

**Pittsylvania County Board of Supervisors  
Work Session  
April 21, 2020**

**VIRGINIA:** The Work Session of the Pittsylvania County Board of Supervisors was held on April 21, 2020, in the Gallery Room of the Chatham Community Center, 115 South Main Street, Chatham, Virginia 24503. Robert (“Bob”) W. Warren, Chairman, called the Meeting to Order at 4:30 PM. The following Members were present:

**CALL TO ORDER (4:30 PM)**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Robert "Bob" W. Warren	Chairman - Chatham Blairs District	Present	4:20 PM
Ronald S. Scearce	Vice-Chairman - Westover District	Present	4:20 PM
Joe B. Davis	Supervisor - Dan River District	Present	4:20 PM
Timothy W. Dudley	Supervisor - Staunton River District	Present	4:20 PM
Ben L. Farmer	Supervisor - Callands-Gretna District	Present	4:20 PM
William "Vic" Ingram	Supervisor - Tunstall District	Present	4:20 PM
Charles H. Miller, Jr.	Supervisor - Banister District	Late	4:34 PM

**AGENDA ITEMS TO BE ADDED**

**APPROVAL OF AGENDA**

Motion to Approve Agenda.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben L. Farmer, Supervisor - Callands-Gretna District
<b>SECONDER:</b>	Timothy W. Dudley, Supervisor - Staunton River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram
<b>ABSENT:</b>	Miller

**PRESENTATIONS**

**a. Reassessment Presentations (Staff Contact: David M. Smitherman); (50 minutes)**

Mr. Cole, of Brightminds, LLC, gave a Reassessment Presentation to the Board. Mr. Scearce asked when they are out, if they notify the property owner. Mr. Cole said they would run it in the newspaper and be in contact with the County Administrator. Mr. Farmer asked about the UAV's, and how they would handle citizens being upset that they are over their properties on the drones. Mr. Cole said they would handle it the same way as they would if they were on the ground.

Don Thomas, Wingate and Associates, LTD, was also present to give a Reassessment Presentation. Mr. Thomas stated they would be willing to negotiate their price and even waive the photography fee.

**b. Potential Tax Anticipation Note Resolution Discussion (Staff Contact: Kimberly G. Van Der Hyde); (10 minutes)**

**Board of Supervisors**

**April 21, 2020**

**Work Session**

Mrs. Van Der Hyde stated she is closely monitoring revenues and expenditures and what will need to be done as a result of the COVI-19 Pandemic. She has talked with financial advisors and they proposed working with First Citizens Bank to see if they are open to working with a line of credit.

**STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS**

Mr. Smitherman stated there will be a Finance Committee Meeting possibly the second week of May.

**BUSINESS MEETING DISCUSSION ITEMS**

**CLOSED SESSION**

- a. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. (Staff Contact: David M. Smitherman)
  - (1) Legal Authority: Virginia Code § 2.2-3711(A)(29)  
Subject Matter: Reassessment  
Purpose: Reassessment Contract Award Discussion
- b. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. (Staff Contact: Matthew D. Rowe)
  - (1) Legal Authority: Virginia Code § 2.2-3711(A)(5)  
Subject Matter: Project Ten and Emotion  
Purpose: Update on/Discussion on the Expansion of an Existing Business
- c. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body. (Staff Contact: David M. Smitherman)
  - (1) Legal Authority: Virginia Code § 2.2-3711(A)(1)  
Subject Matter: County Administrator and County Attorney  
Purpose: Discussion of County Administrator and County Attorney Employment Agreements
- d. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. (Staff Contact: J. Vaden Hunt, Esq.)

**Board of Supervisors**

**April 21, 2020**

**Work Session**

- (1) Legal Authority: Virginia Code § 2.2-3711(A)(8)  
Subject Matter: Personnel Complaint Letter  
Purpose: Consultation with Legal Counsel/Provision of Legal Advice

Motion to enter Closed Session. The Board entered Closed Session at 5:28 PM.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	William "Vic" Ingram, Supervisor - Tunstall District
<b>SECONDER:</b>	Joe B. Davis, Supervisor - Dan River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION**

**a. Closed Session Certification (Staff Contact: J. Vaden Hunt, Esq.)**

The Board returned to Open Session at 6:55 PM and the following Certification was recorded:

**PITTSYLVANIA COUNTY BOARD OF SUPERVISORS**  
**CLOSED MEETING CERTIFICATION**

**BE IT RESOLVED** that at the Meeting of the Pittsylvania County Board of Supervisors (the "Board") on April 21, 2020, the Board hereby certifies by a recorded vote that to the best of each Board Member's knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act (the "Act") and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

	<b><u>Vote</u></b>
Joe B. Davis	Yes
Timothy W. Dudley	Yes
Ben L. Farmer	Yes
William "Vic" Ingram	Yes
Charles H. Miller, Jr.	Yes
Ronald S. Scearce	Yes
Robert W. "Bob" Warren	Yes

**ADJOURNMENT**

Mr. Warren adjourned the Meeting at 6:56 PM.