

January 15, 2019
Business Meeting

**Pittsylvania County Board of Supervisors
Business Meeting
January 15, 2019**

VIRGINIA: The Business Meeting of the Pittsylvania County Board of Supervisors was held on January 15, 2019, in the Pittsylvania County General District Courtroom, Edwin R. Shields Courthouse Addition, Chatham, Virginia 24531. Chairman, Dan River District, Joe B. Davis, called the Meeting to Order at 7:00 PM. The following Members were present:

CALL TO ORDER (7:00 PM)

Attendee Name	Title	Status	Arrived
Joe B. Davis	Chairman - Dan River District	Present	6:48 PM
Charles H. Miller	Vice Chairman - Banister District	Present	6:50 PM
Tim R. Barber	Supervisor - Tunstall District	Present	6:47 PM
Elton W. Blackstock	Supervisor - Staunton River District	Present	6:52 PM
Ben L. Farmer	Supervisor - Callands-Gretna District	Present	6:50 PM
Ronald S. Scearce	Supervisor - Westover District	Present	6:47 PM
Robert W. "Bob" Warren	Supervisor - Chatham-Blairs District	Present	6:49 PM

AGENDA ITEMS TO BE ADDED

Motion to Add 13g under Appointments, TLAC, move item 7d, Strategic Plan to New Business, and add 12f, Economic Development Resolution to New Business.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben L. Farmer, Supervisor - Callands-Gretna District
SECONDER:	Tim R. Barber, Supervisor - Tunstall District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

APPROVAL OF AGENDA

Motion to approve the Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
SECONDER:	Elton W. Blackstock, Supervisor - Staunton River District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

CONSENT AGENDA

Motion to approve Consent Agenda.

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim R. Barber, Supervisor - Tunstall District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

- a. Minutes: December 18, 2018, Work Session and Business Meeting; January 3, 2019, Reorganizational Meeting (Staff Contact: Kaylyn M. McCluster)
- b. Resolution # 2019-01-01: Preston Turner (Contact: Supervisor Dr. Charles H. Miller, Jr.)
- c. Resolution # 2019-01-02: Resolution of Support for Berry Hill Mega Park (Staff Contact: David M. Smitherman)

PRESENTATIONS

Mr. Preston Turner and his family were present to accept Resolution # 2019-01-01, recognizing his football accomplishments at Chatham High School.

HEARING OF THE CITIZENS

Connie Wright, Banister District, expressed her concerns about her house on the North end of the Town of Chatham and the garbage. She questioned who is exempt to not pay the fee and stated she went to the Town Council Meeting and was directed to speak to the Board of Supervisors. She also expressed her concerns about the Solid Waste Fee and having to use the sites at a particular time. Willie Fitzgerald, Banister District, stated that he is no longer president of the NAACP in the County and he is now the area Chair over a few Counties in the State of Virginia. He expressed his concerns regarding Mountain Valley Pipeline putting mud in the roads and making gulleys on the highways; particularly in the Mill Creek Road area.

PUBLIC HEARINGS

Rezoning Public Hearings

Case 1: Public Hearing: Rezoning Case R-19-001; Kemmy G. Lackey; Tunstall Election District, B-2, Business District, General, to R-1, Residential Suburban Subdivision District (Staff Contact: Gregory L. Sides/Supervisor Barber)

Mr. Davis opened the Public Hearing at 7:23 PM. Mr. Lackey was present to represent the Petition. No one signed up to speak, and Mr. Davis closed the Public Hearing at 7:24 PM.

Motion to rezone 1.90 acres from B-2, Business District, General, to R-1, Residential Suburban Subdivision District.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tim R. Barber, Supervisor - Tunstall District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

Case 2: Public Hearing: Rezoning Case R-19-002; Thomas D. Crawford; Staunton River Election District, RC-1, Residential Combined Subdivision District, to A-1, Agricultural District (Staff Contact: Gregory L. Sides/Supervisor Blackstock)

Mr. Davis opened the Public Hearing at 7:25 PM. Mr. Crawford was present to represent the Petition. No one signed up to speak, and Mr. Davis closed the Public Hearing at 7:25 PM.

Motion to rezone 13.19 acres from RC-1, Residential Combined Subdivision District, to A-1, Agricultural District (*for agricultural purposes - grow hops and produce beer*).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elton W. Blackstock, Supervisor - Staunton River District
SECONDER:	Ben L. Farmer, Supervisor - Callands-Gretna District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

Case 3: Public Hearing: Rezoning Case R-19-003; Piney Fork Farms, LLC; Callands-Gretna Election District, R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (Staff Contact: Gregory L. Sides/Supervisor Farmer)

Mr. Davis opened the Public Hearing at 7:28 PM. Mr. Fred Elliot was present to represent the Petition. No one signed up to speak, and Mr. Davis closed the Public Hearing at 7:29 PM.

Motion to rezone 0.50 acre from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (*to combine with the adjacent parcel of land zoned A-1*).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben L. Farmer, Supervisor - Callands-Gretna District
SECONDER:	Elton W. Blackstock, Supervisor - Staunton River District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

Case 4: Public Hearing: Rezoning Case R-19-004; Suzy Q Etc., LLC; Banister Election District, R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (Staff Contact: Gregory L. Sides/Supervisor Miller)

Mr. Davis opened the Public Hearing at 7:30 PM. Ms. Susan Brown was present to represent the Petition. No one signed up to speak, and Mr. Davis closed the Public Hearing at 7:40 PM.

Due to missing the Planning Commission's Meeting because of sickness, the Petitioner requested to withdraw without penalty.

Motion to accept the Petitioner's request to withdraw without penalty.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles H. Miller, Vice Chairman - Banister District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

Other Public Hearings

UNFINISHED BUSINESS

NEW BUSINESS

a. Emergency Purchase of Roll Off Truck (Staff Contact: Richard N. Hicks)

Mr. Hicks stated, to collect Solid Waste in the County, the County utilizes six (6) roll-off trucks to collect the open top boxes and the compactors from each site. An older truck is in reserve as a spare. The engine for that truck recently malfunctioned and is no longer available for use. Due to the age and mileage of the other six (6) trucks, the County is having a difficult time keeping an entire fleet on the road. The County's trucks are constantly down for repairs, which impacts the County's ability to meet the needs of its citizens. The County fell behind on replacing these trucks, and the conditions of the existing trucks are negatively impacting the County's operations. The County's FY 18/19 Budget includes the purchase of one (1) new truck. That truck has been ordered and is scheduled to be delivered in March or April of this year. Mrs. VanDerHyde was able to cover the cost of this truck utilizing bond funds that were set aside for equipment purchases. This leaves the original funds available to purchase an additional truck in this fiscal year.

Motion to approve an emergency purchase of a 2019 Mack Roll-Off truck from Worldwide Equipment in the amount of \$155,514.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elton W. Blackstock, Supervisor - Staunton River District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

b. Community Foundation Grants Appropriation (Staff Contact: Kimberly G. Van Der Hyde)

Mrs. VanDerHyde stated that the County received notification award letters from the Community Foundation concerning the approval of the three (3) following Grants in the County:

Pittsylvania Pet Center Spay and Neuter Program	\$ 2,000
Ringgold Rail Trail Surface Project	\$25,000
Fire/Rescue Grant for the purchase of an OHD	
QuantiFit Respirator Fit Tester System	\$ 9,100
TOTAL GRANT AMOUNT AWARDED	\$36,100

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These Grants require no local match, and she requested the Board accept the Community Foundation Grants in the amount of \$2,000 for the Pittsylvania Pet Center Spay and Neuter Program, \$25,000 for the Ringgold Rail Trail Surface Project, and \$9,100 for the purchase of an OHD QuantiFit Respirator Fit Tester System for Fire/Rescue.

Motion to accept the Community Foundation Grants in the total amount of \$36,100 for the Grant Projects as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elton W. Blackstock, Supervisor - Staunton River District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

c. Animal Shelter Budget Appropriation (January - June 2019) (Staff Contact: Kimberly G. Van Der Hyde)

Mrs. VanDerHyde stated the County recently assumed the operational duties of the Pet Center from the Lynchburg Humane Society. As such, a Budget is required to ensure that adequate funding existed to cover Pet Center costs for the remainder of FY 2019. The Finance Committee reviewed the attached Budget at a meeting held earlier this afternoon. James McLaughlin, Pet Center Manager, submitted the six (6)-month Pet Center Budget covering the period of January 1, 2019, through June 30, 2019. This Budget totals \$492,529. Current funding of \$74,300 exists in the Animal Services Budget that can be transferred to offset a portion of this cost. The remaining \$418,229 can be transferred from the Children's Services Act ("CSA") Local Pool Program line item.

There was no desire from the Board to take action, therefore, this item failed for a lack of Motion.

d. Expenditure Refunds Appropriation (Mid-Year) (Staff Contact: Kimberly G. Van Der Hyde)

Mrs. VanDerHyde stated, during the County's Budget process, expenditure refunds are budgeted for the entire year in certain funds. Appropriation of these refunds/donations allows for these funds to be properly expended. The request was for the Board to approve the below list of expenditure refunds/donations totaling \$195,809.72.

100-4-031200-5878 Halloween-Contributions 6,145.00
Donation for the Sheriff's
annual Halloween Event
(100-3-000000-189913)
201-4-053100-3310 DSS-Repairs & Maintenance 950.80
Insurance Claim
(201-3-000000-180301)
325-4-081500-8223 Economic Dev-Ind Prospects 150.30
Trip Reimbursement
(325-3-000000-180301)

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325-4-081500-8223 Economic Dev-Ind Prospects 5,614.86
DRF Grant Reimbursement
(325-3-000000-180313)
330-4-081500-8223 Eco Dev (Cyclical)-Ind Pros 150,000.00
COF Funds-Amthor
(330-3-000000-190212)
520-4-094110-8133 Landfill-Compactor Site Imp 32,948.76
Gov Deals-Sale of Equipment
(520-3-000000-150215)

TOTAL MID-YEAR EXPENDITURE REFUNDS \$195,809.72

Motion to appropriate a total of \$195,809.72 as presented in the Memorandum.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elton W. Blackstock, Supervisor - Staunton River District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

e. FY 2020 Budget Calendar Adoption (Staff Contact: Kimberly G. Van Der Hyde)

At the Finance Committee held earlier this afternoon, there was consensus to add to the proposed Budget Calendar (attached to the end of these Minutes) a Joint Meeting on February 19, 2019, at 2:00 PM with the Board and the Pittsylvania County School Board, as well as a Finance Committee Meeting at 3:30 PM on February 19, 2019.

Motion to approve the FY 2020 Budget Calendar with the two (2) additions discussed at the Finance Committee Meeting earlier in the day.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles H. Miller, Vice Chairman - Banister District
SECONDER:	Ronald S. Scearce, Supervisor - Westover District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

f. Economic Development Resolution

Motion to direct County Staff to draft a Resolution that states that the Pittsylvania County Board of Supervisors shall approve the relocation and/or abandonment of the southern portion of Oak Hill Road that traverses through the Southern Virginia Megasite at Berry Hill, should such action be needed to accommodate the location of a large tier 1 manufacturer. Such Resolution shall be presented at the next Board Meeting for consideration of approval.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tim R. Barber, Supervisor - Tunstall District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

g. Strategic Plan (Staff Contact: David M. Smitherman)

Mr. Warren stated that the Strategic Plan is a working document and does not bind this Board or any future Board to any items in there; it is just a working template. Mr. Searce stated he would like to have a little more time to review the document.

Motion to table item until after the FY 2019 Budget is approved.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tim R. Barber, Supervisor - Tunstall District
SECONDER:	Ronald S. Searce, Supervisor - Westover District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

APPOINTMENTS

a. Appointments: CPMT (Staff Contact: Cheryl J. Boswell)

Mrs. Boswell stated that Virginia Code § 2.2-5205 authorizes the Board to appoint Members to the Pittsylvania County Community Policy and Management Team ("CPMT").

Motion to appoint Ms. Amy Edwards as Parent Representative to CPMT and Monica Karavanic as Private Provider to CPMT, for terms effective January 15, 2019, through January 15, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
SECONDER:	Tim R. Barber, Supervisor - Tunstall District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

b. Appointment: Metropolitan Planning Organization (MPO) (Staff Contact: Gregory L. Sides)

Mr. Davis appointed himself to serve as a Member of the MPO.

c. Appointment: SR RIFA Appointments (Staff Contact: Matthew D. Rowe)

Motion to appoint Supervisors Blackstock and Farmer to the SR RIFA Board, and Supervisor Miller as an alternate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
SECONDER:	Tim R. Barber, Supervisor - Tunstall District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Searce, Warren

d. Appointment: Planning Commission (Contact: Supervisor Dr. Charles H. Miller, Jr.)

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Motion to appoint Ms. Colette Henderson as the Banister District representative on the Planning Commission to fulfill Supervisor Miller's unexpired term, which expires on November 30, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles H. Miller, Vice Chairman - Banister District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

e. Appointment: DSS Board; Banister District (Supervisor Miller)

Motion to appoint Juanita Clark to the Pittsylvania County Department of Social Services Board to fill an unexpired term that is set to expire in July of 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Charles H. Miller, Vice Chairman - Banister District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

f. Appointment Reaffirmation: Danville-Pittsylvania Community Services Board; Jackie Satterfield (Staff Contact: Kaylyn M. McCluster)

Motion to reappoint Ms. Satterfield to the Danville-Pittsylvania Community Services Board for a second term expiring in June 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elton W. Blackstock, Supervisor - Staunton River District
SECONDER:	Tim R. Barber, Supervisor - Tunstall District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

g. Appointment: TLAC; Dennis Benhoff as the citizen representative

Motion to appoint Mr. Dennis Benhoff as the citizen representative for TLAC with a term starting on February 1, 2019, and ending on January 31, 2020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben L. Farmer, Supervisor - Callands-Gretna District
SECONDER:	Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District
AYES:	Davis, Miller, Barber, Blackstock, Farmer, Scearce, Warren

MATTERS FROM WORK SESSION (IF ANY)

BOARD MEMBER REPORTS

Mr. Barber directed Mr. Fitzgerald to call VDOT or the State Police to assist with road clean up issues. Dr. Miller stated his appreciation to the Board for the Resolution recognizing Preston Turner, and he looks forward to serving the entire County. Mr. Scearce congratulated Mr. Spain, DSS Director, as he has heard good things from workers and foster parents as well. He stated that previous issues will be a thing of the past and he is looking forward to working with the

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State. Mr. Warren thanked everyone for coming to the Meeting, and he also thanked Boy Scout Troop 372 for their attendance at the Meeting. He also requested that everyone remember all of the victims of the recent tragedies in our area and the responding officers. Mr. Davis echoed Mr. Warren's sentiments and thanked Boy Scout Troop 372 for attending the Meeting. He also thanked County Staff for assisting in his transition to Chairman.

COUNTY ADMINISTRATOR REPORTS

Mr. Smitherman stated that County Staff has begun the intense portion of the Budget season. Good news as reported by Mrs. VanDerHyde that things have stabilized, but it will still be hard. The Pet Center and EMS are two (2) areas that will require a lot of work.

ADJOURNMENT

Mr. Davis adjourned the Meeting at 8:20 PM.



BUDGET CALENDAR FY 2019-2020

- | | |
|---|--|
| Friday, November 9, 2018: | <ul style="list-style-type: none">•Submission of CIP Update by Departments |
| Friday, December 28, 2018: | <ul style="list-style-type: none">•Department Requests deadline |
| Tuesday, January 15, 2019-3:30 pm:
Finance Committee Meeting | <ul style="list-style-type: none">•Review Revenues•Discussion & Approval of FY 19/20 Calendar |
| Week of January 28, 2019: | <ul style="list-style-type: none">•Departmental Budget Reviews |
| Monday, March 4, 2019: | <ul style="list-style-type: none">•Submission of County Administrator's Recommended Budget |
| Thursday, March 7, 2019-4:00 pm:
Finance Committee Meeting | <ul style="list-style-type: none">• Budget approved for advertisement by the Finance Committee/Board of Supervisors•Potential meetings with Constitutional Officers/ Outside Agencies |
| Wednesday, March 13, 2019: | <ul style="list-style-type: none">•Budget will be advertised (pending approval and date set by Finance Committee) |
| Thursday March 28, 2019 – 7:00 pm:
Special Meeting | <ul style="list-style-type: none">•Public Hearing on School Budget and Public Hearing on full County Budget (budget cannot be approved until 7 days after public hearing) |
| Thursday, April 4, 2019 – 7:00 pm:
Special Meeting | <ul style="list-style-type: none">•Approval of the school budget and full county budget at a special meeting of the Board of Supervisors |