

May 14, 2019  
Business Meeting

**Pittsylvania County Board of Supervisors  
Business Meeting  
May 14, 2019**

**VIRGINIA:** The Business Meeting of the Pittsylvania County Board of Supervisors was held on May 14, 2019 in the Pittsylvania County General District Courtroom, Edwin R. Shields Courthouse Addition, Chatham, Virginia 24531. Chairman, Dan River District, Joe B. Davis, called the Meeting to Order at 7:00 PM. The following Members were present:

**CALL TO ORDER (7:00 PM)**

| Attendee Name          | Title                                 | Status  | Arrived |
|------------------------|---------------------------------------|---------|---------|
| Joe B. Davis           | Chairman - Dan River District         | Present | 6:49 PM |
| Charles H. Miller      | Vice Chairman - Banister District     | Absent  |         |
| Tim R. Barber          | Supervisor - Tunstall District        | Present | 6:52 PM |
| Elton W. Blackstock    | Supervisor - Staunton River District  | Present | 6:53 PM |
| Ben L. Farmer          | Supervisor - Callands-Gretna District | Present | 6:48 PM |
| Ronald S. Scearce      | Supervisor - Westover District        | Present | 6:50 PM |
| Robert W. "Bob" Warren | Supervisor - Chatham-Blairs District  | Present | 6:47 PM |

Also in attendance were Mr. J. Vaden Hunt Esq., County Attorney; Mr. Gregory L. Sides, Assistant County Administrator for Planning & Administration; Mr. Richard N. Hicks, Assistant County Administrator for Operations; Mrs. Kimberly G. VanDerHyde, Director of Finance; and Mrs. Kaylyn M. McCluster, Deputy Clerk.

**AGENDA ITEMS TO BE ADDED/REMOVED**

Motion to remove item 12f., Go Virginia Robotics Grant Shortall, from the Agenda.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                |
| <b>MOVER:</b>    | Ben L. Farmer, Supervisor - Callands-Gretna District      |
| <b>SECONDER:</b> | Elton W. Blackstock, Supervisor - Staunton River District |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Scearce, Warren        |
| <b>ABSENT:</b>   | Miller  |

**APPROVAL OF AGENDA**

Motion to approve Agenda.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                   |
| <b>MOVER:</b>    | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>SECONDER:</b> | Tim R. Barber, Supervisor - Tunstall District                |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Scearce, Warren           |
| <b>ABSENT:</b>   | Miller   |

**CONSENT AGENDA**

**Board of Supervisors  
May 14, 2019  
Business Meeting**

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                   |
| <b>MOVER:</b>    | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>SECONDER:</b> | Ben L. Farmer, Supervisor - Callands-Gretna District         |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren            |
| <b>ABSENT:</b>   | Miller   |

- a. Minutes: April 16, 2019, Work Session and Business Meeting, and May 2, 2019, Property/Building Committee (Staff Contact: Kaylyn M. McCluster)
- b. Resolution #2019-05-01: State Championship Skills Challenge (Contact: Supervisor Warren)

Students from the Pittsylvania Career and Technical Center were present to accept the Resolution.

- c. Proclamation: Business Appreciation Week (Staff Contact: Susan E. McCulloch)  
Mrs. Susan McCulloch was present to accept the Proclamation.
- d. Proclamation: Community Action Month (Staff Contact: Kaylyn M. McCluster)  
Ms. Victoria Minton was present to accept the Proclamation.
- e. Proclamation: National Dairy Month; June (Staff Contact: Kaylyn M. McCluster)

#### **ITEMS REMOVED FROM AGENDA**

- f. Go Virginia Robotics Grant Shortfall (Staff Contact: Gregory L. Sides)

#### **PRESENTATIONS**

- a. **County Employee Service Awards Presentation (Staff Contact: Holly E. Stanfield)**  
Employees were recognized for their years of service with the County.
- b. **Presentation of Child Identification Programs (Staff Contact: Sheriff Taylor)**  
Mr. Jack Lewis presented equipment to the Sheriff for Child Identification Programs.

#### **HEARING OF THE CITIZENS**

Ronald Rowland, Chief of Police of the Town of Hurt, invited the Supervisors to their Business Appreciation Day on June 5, 2019, from 9:00 am until 11:00 am, at the Hurt Town Hall.

#### **PUBLIC HEARINGS**

##### **Rezoning Public Hearings**

**Case 1: Public Hearing: Rezoning Case R-19-016, James T. Motley; Callands-Gretna Election District, R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (Staff Contact: Gregory L. Sides); (Supervisor Farmer)**

Mr. Davis opened the Public Hearing at 7:36 PM. Mr. Motley was present to represent the Petition. Mr. Motley stated that this is just a matter of cleaning up the property lines. No one signed up to speak, and Mr. Davis closed the Public Hearing at 7:37 PM.

**Board of Supervisors  
May 14, 2019  
Business Meeting**

Motion to rezone 17.31 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (*to combine with the adjacent farm*).

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                               |
| <b>MOVER:</b>    | Ben L. Farmer, Supervisor - Callands-Gretna District      |
| <b>SECONDER:</b> | Elton W. Blackstock, Supervisor - Staunton River District |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Scarce, Warren         |
| <b>ABSENT:</b>   | Miller  |

**Case 2: Public Hearing: Rezoning Case R-19-017, J D A Associates, Inc.; Chatham-Blairs and Westover Election Districts; R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (Staff Contact: Gregory L. Sides); (Supervisors Warren and Scarce)**

Mr. Davis opened the Public Hearing at 7:38 PM. Mr. Talbott was present to represent the Petition. No one signed up to speak, and Mr. Davis closed the Public Hearing at 7:39 PM.

Motion to rezone a total of 98.66 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (*to subdivide into approximately seven (7) lots using the 50 feet of road frontage that was left for future development of the subdivision*).

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Ronald S. Scarce, Supervisor - Westover District             |
| <b>SECONDER:</b> | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Scarce, Warren            |
| <b>ABSENT:</b>   | Miller   |

**Case 3: Public Hearing: Rezoning Case R-19-018; Kenneth Yeaman; Westover Election District, R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (Staff Contact: Gregory L. Sides); (Supervisor Scarce)**

Mr. Davis opened the Public Hearing at 7:40 PM. Mr. Yeaman was present to represent the Petition. No one signed up to speak, and Mr. Davis closed the Public Hearing at 7:41 PM.

Motion to rezone 5.00 acres from R-1, Residential Suburban Subdivision District, to A-1, Agricultural District (*to consolidate with his adjacent farm*).

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                       |
| <b>MOVER:</b>    | Ronald S. Scarce, Supervisor - Westover District  |
| <b>SECONDER:</b> | Tim R. Barber, Supervisor - Tunstall District     |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Scarce, Warren |
| <b>ABSENT:</b>   | Miller  |

**Other Public Hearings**

**1. Public Hearing: Dog Controlled Area (Staff Contact: Kaylyn M. McCluster)**

Mrs. McCluster stated that County Staff received a Petition from by Carol Cooper, resident of

**Board of Supervisors  
May 14, 2019  
Business Meeting**

Museville Road in the County, requesting the Board consider amending Pittsylvania County Code (“PCC”) § 2.2-22; Dogs Running At Large Restrictions in Designated Areas, to include the following sections of Museville Road and Anderson Mill Road: 1128 Museville Road to 1348 Museville Road, and from 12620 Anderson Mill Road to Burton Lake Road. County Staff has verified there are twenty-six (26) property owners within this area. Ms. Cooper’s Petition has sixteen (16) signatures, representing 61.5% of property owners in the proposed Dog-Control Area. At the April 16, 2019, Business Meeting, the Board authorized County Staff to advertise for a Public Hearing for citizen input on amending PCC § 2.2-22 to include the aforementioned sections of Museville Road and Anderson Mill Road. The Public Hearing was advertised in the *Chatham Star Tribune* on May 1, 2019, and May 8, 2019. County Staff has also spoken with Susan Dillon, Chief Animal Control Officer, and she confirmed that if dogs are on an official hunt they would not be picked up, even if they are in the controlled area. Most hunting dogs have identification that enables Animal Control to get them back to their rightful owner.

Mr. Davis opened the Public Hearing at 7:44 PM. Connie Wright spoke about a pit bull being loose and her being told that there was nothing that could be done about it. Ryland Reynolds of Tomahawk Mill Road in the Callands-Gretna District voiced his concerns on this area being designated a dog-controlled area. He stated the other areas in the County Code are not this rural. Austina Elkins of the Callands Gretna District stated she feels that they live in the deep country and spoke in opposition of this area becoming a controlled area. Freddie Melton, a resident of this area, stated that dogs come in his yard and he has no problem with the dogs in his yard. He questioned why they would make this rural of an area a controlled area. Mark Holland, attorney for Ms. Cooper, spoke in favor of the Board declaring this a dog-controlled area. He stated that she had met the requirements pursuant to the County Code and requested the Board to include these areas as a dog-controlled area. Mr. Motley spoke and stated his opposition for this controlled area in a rural area such as this. Mr. Davis closed the Public Hearing at 8:00 PM.

Mr. Farmer commended Ms. Cooper for her efforts. Mr. Farmer also stated this is a potential county-wide issue and suggested this item go back to the Legislative Committee for review of the Animal Nuisance Ordinance.

Motion to table this item until a later date.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                               |
| <b>MOVER:</b>    | Ben L. Farmer, Supervisor - Callands-Gretna District      |
| <b>SECONDER:</b> | Elton W. Blackstock, Supervisor - Staunton River District |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren         |
| <b>ABSENT:</b>   | Miller  |

**2. Public Hearing: Wayside Park Deed Restriction and Open Space Easement Public Hearing and Potential Approval of Same (Staff Contact: Mark W. Moore)**

Mr. Moore was present and stated that he Virginia Outdoors Foundation Grant Agreement is for a Forest CORE Fund Grant in the amount of \$106,460 for the Park. The VOF Easement requires the County, in exchange for receiving the VOF Grant money, to enter into an Open-Space Easement in perpetuity containing the following four (4) restrictions and/or conditions on

**Board of Supervisors  
May 14, 2019  
Business Meeting**

permitted use and activities in the Park: (1) no future subdivision of the Park; (2) no timbering of the forested portion of the Park (with the five (5) exceptions noted); (3) requirement of posting at least one (1) VOF sign in the Park acknowledging VOF funding received; and (4) the requirement of daily public access to the Park. Since the Open-Space Easement conveys an interest in publicly-owned County property, Virginia Code § 15.2-1800(B) requires the County hold a Public Hearing for citizen input prior to potentially granting said interest. Mr. Moore stated these things to do not create a burden, since they are things that are already planned for the park.

Mr. Davis opened the Public Hearing at 8:07 PM. No one signed up to speak, and Mr. Davis closed the Public Hearing at 8:08 PM.

Motion to accept the Virginia Outdoors Foundation Grant Agreement and Easement, and authorize the County Administrator to sign both documents on the County's behalf.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                               |
| <b>MOVER:</b>    | Elton W. Blackstock, Supervisor - Staunton River District |
| <b>SECONDER:</b> | Tim R. Barber, Supervisor - Tunstall District             |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren         |
| <b>ABSENT:</b>   | Miller  |

**3. Public Hearing: Enterprise Zone Amendments (Staff Contact: Susan E. McCulloch)**

Ms. Susan McCulloch was present and stated that the Virginia General Assembly allows counties and cities in the Commonwealth to designate a specified acreage of land, in a certain geographic area, as an Enterprise Zone. The Commonwealth offers EZ Grants, and the localities also incentivize targeted companies, to locate or expand within EZs. Pittsylvania County, Virginia has two (2) EZs: (1) EZ 57: a joint EZ with the City of Danville, Virginia ("Danville"), and includes Cane Creek and Gretna; and (2) EZ 24: a newer EZ, predominantly includes the SVMP at Berry Hill and the SVMP in Hurt. After examining the County's current incentives and boundary for the purpose of updating the same, the County's Economic Development ("ED") Staff is currently engaged in a much-needed EZ revision process, which is very common and even encouraged with EZs. An EZ is an overlay district. Changes to EZs do not affect the current zoning, allowed uses, and enjoyment of property located therein. Proposed changes to the County's EZ boundaries include the following:

**• EZ 24:**

- Remove 350 acres of SVMP at Berry Hill, including cultural area (*i.e.*, land to hold relocated cultural landmarks) and wetlands.
- Add 836 acres, which includes property in the Blairs area across from Virginia Candle Company, and land around the SVMP in Hurt.
- Total acreage of EZ 24: Current Size = 3,317 acres; Amended Size = 3,604 acres (maximum allowed is 3,840 acres).

**• EZ 57:**

- Remove 546 acres of public land, including school grounds in Gretna, church property, private

**Board of Supervisors  
May 14, 2019  
Business Meeting**

residences, farm land, and land where Companies indicated that they do not need EZ benefits.  
-Add 288 acres of land in Blairs and two (2) small lots in Gretna that can be adaptively reused.  
-Total acreage of EZ 57: Current Size = 3,428 acres; Amended Size = 3,170 acres (maximum allowed is 3,840 acres).

The EZ incentives do not have uniform names and can vary in each EZ, which can be confusing to potential ED recruits. The proposed EZ revisions change the EZ names to make them the same and better align with the County's Economic Development partner, Danville. Also, the County proposes to remove incentives in EZ 57 that can be offered by partners (membership to Chamber), are not unique to the EZ (*i.e.*, Shell Building Program), or are not being used (*i.e.*, sales tax rebate). Additionally, proposed EZ changes to qualifying thresholds will serve the following purposes: (1) make them less complicated; (2) make them easier to qualify for; and (3) reward higher job creators. In conclusion, the County's ED Staff wants to stress that these changes to the EZ boundaries are being done based on real business activity. The County's ED Staff is revising the EZ boundaries to allow incentives exactly where industries are telling the County they want to be on a daily, weekly, and monthly basis. Moreover, these EZ incentives are being revised to give companies the value they are looking for, which helps the County be competitive. Said changes are paid based on performance (retroactively), which protects the Company and the County. Sixty-seven (67) EZ removal letters were sent, representing 295 parcels, and the County's ED Staff received thirteen (13) phone calls representing thirty-three (33) parcels. The main concerns were that the letters were alerting them to activity around them, which County ED Staff explained affected the whole zone.

Mr. Davis opened the Public Hearing at 8:20 PM. Mr. Ben Davenport requested to speak on behalf of Hargrave Military Academy. He stated they are in the middle of doing a big renovation of the campus and the school needs significant repair work, and they are attempting to get tax credits and such for this Project. He also stated that Michael Locher was present and would like for him to speak on their behalf. Mr. Locher requested the Board not to vote for final approval and asked they put it off for a few months. He stated he has a client that was notified and it appears they would meet the requirements, but if this were to pass, they will not qualify for the year. He would like to have a chance to revisit the Map and be sure nothing needs to be changed. Mr. Davis closed the Public Hearing at 8:33 PM.

Motion to table until June Meeting.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>SECONDER:</b> | Tim R. Barber, Supervisor - Tunstall District                |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Scarce, Warren            |
| <b>ABSENT:</b>   | Miller   |

**4. Public Hearing: Relocation of Voting Precincts and Approval of Related Revision to PCC Section 8-7 (Staff Contact: Kelly Bailess)**

Ms. Kelly Bailess, Registrar, was present and stated that last spring, the Pittsylvania County Board of Supervisors approved relocating the Riceville Voting Precinct to the Riceville

**Board of Supervisors  
May 14, 2019  
Business Meeting**

Missionary Baptist Church Family Life Center. However, after the June 2018 Primary Election, the Church's Trustee Committee sent formal notice that its facility was no longer available due to an internal divide. Therefore, despite repeated attempts to rectify the situation, Ms. Bailess was forced to temporarily relocate the Riceville Voting Precinct to the Riceville Java Volunteer Fire Department, located at 3105 Java Road, Java, Virginia 24566. However, because of the timing and the November 2018 Election, it had to be submitted to the State Board of Elections as an Emergency Relocation. Now, in the Registrar's opinion, the Board needs to take the formal steps to make this change permanent. In addition to moving the Riceville Voting Precinct, the Registrar has determined that the County needs to find and approve a new facility for the Mt. Hermon Voting Precinct. The owner of the Mt. Hermon Courtyard recently notified Bailess of its new tenant with whom it has entered into a Lease Agreement that forbids the facility from being rented to an outside party. Ms. Bailess has since toured and met with several local facilities within Mt. Hermon Voting Precinct boundaries, and has determined that the New Life Community Church, located at 3837 U.S. Highway 29, Danville, Virginia 24540 (in the County), contained the required space and meets all of the State requirements for handicap parking and accessibility. Following a lawfully advertised and conducted Public Hearing, the Board is legally required to vote to amend Pittsylvania County Code ("PCC") § 8-7 to formally implement the Registrar's aforementioned Voting Precinct relocation recommendations. The proposed Voting Precinct relocation Public Hearing Notice was advertised in the *Chatham Star Tribune* on May 1, 2019, and May 8, 2019.

Mr. Davis opened the Public Hearing at 8:35 PM. No one signed up to speak and Mr. Davis closed the Public Hearing at 8:35 PM.

Motion to approve the amendments to Pittsylvania County Code Section 8-7 permanently relocating the Riceville Voting Precinct from the Riceville Missionary Baptist Church Family Life Center to the Riceville Java Volunteer Fire Department, located at 3105 Java Road, Java, Virginia 24566, and relocating the Mt. Hermon Voting Precinct from the Mt. Hermon Courtyard to the New Life Community Center, located at 3837 US Highway 29, Danville, Virginia 24540.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Ben L. Farmer, Supervisor - Callands-Gretna District |
| <b>SECONDER:</b> | Ronald S. Searce, Supervisor - Westover District     |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren    |
| <b>ABSENT:</b>   | Miller   |

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**a. Approval and Adoption of Emergency Operations Plan (Staff Contact: Christopher C. Slemp)**

Mr. Slemp stated that Virginia Code § 44-146.19 requires that all Virginia Counties develop and maintain an Emergency Operations Plan (the "EOP"), which addresses its planned response to major emergency situations and disasters (such as severe weather events, hazardous material

**Board of Supervisors  
May 14, 2019  
Business Meeting**

releases, etc.). The EOP must be reviewed, updated as needed, and be formally adopted by the County's Governing Body. Over the past several months, the Virginia Department of Emergency Management's Planning Section, has worked with County Staff to review and revise the County's EOP. Minor changes were made and contacts within the County's EOP have been updated.

Motion to approve and adopt the Pittsylvania County Emergency Operations Plan as presented.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Tim R. Barber, Supervisor - Tunstall District                |
| <b>SECONDER:</b> | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren            |
| <b>ABSENT:</b>   | Miller   |

**b. Next Gen-911 Grant Agreement Approval (Staff Contact: Christopher C. Slemp)**

Mr. Slemp stated that Virginia is in the process of deploying Next Generation 911 ("NG911") capabilities to all Virginia jurisdictions. This is a State requirement. Pittsylvania County, Virginia (the "County") is scheduled to be upgraded between July 2020 and December 2020. In December 2018, the Pittsylvania County Board of Supervisors (the "Board") approved County Staff to seek a Grant that would cover the cost of the NG911 Upgrade, as well as the increased reoccurring cost associated with NG911 for twenty-four (24) months once the upgrades are installed and operating. County Staff was successful in securing a Grant for \$86,407.51 to cover said costs. A Grant Condition requires the Locality to sign a Participation Agreement with the contractor that will do the upgrades within ninety (90) days of the Grant Award. Fairfax County, Virginia ("Fairfax"), negotiated a contract with AT&T to perform these upgrades, and included Cooperative Procurement language in the contract; thereby, allowing all Virginia localities to use the same services under its agreed Pricing Schedule. As confirmed by County's Procurement Manager, said contract meets all Virginia Procurement Act requirements. The Grant will cover one-hundred percent (100%) of the Upgrade cost and twenty-four (24) months of the increased monthly cost that the County will incur as a result of the mandated Upgrade. The Upgrade will occur in FY21, with increased monthly cost after completion thereof.

Motion to authorize County Staff to sign the attached AT&T Participation Agreement for the 2020 NG911 Upgrade.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                               |
| <b>MOVER:</b>    | Elton W. Blackstock, Supervisor - Staunton River District |
| <b>SECONDER:</b> | Ben L. Farmer, Supervisor - Callands-Gretna District      |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren         |
| <b>ABSENT:</b>   | Miller  |

**c. Resolution #2019-05-02: Blairs Fire and Rescue Tax Exempt Usage Authorization (Staff Contact: Christopher C. Slemp)**

Mr. Slemp stated the Federal Government, via the Internal Revenue Service ("IRS"), grants local governments up to \$10 million dollars annually in tax-exempt bonds for financing public needs.



**Board of Supervisors  
May 14, 2019  
Business Meeting**

Blairs Fire and Rescue, Inc. (“Blairs”), desires to utilize up to, but not exceeding \$330,000, of said County’s tax-exempt bond financing for the purchase of one (1) 2019 Pierce Enforcer Custom Cab, 1750 GPM Pumper Truck and additional equipment.

Motion to approve Resolution # 2019-05-02 allowing Blairs Fire and Rescue, Inc., to utilize up to, but not exceeding \$330,000, of the County’s tax-exempt IRS bond capacity for the purchase of one (1) 2019 Pierce Enforcer Custom Cab, 1750 GPM Pumper Truck and additional equipment.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>SECONDER:</b> | Ronald S. Searce, Supervisor - Westover District             |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren            |
| <b>ABSENT:</b>   | Miller   |

**d. Request for Tipping Fee Waiver - Leesville Lake Association (Staff Contact: Richard N. Hicks)**

Mr. Hicks stated that County Staff received a letter requesting a landfill tipping fee waiver from the Leesville Lake Association for debris that will be collected during its Annual Beautification and Volunteer Appreciation Day on Saturday, June 8, 2019.

Motion to approve the Leesville Lake Association’s request to waive the landfill tipping fees for the debris to be collected from its 2019 Beautification Day Event.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                               |
| <b>MOVER:</b>    | Elton W. Blackstock, Supervisor - Staunton River District |
| <b>SECONDER:</b> | Ben L. Farmer, Supervisor - Callands-Gretna District      |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren         |
| <b>ABSENT:</b>   | Miller  |

**e. Radio Tower Project Change Approval (Staff Contact: Richard N. Hicks)**

Mr. Hicks stated that construction has begun on the Callands and Old Mayfield radio towers. As a part of this Project, Harris will be adding additional equipment to the Kentuck radio tower (“Kentuck Tower”) behind Kentuck Middle School. After the bids were awarded, the County was contacted by AT&T, and it expressed an interest in leasing space on the Kentuck Tower. To move forward, County Staff required AT&T to perform a structural analysis of the tower and provided it information on the additional equipment being installed by the County. After completing the structural analysis, it was determined that the Kentuck Tower did not meet the new loading requirements for the County’s new equipment or for AT&T’s proposed equipment. Shortly thereafter, the County was contacted by Verizon about leasing space on the Kentuck Tower. AT&T revised its structural analysis to include the Verizon equipment. None of the equipment meets the current loading requirements. AT&T hired a firm to design a set of plans and specifications to modify the footings and loadings for the Kentuck Tower that would result in said Tower meeting the loading specifications for the County, AT&T, and Verizon’s equipment. The Company that completed the plans and specifications for the Kentuck Tower

**Board of Supervisors  
May 14, 2019  
Business Meeting**

improvements was from North Carolina. County Staff contacted the Company about pricing the improvements, but our Purchasing Director had concerns with their lack of knowledge of Virginia Procurement standards. County Staff discussed putting the Project out for bids, which would be a long process, and the County Staff would still need an Engineer to manage the Project and sign-off on plans and specifications that were completed by another firm. The selection of an engineering firm would again be a long process. The County's intent is to have all of this work completed during the construction phase of the two (2) new Towers, so Harris Communications can complete its installation of the equipment at the same time. A bidding process would not fit into that time line. Black & Veatch is the current general contractor for the construction of the two (2) Towers. County Staff contacted Black & Veatch and asked if it was willing to take those plans and specifications, review them, and provide the County with a cost to have its current contractors perform the work by Change Order. Black & Veatch has submitted the Change Order in the amount of \$191,200. County Staff has advised AT&T and Verizon that Kentuck Tower modifications will be necessary, and that the County will require each Party to pay one-third (1/3) of the cost of said modifications. Both seem to be in agreement, contingent upon the final cost. If the other Parties determine that a Tower Space Lease is not in its best interests, the Kentuck Tower modifications would be the County's sole financial responsibility. County Staff is in the process of attempting to secure the execution of a Kentuck Tower Cost Sharing Agreement.

Motion to authorize the County Administrator to execute a Change Order for the Kentuck Tower modifications, contingent upon financial participation by AT&T and Verizon, or a combination thereof, and subject to legal verification of compliance with the Virginia Public Procurement Act.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Elton W. Blackstock, Supervisor - Staunton River District    |
| <b>SECONDER:</b> | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren            |
| <b>ABSENT:</b>   | Miller   |

**f. Pet Center Grant Appropriations (Staff Contact: Kimberly G. Van Der Hyde)**

Mrs. VanDerHyde stated that James McLaughlin, Pet Center Director, has been working diligently to secure Grants to help offset the costs associated with Pet Center Operations. He has been successful in obtaining two (2) Grants totaling \$6,564.37. The first Grant was awarded by the Roper Foundation in the amount of \$6,000, and will be used to purchase Pet Center supplies and provide animal medical care. The second Grant was awarded by the Petfinder Foundation in the amount of \$564.37, and was used to cover the cost of a critical medical procedure that was performed on a dog that was being housed at the Pet Center.

The Pet Center Grants totaling \$6,564.37 require no local match and need to be appropriated in the following manner:

- 250-4-094501-Various Roper Foundation Grant \$6,000.00
- 250-4-094502-584910 Petfinder Foundation Grant \$564.37

**Board of Supervisors  
May 14, 2019  
Business Meeting**

Motion to appropriate a total of \$6,564.37 to the Grants Fund as presented.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Elton W. Blackstock, Supervisor - Staunton River District    |
| <b>SECONDER:</b> | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren            |
| <b>ABSENT:</b>   | Miller   |

**g. Application for Music Festival Permit (Staff Contact: Kaylyn M. McCluster)**

Mrs. McCluster stated that Chapter 10 of the Pittsylvania County Code, attached, requires the person promoting or conducting any music or entertainment festival to obtain a special entertainment permit for said festival. Mr. Chuck Eskey submitted his application to hold a classic rock music festival September 27, 2019 - September 29, 2019, at the White Oak Mountain Amphitheater. County Staff recommended the Board approve Mr. Eskey's Music Festival Permit.

Motion to approve Mr. Eskey's Music Festival Permit.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Robert W. "Bob" Warren, Supervisor - Chatham-Blairs District |
| <b>SECONDER:</b> | Ronald S. Searce, Supervisor - Westover District             |
| <b>AYES:</b>     | Davis, Barber, Blackstock, Farmer, Searce, Warren            |
| <b>ABSENT:</b>   | Miller   |

**APPOINTMENTS**

**MATTERS FROM WORK SESSION (IF ANY)**

**BOARD MEMBER REPORTS**

Mr. Searce stated that he attended the VIR fundraiser "Racing for Heroes" and the money they raised is going to a Veteran's Wellness Center. They will be holding another event in August and welcomed everyone to come out and participate. Mr. Warren congratulated County employees on their years of service. Mr. Davis thanked Mr. Shorter, Sheriff Taylor, and the Honorable Bryan Haskins for being in attendance. He also thanked County Staff for their hard work.

**COUNTY ADMINISTRATOR REPORTS**

Mr. Sides stated that he appreciated the Board for thanking County Staff for their work. He thinks we have a great team and appreciates everyone's hard work.

**ADJOURNMENT**

Mr. Davis adjourned the Meeting at 9:01 PM.