

MINUTES

PITTSYLVANIA COUNTY AGRICULTURE DEVELOPMENT BOARD (PCADB) MEETING; THURSDAY, JANUARY 28, 2016; 7:00 P.M.; ODAC; ASHWORTH ROOM

PCADB Voting Members Present

Adams, Calhoun, Jefferson, Harris, Moon, W. Roberts, and Winn

PCADB Non-Voting Members Present

R. Roberts, Sides, and Warren

Staff Present

Hunt and Rowe

Others in Attendance

Guynn

Call to Order

PCADB meeting called to order by Chairman Calhoun at 7:03 P.M.

Roll Call

Rowe conducted the roll call. PCADB voting/non-voting members indicated above were present. All unlisted PCADB voting/non-voting members were absent. Rowe stated that a quorum existed for the meeting. He also noted that there were less than two-thirds of the voting members present, restricting the PCADB from taking any action regarding their by-laws during the meeting.

Approval of the Agenda

Motion by Jefferson, seconded by Winn to approve the meeting agenda. Motion carried unanimously by all voting members present.

Approval of the Minutes

Motion by W. Roberts, seconded by Harris, to approve the December 17, 2015, meeting minutes. Motion carried unanimously by all voting members present. Said minutes are attached hereto.

New Business

By-Laws Wording Considerations

PCADB members had been provided with the following documents: current PCADB by-laws; proposed PCADB by-laws (with revisions by County Staff and legal counsel); Calhoun PCADB by-law revision

comments; Harris PCADB by-law revision comments; and citizen Maute PCADB by-law revision comments. All mentioned documents were also provided and made available to the public.

Sides gave a brief overview of the material provided and how they were organized in the PCADB members' packet.

Chairman Calhoun requested that Guynn go over the proposed PCADB by-laws (with revisions by County Staff and legal counsel).

The following questions and answers were given regarding the proposed by-laws:

- Jefferson asked Guynn if the term agribusiness included swine, goats, sheep, and aquaculture operations. Guynn stated that it did. Chairman Calhoun stated that the term "agribusiness" is broad and inclusive.
- The PCADB discussed and questioned why the voting membership was decreased from 14 to 13 members. Guynn explained so that a vote would not result in a tie.
- Jefferson questioned why the PCADB could not appoint advisory members. Guynn stated that the PCADB did not have the authority to appoint members of any kind.
- Guynn explained that minutes must be taken for all meetings and that the Director of Agribusiness Development shall be required to take them. If the Director of Agribusiness Development is not present or available, then the Chairman shall appoint another member or staff person to take minutes.
- Guynn highlighted that the Economic Development Director may be directed by the County Administrator to attend PCADB meetings.

Guynn concluded his comments by explaining the approval process and asked for additional questions. There were none. He requested that PCADB members review all of the provided documents and provide any comments to County Staff. No action was taken on this matter at this time.

Matters from the Board

Chairman Calhoun asked members if there were any matters that needed to be brought up and discussed at this time.

Winn made a motion for the PCADB to recommend to the Board of Supervisors that the Director of Agribusiness Development be directed to pursue the possibility of locating an integrated poultry processing facility in the County.

Guynn stated that the matter of the motion was not an agenda item and therefore should not be voted on at this time. He stated that the PCADB could request this matter to be an agenda item for the next meeting.

Winn withdrew his motion and then requested that the Chairman place this matter as an agenda item for consideration at the next meeting.

Jefferson requested that County Staff give an overview of what they are doing with regard to attracting food processors to the County. Sides stated that County Staff will try to address the request at the next meeting.

Chairman Calhoun stated that he has been in Richmond recently meeting with legislators and that he is pleased with the County's state representatives.

Supervisor Warren stated that he looked forward to working with the PCADB members.

Adjourn

With there being no further business, on motion by Jefferson, seconded by Winn, and unanimously consented, Chairman Calhoun adjourned the meeting at 7:53 P.M.

Respectfully Submitted:

Approved:

Matthew D. Rowe
Economic Development Director

Jay Calhoun
PCADB Chairman

Minutes Approval Date: _____