

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
WORK SESSION
MARCH 17, 2020**

VIRGINIA: The Work Session of the Pittsylvania County Board of Supervisors was held on March 17, 2020, at the Chatham Community Center, 115 South Main Street, Chatham, Virginia 24531. Robert (“Bob”) W. Warren, Chairman, called the Meeting to Order at 4:30 PM. The following Members were present:

CALL TO ORDER (4:30 PM)

Attendee Name	Title	Status	Arrived
Robert ("Bob") W. Warren	Chairman - Chatham Blairs District	Present	3:51 PM
Ronald S. Searce	Vice-Chairman - Westover District	Present	4:05 PM
Joe B. Davis	Supervisor - Dan River District	Present	4:28 PM
Timothy W. Dudley	Supervisor - Staunton River District	Present	4:25 PM
Ben L. Farmer	Supervisor - Callands-Gretna District	Present	4:00 PM
William ("Vic") Ingram	Supervisor - Tunstall District	Present	4:06 PM
Charles H. Miller, Jr.	Supervisor - Banister District	Present	4:37 PM

AGENDA ITEMS TO BE ADDED

Motion to add Closed Sessions as items 8(b):

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel

- (1) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: County/Sheriff Cooperative Agreement
Purpose: Consultation with Legal Counsel Regarding County Sheriff Cooperative Agreement
- (2) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: Pittsylvania County Code § 35-50
Purpose: Consultation with Legal Counsel Regarding Potential Code Revision
- (3) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: Delta Response Team General Contract for Services
Purpose: Consultation with Legal Counsel Regarding Delta Response team General Contract for Services
- (4) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: Potential Violation of County’s Fiscal Policy
Purpose: Consultation with Legal Counsel

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald S. Scearce, Vice-Chairman - Westover District
SECONDER:	Joe B. Davis, Supervisor - Dan River District
AYES:	Warren, Scearce, Davis, Dudley, Farmer, Ingram
ABSENT:	Miller

APPROVAL OF AGENDA

Motion to approve Agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald S. Scearce, Vice-Chairman - Westover District
SECONDER:	Joe B. Davis, Supervisor - Dan River District
AYES:	Warren, Scearce, Davis, Dudley, Farmer, Ingram
ABSENT:	Miller

PRESENTATIONS

a. SCS Broadband Update (Contact: Clay Stewart); (15 minutes)

Clay Stewart, SCS Broadband, was present to update the Board on the SCS Broadband Project in the County. He stated they have lost money due to Chinese Tariffs but have not passed that cost onto any of their consumers. Regardless of the situation with the radio shortages and the previous radios that will no longer be able to be used as of April, 14, 2020, Mr. Stewart assured the Board that SCS will continue to provide services to all customers and will continue to expand as long as they can. Even if there is a total shutdown, SCS has confirmed it will still be able to get gas and other items that are needed. Mr. Stewart also apologized for the lack of Grant Reporting, since it is new to him but assured the Board it would henceforth receive a report at the beginning of each month.

STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS

a. Monthly Department Spotlight (Treasurer); (Staff Contact: Vincent Shorter); (15 minutes)

The Honorable Vincent Shorter, Treasurer, presented the Monthly Department Spotlight for his Office. He stated, of the 131 total localities in Virginia, the Treasurer's Association Accreditation put his County Office in the top half. As part of the accreditation process, offices must successfully pass an outside audit with no findings of material weakness. Accreditation also requires proof of continuing education, written policies in place for areas such as personnel, customer service, and delinquent collections. Mr. Shorter's Office currently has four (4) Certified Employees, with three (3) more on track to be certified by the end of the year. Having Certified Personnel allows the Treasurer's Office to receive more State funding. His Office conduct two (2) Real Estate auctions per year. In 2019, there were two (2) auctions selling eighteen (18) parcels

of land. These auctions resulted in \$127,704.15 being remitted to the Circuit Court as excess funds. There has been a total of \$121,243.56 recovered in excess funds from auctions over the past four (4) years.

b. Building Maintenance Request (Pittsylvania County Community Action); (Staff Contact: Richard N. Hicks); (10 minutes)

Richard N. Hicks, Deputy County Administrator, stated there was a significant sewer problem at the Pittsylvania County Community Action (“PCCA”) building. PCCA currently leases this building from the County for \$200 per month. Mr. Warren suggested deferring this item to the Finance or Property and Building Committees.

BUSINESS MEETING DISCUSSION ITEMS

None.

CLOSED SESSION

a. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body (Staff Contact: J. Vaden Hunt, Esq.)

- (1) Legal Authority: Virginia Code § 2.2-3711(A)(1)
Subject Matter: Pittsylvania County Service Authority (“PCSA”)
Purpose: Discussion of Board’s PCSA Appointees

b. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel

- (1) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: County/Sheriff Cooperative Agreement
Purpose: Consultation with Legal Counsel Regarding County/Sheriff Cooperative Agreement

- (2) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: Pittsylvania County Code § 35-50
Purpose: Consultation with Legal Counsel Regarding Potential Code Revision

- (3) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: Delta Response Team General Contract for Services
Purpose: Consultation with Legal Counsel Regarding Delta Response Team General Contract for Services

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- (4) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject: Potential Violation of County's Fiscal Policy
Purpose: Consultation with Legal Counsel

Motion to enter Closed Session. The Board entered Closed Session at 5:45 PM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	William "Vic" Ingram, Supervisor - Tunstall District
SECONDER:	Charles H. Miller, Supervisor - Banister District
AYES:	Warren, Scarce, Davis, Dudley, Farmer, Ingram, Miller

RETURN TO OPEN SESSION AND CLOSED SESSION CERTIFICATION

a. Closed Session Certification

The Board returned to Open Session at 6:54 and the following Certification was recorded:

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS **CLOSED MEETING CERTIFICATION**

BE IT RESOLVED that at the Meeting of the Pittsylvania County Board of Supervisors (the "Board") on March 17, 2020, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act (the "Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

	<u>Vote</u>
Joe B. Davis	Yes
Timothy W. Dudley	Yes
William ("Vic") Ingram	Yes
Ben L. Farmer	Yes
Charles H. Miller, Jr.	Yes
Ronald S. Scarce	Yes
Robert ("Bob") W. Warren	Yes

ADJOURNMENT

Mr. Warren adjourned the Meeting at 6:55 PM.