

May 19, 2020  
Business Meeting

**Pittsylvania County Board of Supervisors  
Business Meeting  
May 19, 2020**

**VIRGINIA:** The Business Meeting of the Pittsylvania County Board of Supervisors was held on May 19, 2020, in the Gallery Room - Chatham Community Center, 115 South Main Street, Chatham, Virginia. Chairman, Chatham Blairs District, Robert ("Bob") W. Warren, called the Meeting to Order at 7:00 PM. The following Members were present:

**CALL TO ORDER (7:00 PM)**

Attendee Name	Title	Status	Arrived
Robert ("Bob") W. Warren	Chairman - Chatham Blairs District	Present	6:28 PM
Ronald S. Scearce	Vice-Chairman - Westover District	Present	6:28 PM
Joe B. Davis	Supervisor - Dan River District	Present	6:25 PM
Timothy W. Dudley	Supervisor - Staunton River District	Present	6:25 PM
Ben L. Farmer	Supervisor - Callands-Gretna District	Present	6:28 PM
William ("Vic") Ingram	Supervisor - Tunstall District	Present	6:31 PM
Charles H. Miller, Jr.	Supervisor - Banister District	Present	6:26 PM

**AGENDA ITEMS TO BE ADDED**

Motion to change or add the following items to the Agenda:

1. Remove item 7k, Sheriff Memorandum of Agreement, due to a clerical error;
2. Add Medical Coder Job Description to Consent Agenda Section as item 7(q);
3. Remove Agenda Item 10(B)(3), County Landfill Right-of-Way and Easement Property Disposition Public Hearing;
4. Add Reassessment Services RFP Award to New Business Agenda Section as Item 12(d); and
5. Add Resolution # 2020-05-07 (Resolution Supporting Potential Cessation of Funding of Cool Branch Fire and Rescue Department Service in Franklin County, Virginia) Approval to Matters from Work Session Agenda Section as Item 14(a).

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald S. Scearce, Vice-Chairman - Westover District
<b>SECONDER:</b>	Joe B. Davis, Supervisor - Dan River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**APPROVAL OF AGENDA**

Motion to Approve Agenda.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	William "Vic" Ingram, Supervisor - Tunstall District
<b>SECONDER:</b>	Ronald S. Scearce, Vice-Chairman - Westover District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**CONSENT AGENDA**

Motion to Approve Consent Agenda with one (1) removed item and one (1) added item.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	William "Vic" Ingram, Supervisor - Tunstall District
<b>SECONDER:</b>	Timothy W. Dudley, Supervisor - Staunton River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

- a. Minutes (Staff Contact: Kaylyn M. McCluster)
- b. Resolution # 2020-05-01 (VDOT Rural Rustic Roads Designation); (Staff Contact: Kaylyn M. McCluster)
- c. Board Bylaws Section 1.6 (Board Benefits) Approval (Staff Contact: Kaylyn M. McCluster)

- d. Resolution # 2020-05-02 (Establishing Priorities for Future Adjustments Related to COVID-19 Impacts); (Staff Contact: Kaylyn M. McCluster)
- e. Bays Landfill Disposal Contract Approval (Staff Contact: Richard N. Hicks)
- f. Intent to Abandon VDOT Right-Of-Way/Length Corrections (Staff Contact: Richard N. Hicks)
- g. Resolution # 2020-05-03 (Cascade Fire Department Upgrade to Transport Agency) Approval (Staff Contact: Christopher C. Slemp)
- h. Resolution # 2020-05-04 (Mount Cross Fire Department Step Down to First Responder) Approval (Staff Contact: Christopher C. Slemp)
- i. Transmittal of Support for Potential EMS Certification Standards Reduction to Fire and Rescue Commission for Board Recommendation Authorization (Staff Contact: Christopher C. Slemp)
- j. Potential Forest Harvesting Equipment Personal Property Tax Exemption PCC Revision Public Hearing Authorization (Staff Contact: J. Vaden Hunt, Esq.)
- k. Budget Amendments: (1) Pet Center; (2) WIA-WIOA Rapid Response-COVID 19 Grant; and (3) Solid Waste Enterprise Fund (Staff Contact: Kimberly G. Van Der Hyde)
- l. PCSA Auditing Services Amendment Approval (Staff Contact: Kimberly G. Van Der Hyde)
- m. Sheriff COVID-10 Grant Submission Authority (Staff Contact: Sheriff Mike W. Taylor)
- n. Potential Electronic Gaming Regulation PCC Revision Public Hearing Authorization (Staff Contact: Emily S. Ragsdale)
- o. PCCA Gun Garland Road Grant MOU Approval (Staff Contact: Emily S. Ragsdale)
- p. Medical Coder Job Description (Staff Contact: Holly E. Stanfield)

#### **ITEMS REMOVED FROM AGENDA**

- 7q. Sheriff Memorandum of Agreement Approval (Staff Contact: Holly E. Stanfield)
- 10B3. Public Hearing: County Landfill Right-of-Way and Easement Property Disposition (Staff Contact: Richard N. Hicks)

#### **PRESENTATIONS**

#### **HEARING OF THE CITIZENS**

Daniel Matherly, Callands-Gretna District, Chief of Cool Branch Fire Company and First Lieutenant of Cool Branch Volunteer Rescue Squad, requested the Board release the apparatus funding for both agencies for a fire engine and an ambulance.

#### **PUBLIC HEARINGS**

##### **Rezoning Public Hearings**

##### **Other Public Hearings**

- 1. Public Hearing: Courthouse Security Fee Increase (Staff Contact: Kimberly G. Van Der Hyde)**

The Virginia General Assembly recently enacted Senate Bill (“SB) 149, revising Virginia Code § 53.1-120, providing for an increase in the courthouse security assessment fee. Currently, the fee is set at \$10 for each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance. SB 149 allows for this fee to be increased to \$20, effective on and after July 1, 2020.

Mr. Warren opened the Public Hearing at 7:09 PM. No one signed up to speak, and Mr. Warren closed the Public Hearing at 7:09 PM.

Motion to revise Pittsylvania County Code § 36-3 as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ben L. Farmer, Supervisor - Callands-Gretna District
<b>SECONDER:</b>	Timothy W. Dudley, Supervisor - Staunton River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**2. Public Hearing: Elimination of Fire Hydrant Fee (Staff Contact: Richard N. Hicks)**

Currently, Pittsylvania County Code (“PCC”) § 21-7(B) (Rates, Charges, Assessments, And Fees Billing; Publication) requires the County pay the Pittsylvania County Service Authority (“PCSA”) an annual maintenance fee of \$200 per fire hydrant that is currently located on the water system. The adopted FY/21 County Budget eliminated the above-fire hydrant fee. Therefore, PCC § 21-7(B) needs to be revised to eliminate the fire hydrant fee payment requirement by the County to the PCSA.

Mr. Warren opened the Public Hearing at 7:11 PM. No one signed up to speak and Mr. Warren closed the Public Hearing at 7:11 PM.

Motion to adopt the revisions to Pittsylvania County Code § 21-7(B) as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe B. Davis, Supervisor - Dan River District
<b>SECONDER:</b>	Charles H. Miller, Supervisor - Banister District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**a. BB&T Franchise Tax Refund Approval (Staff Contact: Robin C. Goard)**

Mr. Hunt recommended the Board take no action on this until Mrs. Goard can be present to answer any questions regarding this matter.

Motion to table item.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald S. Scearce, Vice-Chairman - Westover District
<b>SECONDER:</b>	Joe B. Davis, Supervisor - Dan River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**b. Potential Communication Urging Governor Northam to Reopen County Businesses Discussion (Contact: Supervisor Scearce)**

Motion to approve Resolution urging Governor Northam to Reopen County Businesses.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald S. Scearce, Vice-Chairman - Westover District
<b>SECONDER:</b>	Joe B. Davis, Supervisor - Dan River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**c. Resolution #2020-05-05: Cool Branch Tax Exempt Financing Utilization Approval (Staff Contact: Christopher C. Slemp)**

Motion to approve Resolution #2020-05-05 to receive tax exempt status.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald S. Scearce, Vice-Chairman - Westover District
<b>SECONDER:</b>	Ben L. Farmer, Supervisor - Callands-Gretna District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**d. Reassessment Services RFP Award**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe B. Davis, Supervisor - Dan River District
<b>SECONDER:</b>	Timothy W. Dudley, Supervisor - Staunton River District
<b>AYES:</b>	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

**APPOINTMENTS**

**a. Appointment: CPMT (Staff Contact: Cheryl J. Boswell)**

Motion to appoint Katherine Waller as a CPMT representative and Catheryne Walker as her CPMT alternate, effective May 19, 2020.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald S. Searce, Vice-Chairman - Westover District
<b>SECONDER:</b>	Timothy W. Dudley, Supervisor - Staunton River District
<b>AYES:</b>	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

**b. Appointment: Dan River ASAP Board (Staff Contact: Kaylyn M. McCluster)**

Motion to appoint Glenda Clark-Motley to the Dan River ASAP Board for a three (3) year term beginning on May 20, 2020.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	William "Vic" Ingram, Supervisor - Tunstall District
<b>SECONDER:</b>	Ronald S. Searce, Vice-Chairman - Westover District
<b>AYES:</b>	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

**c. Appointment: MPO (Staff Contact: Kaylyn M. McCluster)**

Mr. Warren appointed Ms. Ragsdale as the County's MPO alternate voting member.

**MATTERS FROM WORK SESSION (IF ANY)**

**a. Resolution # 2020-05-07 (Resolution Supporting Potential Cessation of Funding of Cool Branch Fire and Rescue Department Service in Franklin County, VA) Approval**

Motion to approve Resolution #2020-05-07.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald S. Searce, Vice-Chairman - Westover District
<b>SECONDER:</b>	Joe B. Davis, Supervisor - Dan River District
<b>AYES:</b>	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

**BOARD MEMBER REPORTS**

Dr. Miller stated he appreciates the leadership Mr. Smitherman and Mr. Warren have given during the COVID crisis. Mr. Davis thanked County Staff for doing a great job and recognized a student from his District, who is a Dan River High School 2020 graduate and will be attending Harvard in the Fall. Mr. Farmer addressed all citizens and stated the Board approved a Resolution that will be sent to the Governor to attempt to reopen businesses in our County sooner than other localities. Mr. Ingram recognized F.A. Keatts and recognized Police Week. He also spoke on Robert Mills being present to speak at the White House earlier today, he thanked Mr. Matherly for being present at the Meeting, and he thanked healthcare workers for all they do. Mr. Dudley stated he is glad that we have made it this far during this pandemic and to keep moving forward. He is thankful for the economic development announcement in Hurt and thanked the Board for their support. Mr. Dudley also stated that he and the Town of Hurt continue to feed children in Hurt and plan to continue until school recommences. Mr. Searce recognized Robert Mills and urged everyone to watch the related news conference. Mr. Warren stated he continues to keep the F.A. Keatts family in prayer and recognized Robert Mills speaking at the White House earlier today. Mr. Warren also stated he is very impressed with the announcement in Hurt and urged everyone to take the time and visit Wayside Park. He also thanked Delegate Danny Marshall for his years of service on the Tobacco Commission, and he thanked his colleagues and he supports 100% sending the Resolution to Governor. Finally,, Mr. Warren also recognized Dr. Miller on his second doctorate.

**COUNTY ADMINISTRATOR REPORTS**

Mr. Smitherman stated that Delegate Marshall was the County's best advocate on the team, and he will be missed. He is very pleased at the Staunton River Plastics announcement in Hurt and stated it was a long time coming. The County is currently in the process of hiring new EMS service providers, beginning July 1, 2020. The Food Pantry at the Pet Center has raised more than \$100,000 for animal relief during this pandemic. Last Thursday there were about fifty (50) animals in the Pet Center. Soon many businesses will start to see our Economic Development Staff in their places of business. They will be delivering COVID supplies and are currently working with the City of Danville to fund a mask and toolkit campaign. The County's Economic Development Staff will also be going around to introduce themselves, and passing out masks, floor markings, and asking if there is anything else they can help with.

**ADJOURNMENT**

Mr. Warren adjourned the Meeting at 7:41 PM.

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Robert W. "Bob" Warren, Chair  
Pittsylvania County Board of Supervisors

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David M. Smitherman, Clerk  
Pittsylvania County Board of Supervisors