



APPLICATION FOR UNINHABITABLE DWELLING EXEMPTION SOLID WASTE DISPOSAL AVAILABILITY FEE

Mail to: Pittsylvania County Building Inspection PO Drawer D Chatham, Virginia 24531 Email: Robin.Vaughan@pittgov.org Phone: (434) 432-7750

Pursuant to Pittsylvania County Code § 17-18 (c), I hereby provide the following information to the Pittsylvania County Building Inspector's Office for the purpose of requesting an uninhabitable dwelling exemption from the Solid Waste Disposal Fee on the referenced property. I understand there is a \$20.00 non-refundable fee per parcel to be paid prior to requested inspection.

Owner Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_ (Please Print)

Owner Mailing Address: \_\_\_\_\_ (Please Print)

Parcel Identification Number (GPIN): \_\_\_\_\_ Email Address: \_\_\_\_\_

Physical Address of dwelling attempting to qualify for exemption: \_\_\_\_\_

Do you wish to be present at the time of inspection? \_\_\_\_\_

Directions to property: \_\_\_\_\_

Indicate below reason dwelling is uninhabitable: (Check all that apply. Give detail if other. Attach additional page if needed)

- No Heating System No functional water or sewer system Not structurally sound or safe for human occupancy No operable electrical system or disconnected electrical meter Other: List reason (Vacancy alone not eligible for exemption)

I, the undersigned, hereby certify that I am the owner of record of the herein described property, or that I have been legally authorized to make this Application as the property owner's designated agent. In addition, in connection with the inspection required by this Application, I certify that the Pittsylvania County Building Official, or his/her designee, shall have the authority to enter the above-addressed dwelling at any reasonable hour and date for the purpose of conducting said inspection.

Name: \_\_\_\_\_ Date submitted: \_\_\_\_\_ (Signature)

Office Use Only: ACTION TAKEN BY THE PITTSYLVANIA COUNTY BUILDING INSPECTOR APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_ (STATE REASON FOR DENIAL) Building Inspector Signature \_\_\_\_\_ Date \_\_\_\_\_ Payment of Fee Date Processed: \_\_\_\_\_ Clerk: \_\_\_\_\_ Check or Money order: \_\_\_\_\_ Check #: \_\_\_\_\_ Cash \_\_\_\_\_ Commissioner of the Revenue Office Notified of action taken: \_\_\_\_\_ Date \_\_\_\_\_

Section 17-18 (c) of the Pittsylvania County Solid Waste Disposal Ordinance provides for an exemption to the Solid Waste Disposal Fee for Uninhabitable Dwellings. An uninhabitable dwelling is one that is not suitable to live in. The Building Official will determine that a dwelling is eligible for the fee exemption if it is found to be uninhabitable due to conditions such as the following:

- No heating system
- No functional water or sewer system
- Not structurally sound or safe for human occupancy
- No operable electrical system or a disconnected electrical meter

The determination of inhabitability will require a site visit by a Building Inspector. There is a \$20.00 non-refundable fee per parcel for this site visit and inspection. This fee must be paid prior to an inspection visit being scheduled.

**Please note that a livable dwelling that is currently vacant is not eligible for the fee exemption because it could be occupied at any time.**

Please submit the completed application form and payment to the Building Inspections office.

Mail to: Pittsylvania County Building Inspections  
PO Drawer D  
Chatham, VA 24531

Physical Address: Pittsylvania County Building Inspections  
53 North Main Street  
Chatham, VA 24531

Contact Information:

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