

**Pittsylvania County Board of Supervisors  
Monday, October 3, 2016  
Regular Meeting**

**VIRGINIA:** The Regular Meeting of the Pittsylvania County Board of Supervisors was held on Monday, October 3, 2016 in the General District Courtroom of the Edwin R. Shields Addition in Chatham, Virginia. Jessie L. Barksdale, Chair, called the meeting to order at 7:00 p.m. The following members were present:

Jessie L. Barksdale	Banister District
Elton W. Blackstock	Staunton River District
Tim Barber	Tunstall District
Ronald S. Scearce	Westover District
Jerry A. Hagerman	Callands-Gretna District
Robert W. Warren	Chatham-Blairs District
Joe B. Davis	Dan River District

Mr. Clarence C. Monday, County Administrator, Mr. J. Vaden Hunt, County Attorney, Ms. Kim Van Der Hyde, Director of Finance, Mr. Greg Sides, Assistant County Administrator, Mr. Matthew Rowe, Economic Development Director, Mr. Mike Taylor, Sheriff, Lisa Tuite, Library Director, and Ms. Kaylyn McCluster, Administrative Assistant III, were also present.

Mr. Barksdale led the Moment of Silence, and then the Pledge of Allegiance.

**Approval of Agenda**

Motion was made by Mr. Davis, seconded by Mr. Warren, to approve the agenda, which was unanimously approved by the Board.

**Hearing of the Citizens**

Dan Hayes of the Chatham-Blairs District was there to represent Averett University and to invite the Board to Averett's Homecoming on Saturday, October 15, 2016

This concluded the Hearing of the Citizens.

**Consent Agenda**

Motion was made by Mr. Barber, seconded by Mr. Davis, to approve the Consent Agenda, which was approved by the Board of Supervisors.

- (a) Minutes:                   September 6, 2016 – Regular Meeting  
  September 20, 2016 – Adjourned Meeting
- (b) Bill List – September (*Online*)
- (c) Proclamation – Countywide Cleanup Month; October 2016
- (d) Proclamation – National Fire Prevention Week; October 9 – 15, 2016

Mr. Barber's motion was unanimously approved by the Board.

**Pittsylvania County Board of Supervisors**  
**Proclamation**  
**COUNTYWIDE CLEANUP**  
**During October 2016**  
**“Keeping Our Communities Clean”**

*Whereas, Pittsylvania County is rich in beauty and natural resources; and*

*Whereas, the Board of Supervisors of Pittsylvania County and the Pittsylvania County Beautification Committee strive to improve the quality of life in our community through enhanced community awareness, education, and public/private partnerships working together on projects that keep our environment clean and free of debris, beautify our neighborhoods and public spaces, and instill pride and a sense of ownership in our community; and*

*Whereas, every citizen can contribute to the protection and preservation of the beauty of Pittsylvania County by participating in a countywide cleanup campaign; and*

*Whereas, Pittsylvania County Citizens realize a cleanup effort is needed to display pride in our community for ourselves, our visitors, and for industrial prospects; and*

*Whereas, a countywide cleanup campaign will engage individuals to take greater responsibility for improving their community’s environment through the three main focus areas of litter prevention, waste reductions and recycling, and beautification; then*

*Now, Therefore, Be It Proclaimed, that the Pittsylvania County Board of Supervisors proclaims **October 2016 as Countywide Cleanup Month** in Pittsylvania County, Virginia, and encourages all communities, civic and professional groups, businesses, churches, schools, families and individual citizens to take an active role in making the communities in Pittsylvania County a more beautiful place to live, work and play.*

*Given under my hand this day 3<sup>rd</sup> day of October, 2016.*

**Pittsylvania County Board of Supervisors**  
**Proclamation**  
**NATIONAL FIRE PREVENTION WEEK**  
**OCTOBER 9-15, 2016**

**“DON’T WAIT - CHECK THE DATE! REPLACE SMOKE ALARMS EVERY 10 YEARS”**

**WHEREAS,** Pittsylvania County is committed to ensuring the safety and security of all those living in and visiting Pittsylvania County; and

**WHEREAS,** fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

**WHEREAS,** U.S. fire departments responded to 369,500 home fires in 2014, according to the National Fire Protection Association (NFPA); and

**WHEREAS**, U.S. home fires resulted in 2,745 civilian deaths in 2014, representing the majority (84 percent) of all U.S. fire deaths;

**WHEREAS**, in one-fifth of all homes with smoke alarms, the smoke alarms are not working; and

**WHEREAS**, three out of five home fire deaths result from fires in properties without smoke alarms (38 percent) or with no working smoke alarms (21 percent); and

**WHEREAS**, working smoke alarms cut the risk of dying in reported home fires in half; and

**WHEREAS**, many Americans don't know how old the smoke alarms in their homes are, or how often they need to be replaced; and

**WHEREAS**, all smoke alarms should be replaced at least once every ten years; and

**WHEREAS**, the age of a smoke alarm can be determined by the date of its manufacture, which is marked on the back of the smoke alarm;

**WHEREAS**, Pittsylvania County's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, Pittsylvania County's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

**WHEREAS**, the 2016 Fire Prevention Week theme, "**Don't Wait – Check the Date! Replace Smoke Alarms Every 10 Years**" effectively serves to educate the public about the vital importance of replacing the smoke alarms in their homes at least every ten years, and to determine the age of their smoke alarms by checking the date of manufacture on the back of the alarms.

**THEREFORE**, the Pittsylvania County Board of Supervisors does hereby proclaim October 9-15, 2016, as Fire Prevention Week throughout this county and urges all the people of Pittsylvania County to find out how old the smoke alarms in their homes are, to replace them if they're more than 10 years old, and to participate in the many public safety activities and efforts of Pittsylvania County's fire and emergency services during Fire Prevention Week 2016.

Given under my hand this 3rd day of October 2016.

### **Public Hearings**

**Public hearing to receive citizen input on the proposed amendment to Pittsylvania County Code Section 31-3.1(3)(b)(iii), to potentially allow the funding distribution of fees generated by the fee-for-service medical transport program by EMAC to participating medical transport agencies to change from "quarterly" to "monthly."**

Mr. Barksdale opened the public hearing at 7:07pm. Mr. Monday explained that the revision would allow the funding distribution to change from "quarterly" to "monthly." Under the current PCC ordinance, EMAC funds are withheld for an entire quarter before allowing the agencies to receive its distribution of audited funds from the County Finance Department. Making the proposed PCC change will provide funding on a monthly basis, rather than the present quarter distribution. It was noted by Mr. Monday and Mr. Hunt the public hearing had

been duly advertised. No one signed up to speak and Mr. Barksdale closed the hearing at 7:07pm. Motion was made by Mr. Blackstock, seconded by Mr. Barber, to approve the proposed amendment to the Emergency Medical Advisory Committee Pittsylvania County Code as advertised and presented, and the following Roll Call Vote was recorded: Mr. Barber-Yes; Mr. Hagerman-Yes; Mr. Blackstock-Yes; Mr. Scearce-Yes; Mr. Davis-Yes; Mr. Warren-Yes; and Mr. Barksdale-Yes. Mr. Blackstock's motion was unanimously approved by the Board.

**Public hearing to receive citizen input on potentially revising Resolution 2016-04-01 (the County's FY 2017 Budget Resolution) by changing the County's current Merchants' Capital Tax assessment method from \$2.75 per \$100 of assessed value, 30% of original value; to the following:**

**MERCHANTS' CAPITAL TAX**

\$2.75 rate (applied to all below tiers; effective January 1, 2016)		
Tier 1	Tier 2	Tier 3
30% of original inventory cost	10% of original inventory cost	5% of original inventory cost
\$1 to \$1,000,000	\$1,000,001 to \$5,000,000	\$5,000,001 to unlimited

No action was required at this meeting per Virginia Code Section 15.2-2506, which states that the BOS is legally required to wait at least seven (7) days before approving any amendment to the County's FY 2017 Budget Resolution (Resolution 2016-04-01). Mr. Barksdale opened the public hearing at 7:10pm. No one signed up to speak and Mr. Barksdale closed the hearing at 7:10pm. Mr. Hagerman requested that they postpone this matter so that he could go over it with the finance director and Mr. Hunt confirmed that no action would take place now and that it would be on the next agenda.

**Unfinished Business**

At the September 20, 2016 meeting a motion was made by Mr. Warren, seconded by Mr. Barber, to appropriate \$190,000 from unappropriated funds for the renovations of the Mount Hermon Library. This motion required a 10-Day Layover that had now been met and the following Roll Call Vote was recorded: Mr. Barber-Yes; Mr. Hagerman-Yes; Mr. Blackstock-Yes; Mr. Scearce-Yes; Mr. Davis-Yes; Mr. Warren-Yes; and Mr. Barksdale-Yes. Mr. Warren's motion was unanimously approved by the Board.

**New Business**

Motion was made by Mr. Barber, seconded by Mr. Warren, to approve the expenditure refunds for September 2016 to reappropriate \$122,739.99 as follows: \$100.00 to Clerk of Court-Copier Lease, \$232.39 to Sheriff-Subsistence & Lodging (100-4-031200-5530), \$200.00 to Sheriff-Undercover Work (100-4-031200-6024), \$2,093.51 to VFD-Communication Equipment, \$10,293.28 to E911-Telephone (100-4-035500-5230), \$800.00 to Recreation-Field Maintenance (100-4-071100-6006), \$1,282.00 to Library-Office Supplies (100-4-073100-6001), \$65.00 to Ag Development-Farmer's Market (100-4-082500-6014), \$300.38 to WIA-Office Supplies (251-4-353661-6001), \$107,373.43 to WIA-Rent (251-4-353853-6014). This motion required a 10-day layover.

At the 9/20/2016 Pittsylvania County Board of Supervisors' ("BOS") meeting, the BOS, as authorized by Virginia Code Section 2.2-3712(B), announced it, within fifteen (15) days of said announcement, would be interviewing potential County Administrator candidate(s), in Closed Session, at undisclosed time(s) and location(s).

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS  
CERTIFY CLOSED MEETING**

**BE IT RESOLVED** that at meetings of the Pittsylvania County Board of Supervisors (“BOS”) to interview candidates for the position of County Administrator on Monday, September 26, 2016 and Wednesday, September 28, 2016, the BOS members hereby certify, by a recorded vote, that to the best of each BOS member’s knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting. If any BOS member believes that there was a departure from the requirements of the Virginia Code, he shall so state prior to the vote indicating the substance of the departure. The following Roll Call Vote was recorded for the Closed Session Certification: Mr. Barber-Yes; Mr. Hagerman-Yes; Mr. Blackstock-Yes; Mr. Scarce-Yes; Mr. Davis-Yes; Mr. Warren-Yes; and Mr. Barksdale-Yes.

**Appointments**

Motion was made by Mr. Warren, seconded by Mr. Blackstock, to reappoint Richard Motley to the Planning Commission for the term beginning December 1, 2016 through November 30, 2020. Mr. Warren’s motion was unanimously approved by the Board.

Motion was made by Mr. Hagerman, seconded by Mr. Barber, to reappoint Charlie Mahan to the Industrial Development Authority for the term beginning December 1, 2016 through November 30, 2020. Mr. Hagerman’s motion was unanimously approved by the Board.

Motion was made by Mr. Blackstock, seconded by Mr. Barber, to reappoint Randy Anderson to the Industrial Development Authority for the term beginning December 1, 2016 through November 30, 2020. Mr. Blackstock’s motion was unanimously approved by the Board.

**Closed Session**

Motion was made by Mr. Warren, seconded by Mr. Barber, to enter into Closed Session and to include Mr. Hunt, Mr. Sides and Mr. Rowe in Closed Session for discussion of the following:

- a) Discussion of the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in expanding its facilities in the community.

Legal Authority: Virginia Code §2.2-3711(A)(5)  
Subject: Project Optimization  
Purpose: Discussion of Potential Economic Development  
Incentive Package

- (b) Discussion concerning a prospective business or industry where no previous announcement has been made of the business’ or industry’ interest in locating its facilities in the community; and Discussion / consideration of records excluded under Virginia Code §2.2-3705.6(3), including without limitation those certain confidential proprietary records voluntarily provided by a private business pursuant to a promise of confidentiality from the Pittsylvania County Board of Supervisors (the “BOS”), and used by the BOS for business and trade development.

Legal Authority: Virginia Code §§ 2.2-3711(A)(5) and 2.2-3711(A)(40)  
Subject: Project S8  
Purpose: Discussion concerning a prospective business or industry where no previous announcement has been made of the business' or industry's interest in locating its facilities in the community; and Discussion / consideration of Non-Disclosure Agreement

The following Roll Call Vote was recorded: Mr. Barber-Yes; Mr. Hagerman-Yes; Mr. Blackstock-Yes; Mr. Scarce-Yes; Mr. Davis-Yes; Mr. Warren-Yes; and Mr. Blackstock-Yes. Mr. Warren's motion was unanimously approved by the Board.

The Board entered into Closed Session at 7:22 PM.

Motion was made by Mr. Barber seconded by Mr. Davis, to re-enter into Open Session.

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS  
CERTIFY CLOSED MEETING**

**BE IT RESOLVED** that at the Meeting of the Pittsylvania County Board of Supervisors on Monday, October 3, 2016, the Board members hereby certifies by a recorded vote that to the best of each board member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the closed meeting were heard, discussed or considered in the closed meeting. If any member believes that there was a departure from the requirements of the Code, he shall so state prior to the vote indicating the substance of the departure. The statement shall be recorded in the minutes of the Board.

	<u>Vote</u>
Tim R. Barber	Yes
Jerry A. Hagerman	Yes
Elton W. Blackstock	Yes
Joe B. Davis	Yes
Ronald S. Scarce	Yes
Robert W. Warren	Yes
Jessie L. Barksdale	Yes

The Board re-entered into Open Session at 7:45 PM.  
No action was taken by the Board.

**Adjournment**

Motion was made by Mr. Barber, seconded by Mr. Scarce, to adjourn the meeting, which was unanimously approved by the Board. The meeting ended at 7:46 pm.

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Jessie L. Barksdale, Chair  
Pittsylvania County Board of Supervisors

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Clarence C. Monday, Clerk  
Pittsylvania County Board of Supervisors