

July 21, 2020
Work Session

**Pittsylvania County Board of Supervisors
Work Session
July 21, 2020**

VIRGINIA: The Work Session of the Pittsylvania County Board of Supervisors was held on July 21, 2020, in the Gallery Room, Chatham Community Center, 115 South Main Street, Chatham, Virginia 24531. Robert (“Bob”) W. Warren, Chairman, called the Meeting to Order at 4:30 PM. The following Members were present:

CALL TO ORDER (4:30 PM)

Attendee Name	Title	Status	Arrived
Robert ("Bob") W. Warren	Chairman, Chatham Blairs District	Present	4:16 PM
Ronald S. Scearce	Vice-Chairman, Westover District	Present	4:17 PM
Joe B. Davis	Supervisor, Dan River District	Present	4:18 PM
Timothy W. Dudley	Supervisor, Staunton River District	Present	4:14 PM
Ben L. Farmer	Supervisor, Callands-Gretna District	Present	4:15 PM
William ("Vic") Ingram	Supervisor, Tunstall District	Present	4:15 PM
Charles H. Miller	Supervisor, Banister District	Present	4:19 PM

AGENDA ITEMS TO BE ADDED

Motion to add item 8c

Motion to Closed Session, Franklin County Fire and EMS

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Legal Authority: Virginia Code 2.2-3711(A)(8)
Subject Matter: Franklin County/Cool Branch Fire and EMS Service
Purpose: Consultation/Advice from Legal Counsel Regarding Related Contract Negotiations

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ben L. Farmer, Supervisor, Callands-Gretna District
SECONDER:	Robert ("Bob") W. Warren, Chairman, Chatham Blairs District
AYES:	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

APPROVAL OF AGENDA

Motion to approve Agenda.

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Charles H. Miller, Supervisor, Banister District
SECONDER:	Ronald S. Searce, Vice-Chairman, Westover District
AYES:	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

Motion to recess Meeting. The Board unanimously voted to recess Meeting at 4:32 PM.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Timothy W. Dudley, Supervisor, Staunton River District
SECONDER:	Ben L. Farmer, Supervisor, Callands-Gretna District
AYES:	Warren, Searce, Davis, Dudley, Farmer, Ingram, Miller

The Board reconvened the Meeting at 5:10 PM.

PRESENTATIONS

a. Department Head Spotlight (Commissioner of the Revenue); (Contact: Robin C. Goard)

The Honorable Robin C. Goard, County Commissioner of the Revenue, briefed the Board on the operations of the Commissioner of the Revenue's Office.

STAFF, COMMITTEE, AND/OR CONSTITUTIONAL OFFICER REPORTS

a. Finance Committee Recommendations (Staff Contact: David M. Smitherman); (10 minutes)

Mr. Smitherman stated the following items were forwarded to the Board for consideration and approval from the earlier Finance Committee Meeting:

- a. FY20 Year End Report and Budget Adjustments Approval
- b. FY21 Budget Adjustments and Carryover Requests Approval
- c. FY21 Capital Appropriations Approval
- d. Coronavirus Relief Fund (CRF) Application Approval
- e. Fire and Rescue Commission Recommendations: Emergency Funding Requests
- f. Fire and Rescue Commission Recommendations: Annual Service Agreement Approval
- g. Fire and Rescue Commission Recommendations: Volunteer Agency Annual Reporting Requirements Approval
- h. Sheriff Longevity-Based Salary Adjustment Approval

BUSINESS MEETING DISCUSSION ITEMS

CLOSED SESSION

Add Sheriff's Closed Session

The Committee was unable to hold the Sheriff's Closed Session due to time constraints at the Finance Committee Meeting.

Motion to add the Closed Session from the Finance Committee Meeting.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ben L. Farmer, Supervisor, Callands-Gretna District
SECONDER:	Charles H. Miller, Supervisor, Banister District
AYES:	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

Enter Closed Session

Motion to enter Closed Session.

The Board entered Closed Session at 5:56 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ronald S. Scearce, Vice-Chairman, Westover District
SECONDER:	Joe B. Davis, Supervisor, Dan River District
AYES:	Warren, Scearce, Davis, Dudley, Farmer, Ingram, Miller

- a. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject Matter: Project FX
Purpose: Local Performance Agreement Review

- b. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(1)
Subject Matter: Board of Assessors ("BOA")
Purpose: Discussion of Potential BOA Appointees

- c. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

(1) Legal Authority: Virginia Code § 2.2-3711(A)(8)
Subject Matter: Franklin County/Cool Branch Fire and EMS Service
Purpose: Consultation/Advice from Legal Counsel Regarding Related Contract Negotiations

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- d. Discussion of plans to protect public safety as it relates to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such matters or a related threat to public safety; discussion of information subject to the exclusion in subdivision (2) or (14) of § 2.2-3705.2, where discussion in an open meeting would jeopardize the safety of any person or the security of any facility, building, structure, information technology system, or software program; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure.

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| (1) | Legal Authority: | Virginia Code § 2.2-3711(A)(19) |
| | Subject Matter: | County Building |
| | Purpose: | Discussion of County Building Upfit/Build-Out for Law Enforcement Purposes |

RETURN TO OPEN SESSION & CLOSED SESSION CERTIFICATION

a. Closed Session Certification

The Board returned to Open Session at 6:56 PM and the following Certification was recorded:

PITTSYLVANIA COUNTY BOARD OF SUPERVISORS
CLOSED MEETING CERTIFICATION

BE IT RESOLVED that at the Meeting of the Pittsylvania County Board of Supervisors (the “Board”) on July 21, 2020, the Board hereby certifies by a recorded vote that to the best of each Board Member’s knowledge only public business matters lawfully exempted from the Open Meeting requirements of the Virginia Freedom of Information Act (the “Act”) and identified in the Motion authorizing the Closed Meeting were heard, discussed, or considered in the Closed Meeting. If any Board Member believes that there was a departure from the requirements of the Act, he shall so state prior to the vote indicating the substance of the departure. The Statement shall be recorded in the Board's Minutes.

	<u>Vote</u>
Joe B. Davis	Yes
Timothy W. Dudley	Yes
Ben L. Farmer	Yes
William (“Vic”) Ingram	Yes
Charles H. Miller, Jr.	Yes
Ronald S. Scearce	Yes
Robert (“Bob”) W. Warren	Yes

ADJOURNMENT

Mr. Warren adjourned the Meeting at 6:58 PM.