testing sites, etc.

What is the anticipated project implementation date? *

MM DD YYYY

07 / 01 / 2020

Will this replace an existing item/project/service? If yes, how? *

Yes. This will replace the single license that we currently have with unlimited desktop licenses, 250 Creator licenses and 250 Viewers for ArcGIS Online and Enterprise.

Business where item could be purchased (local first) *

Esri is the only company that offers this.

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Attachment: Community Development - ESRI Enterprise (2176 : CRF Application Review/Approval - Community Development - ESRI Enterprise)



Finance Committee

EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	CRF Application Review/Approval - In-Car Computers for Sheriff Vehicles		
Staff Contact(s):	David M. Smitherman		
Agenda Date:	September 15, 2020	Item Number:	5.b
Attachment(s):	Sheriff's Office - In Car Computers		
Reviewed By:			

SUMMARY:

The Sheriff's Department has requested the purchase of in-car computers to help reduce the amount of time deputies spend in the office. It also maximizes social distancing guidelines by reducing foot traffic and close contact to help reduce the spread of COVID-19.

FINANCIAL IMPACT AND FUNDING SOURCE:

This cost will be covered by CRF money.

RECOMMENDATION:

County Staff recommends the Finance Committee approve the request for the Sheriff's Department in-car computers as presented, pending available finds.

MOTION:

"I make a Motion to approve the request for the Sheriff's Department in-car computers as presented, pending available funds."

CARES Act Fund Application

The CARES Act provides that payments from the Coronavirus Relief Funds only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Date *

MM DD YYYY

08 / 21 / 2020

Department *

Pittsylvania County Sheriff's Office

Requester *

Tommy Nicholson

Requester's email *

tommy.nicholson@pittgov.org

Attachment: Sheriff's Office - In Car Computers (2177 : CRF Application Review/Approval - In-Car Computers for Sheriff Vehicles)

Requested Item *

In-Car Computers

What do you hope to accomplish with this purchase? *

The purchase and installation of in-car computers will help increase emergency response time. Currently deputies have to leave their assigned districts and travel to the office (approximately 30 minutes or more travel time, one way) to gain access to a computer. In-car computers will allow them to stay in their assigned areas and complete their reports, allowing for faster response time. This purchase will also limit interoffice contact between deputies and staff members due to COVID-19 protocol.

How many citizens and/or County staff will change effect? *

60000

Cost of requested item *

\$278741.72

How does this item connect to the COVID-19 pandemic? *

The purchase of in-car computers will reduce the amount of time deputies spend in the office. It also maximizes social distancing guidelines by reducing foot traffic and close contact to help reduce the spread of COVID-19.

Is this a recurring expense? *

Yes

No

Attachment: Sheriff's Office - In Car Computers (2177 : CRF Application Review/Approval - In-Car Computers for Sheriff Vehicles)

Does it enhance an existing service? If so, how? *

Yes. This allows for citizens to receive service in a more timely manner.

What is the anticipated project implementation date? *

MM DD YYYY

09 / 21 / 2020

Will this replace an existing item/project/service? If yes, how? *

No.

Business where item could be purchased (local first) *

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Attachment: Sheriff's Office - In Car Computers (2177 : CRF Application Review/Approval - In-Car Computers for Sheriff Vehicles)



Finance Committee

EXECUTIVE SUMMARY

ACTION ITEM

Agenda Title:	Dam Rehabilitation Grants Financial Non-Liability Confirmation (Pittsylvania County Soil and Water Conservation District)		
Staff Contact(s):	Richard N. Hicks		
Agenda Date:	September 15, 2020	Item Number:	5.c
Attachment(s):			
Reviewed By:			

SUMMARY:

The Board recently approved several grant opportunities on the Dam Rehabilitation Projects and authorized the County Administrator to execute the documents on behalf of the County. The grant documents also require approvals from the Town of Chatham and the Pittsylvania County Soil and Water Conservation District. Prior to executing the documents, the District has requested a written assurance from the County that they will not be requested to provide funds for the matching portion of the grants due to the fact that they have no source of funds for this project.

FINANCIAL IMPACT AND FUNDING SOURCE:

Pittsylvania County and the Town of Chatham will have to cover any matching funds for these grants and future grants on the Dam Rehabilitation Projects.

RECOMMENDATION:

County Staff recommends the Finance Committee authorize the County Administrator to notify the Pittsylvania County Soil and Water Conservation District that they will not be required to provide funds for the Dam Rehabilitation Projects.

MOTION:

“I make a Motion to authorize the County Administrator to notify the Pittsylvania County Soil and Water Conservation District that they will not be required to provide funds for the Dam Rehabilitation Projects.”