

# EMPLOYEE HEALTH ENROLLMENT APPLICATION

(Group Size 51+)

Please PRINT in ink and return to your employer. Use extra sheets of paper if necessary. The Primary Care Physician (PCP) listings of Anthem and its affiliate company HealthKeepers, Inc. company can be obtained through [www.anthem.com](http://www.anthem.com).

**APP**

## EMPLOYER/GROUP USE ONLY

Group Name PITTSYVANIA COUNTY		Group Number	Effective Date M D Y
Date of hire	Full time hire date	# Hours working per week	Date of eligibility for coverage
Position/Title		Employee's Social Security #:	

## 1. CHECK COMPANY(S) AND WRITE IN PRODUCT THAT APPLIES. APPLICATION COMPLETED FOR:

**Anthem Blue Cross and Blue Shield** KC500 KC30 LUMEMOS (HDHP)  
 \*\*\*\*CIRCLE PLAN\*\*\*\* \*\*\*\*CIRCLE PLAN\*\*\*\*

**HealthKeepers, Inc.** Point of Service (POS).

Health care plans are offered by Anthem Blue Cross and Blue Shield and HealthKeepers, Inc. PPO health care plans are insurance products offered by Anthem Blue Cross and Blue Shield; POS health care plans are health maintenance organization products offered by HealthKeepers, Inc.

### Note for Lumenos Health Savings Account (HSA) enrollees:

If you enroll in an Anthem Lumenos HSA plan, Anthem will facilitate the opening of a Health Savings Account in your name, if directed by your employer.

### Coverage Option

If your employer/group offers a HealthKeepers plan which does not permit you to receive the full range of covered services from the provider of your choice, you will also have the option at the time of your initial enrollment and at each renewal to choose a health care plan allowing you to access care from the provider of your choice ("point-of-service" plan). This point-of-service plan may be offered by HealthKeepers, Inc., Anthem Blue Cross and Blue Shield or by another carrier.

## 2. REASON FOR APPLICATION (Check as many as apply)

<input type="checkbox"/> Initial enrollment	<input type="checkbox"/> Marriage Date of marriage: _____
<input type="checkbox"/> Annual open enrollment	<input type="checkbox"/> Loss of eligibility for other coverage Date previous coverage ended: _____
<input type="checkbox"/> New hire	<input type="checkbox"/> Birth of child
<input type="checkbox"/> Rehire – Date of rehire: _____	<input type="checkbox"/> Add Dependent* Date of adoption/placement for adoption, court order or legal appointment: _____
<input type="checkbox"/> COBRA – Qualifying Event: _____ Event Date: _____	

\*If adding a dependent due to adoption, placement for adoption, medical child support order, legal appointment (such as guardianship), legal documentation must be attached to the enrollment application.

## 3. TYPE OF COVERAGE/PLAN

<input type="checkbox"/> <b>Health Coverage</b>	<input type="checkbox"/> Employee and One Child	<input type="checkbox"/> <b>Vision Coverage</b> (if available through your employer)
<input type="checkbox"/> Employee Only	<input type="checkbox"/> Employee and Children	<input type="checkbox"/> Voluntary Vision
<input type="checkbox"/> Employee and Spouse	<input type="checkbox"/> Employee and Family	(type of coverage must match health coverage)

## 4. EMPLOYEE INFORMATION\* (Please refer to Definitions of Eligibility, Section 9)

\*If applying for coverage that requires a Primary Care Physician (PCP), list the PCP name, PCP number and address.

Social security # *required	Date of birth (MM/DD/YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F
Last name	First name	M.I.
Street address (Please include Apt. #)		
City		State Zip
Daytime phone (with area code)	Evening phone (with area code)	
Email address		
Anthem PCP name* (please provide first and last name)		Anthem PCP ID number*
PCP Address		Current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No

\*Anthem Blue Cross and Blue Shield and its affiliate HealthKeepers, Inc. are required by the Internal Revenue Service to collect this information. Anthem Health Plans of Virginia, Inc. trades as Anthem Blue Cross and Blue Shield in Virginia. Anthem Blue Cross and Blue Shield and its affiliate HealthKeepers, Inc. are independent licensees of the Blue Cross and Blue Shield Association. ©ANTHEM is a registered trademark of Anthem Insurance Companies, Inc. The Blue Cross and Blue Shield names and symbols are registered marks of the Blue Cross and Blue Shield Association. 301704 490773 (7/15)

**5. Family Information (If electing Employee Only coverage, skip to Section 6)**

*\*If applying for POS plan that requires the selection of a PCP, list the PCP name and PCP number. Each family member may select a different PCP.*

*List all family members applying for coverage. List additional dependents on a separate sheet and attach it to the application. Please indicate the relationship between you and each dependent and provide the social security number and date of birth for each covered dependent. In the event of adding a newborn for which their social security number is not available, please complete this application at this time and forward to Anthem their social security number when obtained.*

Relationship to applicant <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <small>(if available through your employer)</small>	Social security # *required	Date of birth (MM/DD/YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F
---	-----------------------------	----------------------------	---

Last name	First name	M.I.
-----------	------------	------

Anthem PCP Name*	Anthem PCP ID #*
------------------	------------------

Email address
---------------

Anthem PCP Address	Current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
--------------------	--

Relationship to applicant <input type="checkbox"/> Child	Social security # *required	Date of birth (MM/DD/YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F
Last name	First name	M.I.	

Check all that apply:

Child is covered by non-custodial parent due to medical child support order (attach documentation)

Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)

Anthem PCP Name*	Anthem PCP ID #*
------------------	------------------

Email address (optional – dependent must be age 18 or older)
--

Anthem PCP Address	Current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
--------------------	--

Relationship to applicant <input type="checkbox"/> Child	Social security # *required	Date of birth (MM/DD/YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F
Last name	First name	M.I.	

Check all that apply:

Child is covered by non-custodial parent due to medical child support order (attach documentation)

Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)

Anthem PCP Name*	Anthem PCP ID #*
------------------	------------------

Email address (optional – dependent must be age 18 or older)
--

Anthem PCP Address	Current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No
--------------------	--

\*Anthem Blue Cross and Blue Shield and its affiliate HealthKeepers, Inc. are required by the Internal Revenue Service to collect this information.

**IF NO DEPENDENTS, PLEASE SKIP TO QUESTION 6 ON PAGE 3**

Relationship to applicant <input type="checkbox"/> Child	Social security #*required	Date of birth (MM/DD/YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F
Last name		First name	M.I.
Check all that apply: <input type="checkbox"/> Child is covered by non-custodial parent due to medical child support order (attach documentation) <input type="checkbox"/> Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)			
Anthem PCP Name*		Anthem PCP ID #*	
Email address (optional – dependent must be age 18 or older)			
Anthem PCP Address		Current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Relationship to applicant <input type="checkbox"/> Child	Social security #*required	Date of birth (MM/DD/YYYY)	Sex: <input type="checkbox"/> M <input type="checkbox"/> F
Last name		First name	M.I.
Check all that apply: <input type="checkbox"/> Child is covered by non-custodial parent due to medical child support order (attach documentation) <input type="checkbox"/> Child is over age 25 and disabled/handicapped prior to age 26 (attach physician certification)			
Anthem PCP Name*		Anthem PCP ID #*	
Email address (optional – dependent must be age 18 or older)			
Anthem PCP Address		Current patient? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>6. TELL US ABOUT YOUR OTHER INSURANCE</b>			
<i>Please list any health care plan/HMO that you or your family members have been covered by within the past 24 months including Anthem. List additional information on a separate sheet and attach it to the application.</i>			
Other carrier/plan name		Policy/ID number	
Effective date (MM/DD/YY)	Please indicate whom this coverage applies to (check all that apply): <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> All Children <input type="checkbox"/> Child: _____		
	Last Name		First Name
Do you intend to continue this coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please provide cancellation date of coverage: _____ If yes, please provide the following information:			
Address of other coverage			
City		State	Zip
Phone number of other carrier/plan		Policyholder name (Last, First, M.I.)	
Policyholder's date of birth	Type of coverage: <input type="checkbox"/> Health <input type="checkbox"/> Dental <input type="checkbox"/> Group Insurance <input type="checkbox"/> Non Group Insurance		

\*Anthem Blue Cross and Blue Shield and its affiliate HealthKeepers, Inc. are required by the Internal Revenue Service to collect this information.

**7. MEDICARE COVERAGE**

If you or your dependents are enrolled in Medicare Part A, B & D complete the following. List additional dependents on a separate sheet and attach it to the application.

Last name of covered person	First name	M.I.
-----------------------------	------------	------

HIC #	Medicare Part A Effective date	Medicare Part B Effective date	Medicare Part D Effective date	65 or over: <input type="checkbox"/> Working <input type="checkbox"/> Retired
-------	-----------------------------------	-----------------------------------	-----------------------------------	--

Reason for Medicare Entitlement:

Age    Disability    End Stage Renal Disease (ESRD)    ESRD & Disability
**8. DEFINITIONS**

Eligible employee:

- An active employee of the Group Policyholder who works at least 30 hours per week as of the effective date. Employment must be verifiable from state or federal wage tax reports.
- An employee, as defined above, who enters into employment after the coverage effective date and who completes the group imposed waiting period for eligibility (if any) and applies for coverage within 31 days.
- Any other class of persons identified by the Group Policyholder, provided that written approval of their eligibility is obtained from HealthKeepers, Inc. or Anthem Blue Cross and Blue Shield; or
- Employees eligible for continuous coverage under state or federal laws, e.g. COBRA.
- To become an eligible employee, a director or officer of a corporate Group must meet the same requirements as other employees of the Group Policyholder.
- Independent contractors (those whose wages are reported on IRS Form 1099) are considered to be self-employed and are not eligible for group coverage.

Eligible dependent:

- Employee's spouse, or children younger than age 26, which includes a newborn, natural child, or a child placed with the employee for adoption, a stepchild, foster child or any other child for whom the employee has legal guardianship or court ordered custody. Coverage for children will end on the last day of the month in which the children reach age 26.
- The age limit of 26 does not apply for the initial enrollment or maintaining enrollment of a child who cannot support himself or herself because of intellectual disability or physical handicap that began prior to the child reaching the age limit. Coverage may be obtained for the child who is beyond the age limit at the initial enrollment if the employee provides proof of handicap and dependence at the time of enrollment. (The employee may be asked to provide a physician's certification of the dependent's condition.)
- Dependents eligible for continuous coverage under State or Federal laws, e.g. COBRA.

**9. EMPLOYEE CERTIFICATION (Please date and sign this certification.)**

I certify each Social Security Number listed on this application is correct.

I certify that I have read or have had read to me the completed application, and I realize any false statement or misrepresentation in the application may result in loss of coverage under the policy.

- For Lumenos Health Savings Account enrollees: Except as otherwise provided in any agreement between me and the financial custodian, the custodian of my Health Savings Account (HSA), I understand that my authorization is required before the financial custodian may provide Anthem with information regarding my HSA. I hereby authorize the financial custodian to provide Anthem with information about my HSA, including account number, account balance and information regarding account activity. I also understand that I may provide Anthem with a written request to revoke my authorization at any time.

The employee, and any person authorized to act on behalf of the employee, is entitled to receive a copy of this form and will be provided with a copy upon their request.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_